



BUILDING DEPARTMENT

47 Hall Street | Powell, OH 43065 | 614.885.5380 | cityofpowell.us

APPLICATION FOR SIGN PERMIT

ALL ITEMS ON THIS APPLICATION MUST BE COMPLETED

Permit No. _____

Applicant: _____

Applicant's Address: _____ E-Mail: _____

City/State/Zip: _____

Phone No: _____ Cell Phone No: _____

Property Owner: _____

Property Owner Address: _____

Phone No: _____ Cell Phone No: _____

Sign Location: Address: _____

Business Name: _____ Zoning District/Use: _____

Sign Description: (check one) Monument Wall Mount Pole Other _____

Number of faces: _____ Total square footage of all faces: _____

Dimensions of each face: _____ Cost of sign: \$ _____

Method of Illumination: (check one) Direct Indirect None

Total square foot area of all other permanent signs now existing at this location: _____

Lineal feet of building frontage: _____ Percent of building occupied: _____

Contractor Name (must be registered): _____

Address: _____ E-Mail: _____

City / State / Zip: _____

Phone No: _____ Cell Phone No: _____

The following items are REQUIRED as part of this application:

- 1) 2 copies of plot plan and/or elevation drawing showing location of sign(s).
- 2) 2 copies scaled drawing of sign(s) showing structural dimensions and structural details.
- 3) Font types, font sizes, graphic sizes & color numbers.
- 4) Color chips/samples are required if color drawing submitted does not accurately represent colors.
- 5) 2 copies detailed footer and/or attachment drawing(s) (fastener-type, size, spacing) for review.
- 6) Electrical details, wiring methods, grounding, bonding, transformer etc.(New circuitry requires electric permit)

In consideration and permission given, I do hereby agree to install and erect the sign described above in accordance with the applicable ordinances of the City of Powell, laws of the State of Ohio and drawings submitted herewith:

Signature of Applicant: _____ Date: _____

Office use only

Plan Re-Review	\$ _____		
Sign permit fee	\$ _____	_____ Without electric \$100.00	_____ With electric \$125.00
3% State of Ohio.....	\$ _____	_____ Additional signs of same kind & same project \$30.00 each	
Zoning fee	\$ _____	_____ 25 sq.ft or less \$75.00	_____ Over 25 sq. Ft. \$100.00
Total fees due	\$ _____	Payable to the City of Powell	