



City of Powell, Ohio Request for Qualifications (RFQ) for Shared Use Path Planning

Issue Date

Monday, April 15, 2024

Issued By

City of Powell
47 Hall St.
Powell, Ohio 43065

Inquiries C. Aaron Stanford, P.E.
City Engineer
(614) 885-5380 (office)
astanford@cityofpowell.us (email)

Proposal Submission Deadline

2 p.m. EDT, April 29, 2024

1. General Information

The City of Powell prides itself on being the perfect place to raise a family and grow a business. We have paired a safe, quaint, small-town atmosphere with the modern conveniences and amenities of a growing city.

Our history, humble roots, and small-town hospitality are the foundation of our growth. Accessible to a big city, yet nestled in the rolling highlands of the Scioto and Olentangy River valleys, it's clear why more than 14,000 people and 1,300 businesses choose to call Powell home.

For our families, Powell features beautifully manicured neighborhoods, a highly-rated school district, and a supportive, active community. On a warm day, our residents can walk or bike along our scenic interconnecting bike paths to our vibrant downtown district or one of our award-winning parks. They can bond with their children while enjoying the music of a Lolli-Pops! Children's Concert, or to watch a firework show that concludes the annual Powell Festival.

For our businesses, Powell offers a community of local merchants and artisans intermingled with upscale restaurants and progressive businesses. Powell is committed to the city's economic development and supports our local businesses with a wide range of resources to help them thrive.

Fast Facts

1. 14,000+ Residents
2. 1,300+ Businesses
3. 'AAA' Bond Rating

2. Introduction

The City of Powell is inviting experienced and qualified firms to submit their qualifications for the development of a comprehensive shared-use path plan. The objective of this plan is to enhance the city's connectivity, promote active transportation, and improve the quality of life for all residents.

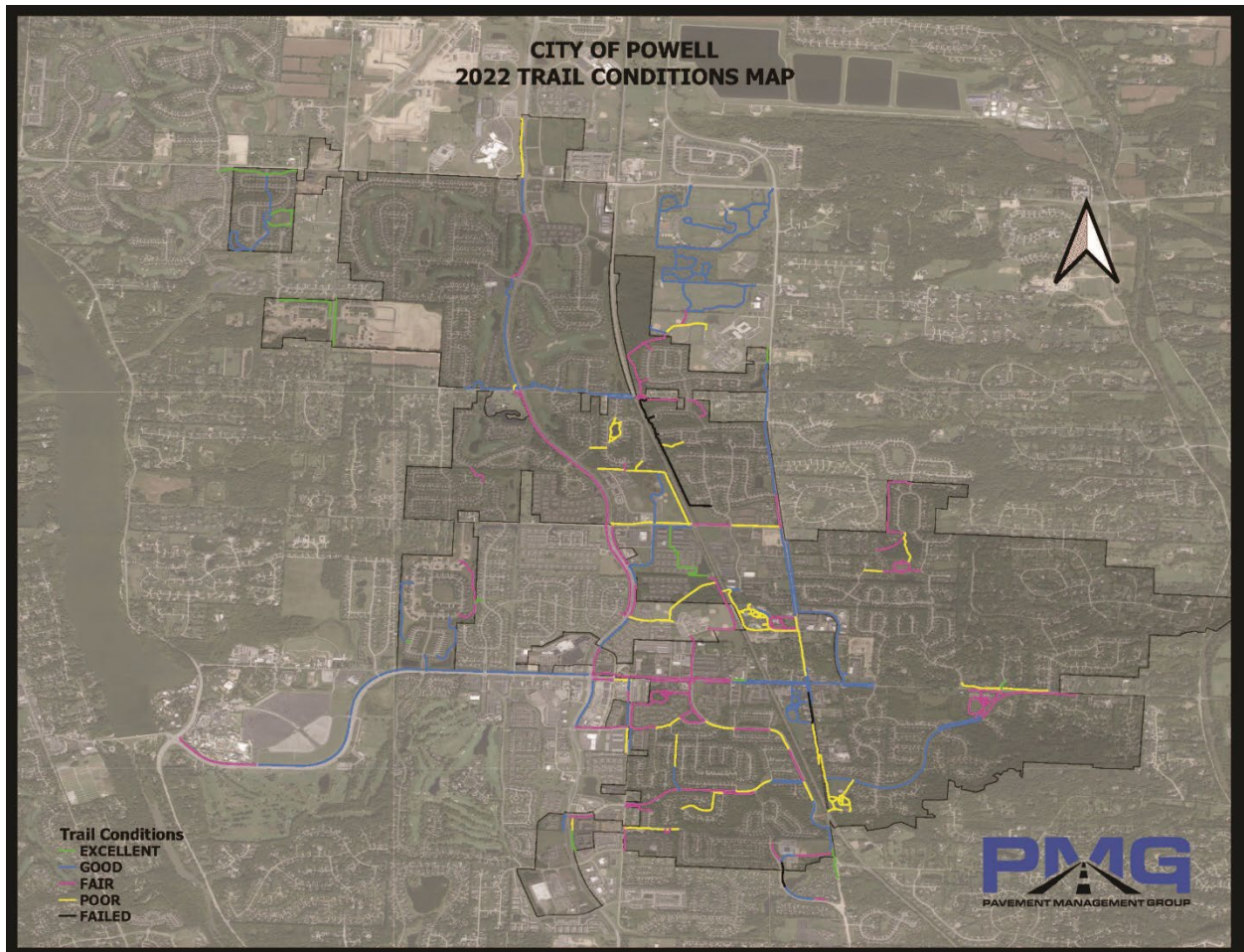
In August of 2023, the City of Powell approved a resolution in support of the Complete Streets Initiative. The City recognizes the importance of accommodating all modes of transportation and providing for the safe and efficient operation of the roads, paths, sidewalks, shared-use paths, bike lanes, transit facilities, and other transportation facilities. The City aims to enhance the quality of life through improvements to transportation safety, equity, mobility, accessibility, connectivity, sustainability, and resiliency as well as public health and economic vitality.

3. Project Description

The City of Powell desires to provide a robust and well-designed active transportation network that will provide safe, accessible, and convenient routes for non-motorized transportation, connecting key destinations within Powell.

City of Powell, Ohio | Shared Use Path Planning

This project will focus on the planning of the shared used path network throughout and adjacent to Powell. This project will first inventory the existing shared use path network to establish the location, condition, and maintenance responsibility of each shared use path segment. The City of Powell has the shared use path network evaluated for condition in 2022 and has the 2022 network in GIS Shapefile form that can be shared and utilized by the consultant.



2022 Existing Trail Conditions Map

Secondly, the consultant will analyze the existing network and identify locations that are candidates for projects that will install new shared-use paths. These locations should consider where the existing shared-use path terminates, especially along public roadways, and should identify existing maintenance responsibilities. This plan should also identify areas where publicly owned natural areas can be accessed through shared-use paths or nature trails. It should also prioritize providing safe and efficient active travel to higher frequency uses such as, but not limited to:

City of Powell, Ohio | Shared Use Path Planning

- Schools
- Parks
- Certain retail establishments
- Public buildings and spaces
- Natural areas
- Other areas of interest

Additionally, this plan should develop a methodology to prioritize future improvement projects and provide a prioritized list of projects, including preliminary cost estimates and the identification of any opportunities for grants and other funding assistance.

The plan should also explore opportunities to connect to the larger regional network trail system such as the Olentangy Greenway Trail.

Public Engagement

The development of this plan will require public engagement including:

- Powell City Council
- Council Committees as Directed
- General Public

Other Potential Stakeholders:

Delaware County Engineer
Mid-Ohio Regional Planning Committee
Delaware County Health Department
Powell Police Department
Liberty Township Fire Department
Liberty Township
Olentangy Local Schools
CSX Transportation

Liberty Township Expanded Area:

The City of Powell has a shared-use path network that is adjacent to roadways that travel in and out of neighboring Liberty Township. The City of Powell recognizes that a successful active transportation network must connect to and coordinate with neighboring jurisdictions. Our neighboring jurisdictions would include, but not be limited to:

- Liberty Township
- City of Columbus
- ODOT
- Orange Township

The selected consultants will be asked to identify two levels of effort both in scope and fee defined by the base condition, Powell's existing boundaries and an expanded

City of Powell, Ohio | Shared Use Path Planning

network that would include areas within ½ mile from the City of Powell corporation boundary.

4. Statement of Qualifications - 15-page limit

Interested consultants shall submit a statement of qualifications, no more than fifteen (15) pages, with the following information:

- Cover letter
- Firm Qualifications
- Project Team and Relevant Experience
- An outline of the firm's approach to community engagement and project management.
- References
- ODOT Prequalification

5. Evaluation Process

The selection committee will review all submittals and evaluate them based on the requirements given in this Request for Qualifications including, but not limited to, the following criteria:

- Relevance and extent of experience in developing shared use paths or similar infrastructure.
 - Quality and clarity of the submitted materials.
 - Demonstrated ability to engage effectively with community stakeholders.
 - Proven track record of delivering projects on time and within budget.
- A. The selection committee will first review each submittal for compliance with the minimum qualifications and mandatory requirements for the Request for Qualifications. Failure to comply with any mandatory requirements may result in disqualification.
- B. The selection committee may require selected firms to be available to engage in a conference telephone call or attend a meeting, or both, to respond to questions from the selection committee.
- C. The selection committee will shortlist consultant firms to submit proposals on the project.

6. Time of Completion

The consultant affirms that time is of the essence regarding the execution of this project and accepts the City's commitment to have the comprehensive shared-use plan completed on or before December 1, 2024

7. Contact Information

During submittal development, the respondent's questions regarding this Request for Qualifications should be directed only to C. Aaron Stanford, P.E., City Engineer, via email at astanford@cityofpowell.us with the Subject heading "RFQ / Shared Use Path Planning."

8. Submission Deadline

The proposal and five (5) complete copies along with one (1) electronic copy in Adobe PDF format via email or flash drive must be received at the City of Powell no later than 2:00 p.m. EDT on April 29, 2024. Proposals will not be accepted after this time. Proposals will be addressed as follows:

C. Aaron Stanford, P.E., CITY ENGINEER
CITY OF POWELL, OHIO
RFQ / SHARED USE PATH PLANNING
47 HALL STREET
POWELL, OHIO 43065

Or via email at astanford@cityofpowell.us

Each mailed response will be submitted in a sealed envelope and the envelope will be marked with the title of the submittal. If submitted by mail, this envelope will be enclosed in another envelope addressed to the City Engineer at the address specified above. Proposals submitted by mail or email must be received by the time specified herein.

9. Withdrawal from Consideration

A respondent may withdraw at any time before the submission deadline by submitting a written request for withdrawal to: C. Aaron Stanford, P.E., City Engineer, 47 Hall Street, Powell, Ohio 43065. The request for withdrawal will be signed by the respondent or an authorized agent. Modifications offered in any manner, oral or written, will not be considered after the deadline.

10. Conditions of Responses

- A. *Completeness:*
All information required by the Request for Qualifications must be supplied to constitute a legitimate submittal.
- B. *Request for Clarification:*

City of Powell, Ohio | Shared Use Path Planning

During the period of evaluation, the City will have the right to request clarification from the respondents. If any such respondent fails to respond to such a request within five (5) business days from the date of the request, the City will have the right to reject the submittal.

C. *Oral Presentations:*

After all responses have been evaluated, the selection committee **may** require representatives of one or more of the respondents to appear and present before the selection committee, at the respondents' expense, to make a final evaluation.

D. *Consultant Selection:*

Subject to agreement negotiation, the City of Powell may select one or more of the consultants to submit proposals for the project within fourteen (14) calendar days from the date of April 29, 2024.