

# Public Service and Engineering Department

## February 2024 Monthly Report

### EXECUTIVE SUMMARY

#### PROJECT AND ACTIVITY LISTING

- *North Depot Street Reconstruction Project*

Design underway with survey work and pavement coring completed.

Next Milestone: Design to continue to 30% submission.

- *OSU Wexner Medical Center*

The plan review is completed, and City signatories have signed mylars. The plan is currently with the Delaware County Sanitary Engineer for signature.

Next Milestone: Construction to start soon.

- *Redwood Development*

The plan review is completed and the mylars are proceeding through the signature process. The first phase of work will be tree clearing and mass grading which should occur in late February.

Next Milestone: Construction to start soon, first phase will be tree clearing.

- *North Depot Street Extension / Encore Development*

Plan review completed on sanitary sewer and tree clearing plan. Completing the reviews of the public street plan and private improvement plan.

Next Milestone: Construction to start soon, first phase will be tree clearing.

- *Engineering Inspections and Plan Reviews*

- 18 Inspections completed in January 2024
- 28 Plan reviews completed in January 2024

- *MORPC Activities*

- Money Mondays
  - AARP Community Challenge Grants (1-29-2024)
- Active Transportation Academy – Multimodal Design Guide Training
- 1-18-2024 - Complete Streets Policy Update Working Group
  - Revised Complete Streets Policy now posted for review comments.

- *OSA Pool Evaluation and Feasibility Study*

The building condition assessment and the pool condition assessment have been completed. A survey has been developed and shared with OSA Board members for review.

Next Milestone: The consultant is working through the financial costs associated with correcting any deficiencies noted in the assessment. Send out the survey to OSA Pool members.

- *Fleet Management Services (Compass Direct)*

We entered into an agreement with Compass Direct, the company that completed the fleet assessment, to provide the city with Fleet Management consulting services for 2024. The primary tasks will be supporting and implementing the Fleet Management Software and assisting in specing specialized vehicle/equipment purchases such as the reach mower.

- *Fleet Software (FleetIO)*

We have begun the implementation process of the city's first Fleet Management Software. Compass Direct is assisting the City with data entry as well as the creation of maintenance intervals.

- *Adventure Park Pedestrian Tunnel Update*

The city's consultant completed structural façade inspections of the CSX tunnel in late 2023. Hydraulic analysis and review of the drainage and FEMA floodplain are still being analyzed. A draft report has been completed and will require additional input on the stormwater component in 2024

Staff met with CSX's governmental liaison in January to review active and pending CSX projects. We have since scheduled a meeting with CSX Engineer on February 15<sup>th</sup> to review the analysis and receive direction on the next steps.

- *Adventure Park Pickleball Courts*

Bid advertisements began on Friday, 2/8/24, and will run for 2 weeks. We timed the bid to coincide with the Street and Path Maintenance program to obtain the most competitive bids with similar efforts.

Next Milestone: Tentatively planning to bring construction contract to Council at the March 5<sup>th</sup> meeting.

- *Multi-Year Service Agreements*

We have converted 7 of our standard service agreements to multi-year agreements. The multi-year agreements provide competitive pricing while also maintaining consistent and reliable services over the life of the agreements. It also saves a significant amount of administrative time each year.

- City Hall Office Build

Late last year, our building department staff provided a rough drawing to add 2 additional offices to the common area behind the front desk office. The additional offices will help generate much-needed office space for our staff. We have begun aligning contractors from multiple different trades to complete the build.

Next Milestone: Construction is tentatively planned to start in mid-March.

- Snow and Ice Event Review

Crews responded to 4 winter weather events in January on 1/5/24 - 1/7/24, 1/12/24, 1/16/24, and 1/19/24.

The event on January 16<sup>th</sup> included extremely cold temperatures in the low teens and single digits. When temperatures drop to a consistent 15 degrees or less, salt's effectiveness is drastically reduced. As temperatures continue to drop into the single digits, salt effectiveness continues to decline. Crews watch the temperatures and automatically adjust the salt application to account for weather conditions. With consistent single-digit and low teen temperatures, the deicing process will take significantly longer to work.

Thanks to the improvements resulting from our Fleet Assessment in 2023, including a new vendor and updated maintenance practices, we maintained 100% fleet readiness during these storms. During the 2022-2023 winter season, 4 out of our 6 trucks were down for maintenance days before a measurable event

- Splash Pad Flooring Warranty Replacement

The splash pad flooring was replaced in early 2023. Towards the end of the season, crews found that the flooring was starting to heave. Upon further investigation with the contractor, it was determined that the flooring needed to be replaced under warranty. The contractor is tentatively scheduled to do the removal in March/April, with replacement to be completed before the Memorial Day opening.