

# Human Resources Department

## October 2023 Monthly Report



### Council Goal – Quality Customer Service: Improve access to services, functions and operations

#### Recruitment Update

**Police Officer:** Officer John Fleming, who started on October 9<sup>th</sup>, decided to return to the Columbus Police Department. His last day with the City was October 26<sup>th</sup>.

We have started a new Police Officer recruitment process and it is open through December 18, 2023. This will be the third one of the year and we are focusing on already OPOTA certified Police Officers to fill our current vacancies. We have interviews scheduled for November 14<sup>th</sup> and will most likely need an additional two or three more days to finish the interviews.

**Economic Development Administrator:** Sean Hughes will start on Monday, December 4<sup>th</sup>. He is the current Economic Development Director with the City of Delaware for the past 10 years. He was also the Economic Development Director at Madison County for 10 years.

**Chief of Police:** We are bringing in 4 final applicants for the Police Chief position. We are looking at December 7<sup>th</sup> or December 14<sup>th</sup> to finish the interviews

**Public Service Worker:** Lanuel Austin started with the City on October 13<sup>th</sup>. He worked as a seasonal Forestry Worker with the City of Dublin for the past 4 years.

**Administrative Assistant:** Pam Friend is resigning as of Friday, November 17<sup>th</sup>. We have the position posted and have several strong applicants selected for the position. We are hoping to start interviews as soon as possible.

**Development Inspector:** This position is to replace Peyton Kaman who left the City on September 1<sup>st</sup> as the City's Development Technician. This new position continues to work under the Planning Department and takes on additional job responsibilities that have been identified since Peyton's departure.

#### Benefits Open Enrollment Update

The Benefits Open Enrollment period started on October 30<sup>th</sup> and ended on November 6<sup>th</sup>. This year we had a passive open enrollment that only required employees to fill out paperwork if they needed to make a change to their benefits. The employee premiums went up by 2% for 2024.