

# Human Resources Department

## July 2023 Monthly Report



### Council Goal – Quality Customer Service: Improve access to services, functions and operations

#### **Recruitment Update**

**Clerk of Council** – Elaine McCloskey will be starting with the City on Monday, August 7, 2023. She has worked as the Clerk for the City of Delaware for the past 10 years. She manages all Council and committee meetings for the City and currently uses Granicus. We are looking forward to her starting and making an immediate impact with the position.

**Police Officer** – We are actively recruiting and interviewing to fill 3 open positions in the Police Department. We have interviews scheduled for July 12<sup>th</sup> and anticipate more interviews before the end of July. We are looking for Officers currently certified with OPOTA but are also reviewing applicants with potential that are not currently certified. We adapted our process for this round and are going through the National Testing Network to attract a different range of applicants.

**Public Service Worker** – Tom Lemanski is resigning with the City effective August 4, 2023 to take a position with the Columbus Police Department. Tom started with the City on September 11, 2022 and we wish him all the best in his new career.

We have posted the position and have several strong applicants that have applied. We anticipate interviews to start in the next few weeks.

**Part-Time Finance Clerk** – We continue to review applicants for this 20 to 25 hour a week position in the Finance Department. We have received several resumes which are being reviewed by the Finance Director.