

HR DEPARTMENT REPORT
May 2023



Council Goal – Quality Customer Service: Improve access to services, functions and operations

Recruitment update:

Police Officer – We had final interviews with the Chief on June 7th with four (4) applicants. Only one (1) was approved to move forward to the background phase of the interview process. His name is Hunter Tyler and he is a current Dispatcher with DelComm. He does not have his OPOTA certification and will need to attend an Academy if given an offer of employment.

We have three (3) open positions and more possible retirements in 2024. We will need to restart the recruitment process immediately to fill these positions.

Clerk of Council – We are actively recruiting through the Ohio Municipal Clerks Association for applicants that are certified and understand the Clerk process. We have talked to two candidates that are currently in the Clerk position and use Granicus. Interviews with the City Manager will be set up for the week of June 19th.