



**CITY COUNCIL
MEETING MINUTES
APRIL 18, 2023**

CALL TO ORDER/ROLL CALL

Mayor Daniel Swartwout called the April 18, 2023 City Council Meeting to order at 7:30 p.m. City Council Members in attendance were Ferzan Ahmed, Jon Bennehoof, Tom Counts, Christina Drummond, Heather Karr and Daniel Swartwout. Brian Lorenz was absent. City Staff in attendance included Andrew White, City Manager; Jeffrey Tyler, Assistant City Manager/Community Development Director; Rosa Ocheltree, Finance Director; Jason Nahvi, HR Manager; Yazan Ashrawi, Law Director; Claudia Husak, Planning Director; Grant Crawford, Director of Public Service; Mallory Sribanditmongkol, Strategic Communications Officer; Steve Hrytzik, Police Chief; and Amy Deere, City Clerk.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Jon Bennehoof.

PROCLAMATION

Recognizing William (Bill) Little

[Bill Little.pdf](#)

CITIZEN PARTICIPATION

Brittany Zoecklein of the Delaware Public Health District gave updates about the Community Profiles completion and the Pool Operator's Class now available.

APPROVAL OF MINUTES

Approval of City Council Minutes of April 4, 2023

[Council Minutes 04042023.pdf](#)

MOTION: Jon Bennehoof moved to approve City Council Meeting Minutes of April 4, 2023. Tom Counts seconded the motion.

VOTE: Y 5 N 0 (None) AB 1 (Christina Drummond)

City Council Minutes of April 4, 2023 approved with a vote of 5-0-1.

CONSENT AGENDA

a. Notice To Legislative Authority

1. [Notice to Legislative Authority_Memo.pdf](#)
2. [Notice to Legislative Authority.pdf](#)

b. Institution Notice For Liquor Permit

1. [Institution Notice For Liquor Permit_Memo.pdf](#)
2. [Institution Notice For Liquor Permit.pdf](#)

c. Monthly Department Reports

1. [Building_Dept_Monthly_Report_March_2023.pdf](#)
2. [Communications_Dept_Monthly_Report_March_2023.pdf](#)
3. [Community_Development_Dept_Monthly_Report_March_2023.pdf](#)
4. [Finance_Dept_Monthly_Report_March_2023.pdf](#)
5. [HR_Dept_Monthly_Report_March_2023.pdf](#)
6. [Police_Dept_Monthly_Report_March_2023.pdf](#)

MOTION: Jon Bennehoof moved to approve the Consent Agenda of April 18, 2023. Ferzan Ahmed seconded the motion.

VOTE: Y 6 N 0 (None) AB 0 (None)

Consent Agenda of April 18, 2023 approved with a vote of 6-0-0.

RESOLUTIONS

a. RESOLUTION 2023-12

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH CONTINENTAL OFFICE FOR THE UPDATE TO PURCHASE FLOORING AND FURNITURE FOR COUNCIL CHAMBERS, NOT TO EXCEED \$93,000.

1. [Res. 2023-12_Resolution_Memo.pdf](#)
2. [Res. 2023-12_Resolution.pdf](#)
3. [Res. 2023-12_Resolution_Exhibit_A.pdf](#)

Mayor Swartwout opened the floor for public comment on Resolution 2023-12. Seeing none, he closed public comment for Resolution 2023-12.

MOTION: Tom Counts moved to approve Resolution 2023-12. Jon Bennehoof seconded the motion.

VOTE: Y 6 N 0 (None) AB 0 (None)

Resolution 2023-12 approved with a vote of 6-0-0.

b. RESOLUTION 2023-13

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH INTEGRATED BUILDING SYSTEM FOR THE UPDATE TO THE CITY COUNCIL CHAMBERS, NOT TO EXCEED \$50,000.

1. [Res. 2023-13_Resolution_Memo.pdf](#)
2. [Res. 2023-13_Resolution.pdf](#)
3. [Res. 2023-13_Resolution_Exhibit_A.pdf](#)

Mayor Swartwout opened the floor for public comment on Resolution 2023-13. Seeing none, he closed public comment for Resolution 2023-13.

MOTION: Tom Counts moved to approve Resolution 2023-12. Jon Bennehoof seconded the motion.

VOTE: Y 6 N 0 (None) AB 0 (None)

Resolution 2023-13 approved with a vote of 6-0-0.

c. RESOLUTION 2023-15

A RESOLUTION AUTHORIZING THE CREATION OF THE RIGHT-OF-WAY SPECIAL REVENUE FUND (231).

1. [Res. 2023-15_Resolution_Memo.pdf](#)
2. [Res. 2023-15_Resolution.pdf](#)

Mayor Swartwout opened the floor for public comment on Resolution 2023-15. Seeing none, he closed public comment for Resolution 2023-15.

MOTION: Tom Counts moved to approve Resolution 2023-15. Jon Bennehoof seconded the motion.

VOTE: Y 6 N 0 (None) AB 0 (None)

Resolution 2023-15 approved with a vote of 6-0-0.

ORDINANCES: FIRST READING(S)

a. ORDINANCE 2023-12

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO AWARD A BID TO STRAWSER PAVING COMPANY, INC., IN THE AMOUNT OF \$1,953,117.20, FOR THE 2023 STREET MAINTENANCE PROJECT, AND DECLARING AN EMERGENCY. (Suspension of the Rules Requested).

1. [Ord. 2023-12_Ordinance_Memo.pdf](#)
2. [Ord. 2023-12_Ordinance.pdf](#)

3. [Ord. 2023-12_Bid Tab Powell 2023 - Signed 04.04.23- Cropped.pdf](#)
4. [Ord. 2023-12_2023 POWELL EXHIBITS Reduced.pdf](#)

Mayor Swartwout opened the floor for public comment for Ordinance 2023-12. Seeing none, he closed public comment for Ordinance 2023-12.

MOTION: Jon Bennehoof moved to suspend the rules for Ordinance 2023-12. Heather Karr seconded the motion.

Mayor Swartwout requested a roll call for passage on the motion to suspend the rules for Ordinance 2023-12: Daniel Swartwout, yes; Ferzan Ahmed, yes; Jon Bennehoof, yes; Tom Counts, yes; Christina Drummond, yes; and Heather Karr, yes.

VOTE: Y 6 N 0 (None) AB 0 (None)

Suspension of the rules for Ordinance 2023-12 approved with a vote of 6-0-0.

MOTION: Jon Bennehoof moved to approve Ordinance 2023-12. Christina Drummond seconded the motion.

Mayor Swartwout requested a roll call for passage: Ferzan Ahmed, yes; Jon Bennehoof, yes; Tom Counts, yes; Christina Drummond, yes; Heather Karr, yes; and Daniel Swartwout, yes.

VOTE: Y 6 N 0 (None) AB 0 (None)

Ordinance 2023-12 approved as an emergency with a vote of 6-0-0.

b. [ORDINANCE 2023-13](#)

AN ORDINANCE MODIFYING APPROPRIATIONS FOR THE CALENDAR YEAR 2023 AND DECLARING AN EMERGENCY.

1. [Ord. 2023-13_Ordinance_Memo.pdf](#)
2. [Ord. 2023-13_Ordinance.pdf](#)
3. [Ord. 2023-13_Ordinance_Exhibit A .pdf](#)

Mayor Swartwout opened the floor for public comment for Ordinance 2023-12. Seeing none, he closed public comment for Ordinance 2023-12.

MOTION: Jon Bennehoof moved to suspend the rules for Ordinance 2023-13. Tom Counts seconded the motion.

Mayor Swartwout requested a roll call for passage on the motion to suspend the rules for Ordinance 2023-13: Jon Bennehoof, yes; Tom Counts, yes; Christina Drummond, yes; Heather Karr, yes; Daniel Swartwout, yes; and Ferzan Ahmed, yes.

VOTE: Y 6 N 0 (None) AB 0 (None)

Suspension the rules for Ordinance 2023-13 approved with a vote of 6-0-0.

MOTION: Tom Counts moved to approve Ordinance 2023-13. Jon Bennehoof seconded the motion.

Mayor Swartwout requested a roll call for passage of Ordinance 2023-13: Tom Counts, yes; Christina Drummond, yes; Heather Karr, yes; Daniel Swartwout, yes; Ferzan Ahmed, yes; and Jon Bennehoof, yes.

VOTE: Y 6 N 0 (None) AB 0 (None)

Ordinance 2023-13 approved with a vote of 6-0-0.

COMMITTEE REPORTS

CITY MANAGER'S REPORT/CITY CALENDAR

City Calendar

[City Calendar.pdf](#)

OTHER COUNCIL MATTERS

Councilmember Bennehoof spoke of the cemetery clean-up on Saturday, April 22, 2023, with the Boy Scouts and Eagle Scout candidates, as well as GIS Mapping for the cemetery. Also, the Scouts will be identifying veteran headstones needing replaced as well as grave markers.

EXECUTIVE SESSION

Ohio Revised Code Section 121.22 (G)(1) To consider the appointment of a public employee or official, and the investigation of charges or complaints against a public employee.

Ohio Revised Code Section 121.22 (G)(8) To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statement of an applicant for economic development assistance.

MOTION: Jon Bennehoof moved to enter into Executive Session. Christina Drummond seconded the motion.

Mayor Swartwout requested a roll call for passage: Christina Drummond, yes; Heather Karr, yes; Daniel Swartwout, yes; Ferzan Ahmed, yes; Jon Bennehoof, yes; and Tom Counts, yes.

VOTE: Y 6 N 0 (None) AB 0 (None)

Entered into Executive Session at 8:45 p.m. with a vote of 6-0-0.

MOTION: Tom Counts moved to adjourn Executive Session. Heather Karr seconded the motion.

VOTE: Y 6 N 0 (None) AB 0 (None)

Entered back into Regular Session at 9:57 p.m. with a vote of 6-0-0.

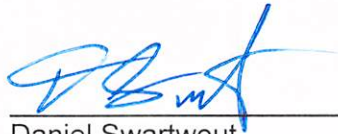
ADJOURNMENT

MOTION: Jon Bennehoof moved to adjourn. Christina Drummond seconded the motion.

VOTE: Y 6 N 0 (None) AB 0 (None)

Meeting adjourned at 9:58 p.m. with a vote of 6-0-0.

MINUTES APPROVED: MAY 2, 2023



Daniel Swartwout,
Mayor

5-11-23

Date



Amy Deere
City Clerk

5-11-23

Date

