

HR DEPARTMENT REPORT
March 2023



Council Goal – Quality Customer Service: Improve access to services, functions and operations

Recruitment update:

Strategic Communications Officer –Mallory Sribanditmongkol started on Monday, April 3, 2023

Information Technology Manager – Rosa Ocheltree and Doug McCollough identified nine (9) applicants to interview for the IT Manager position. We have confirmed six (6) of the nine (9) applicants for interviews. We are waiting on one (1) applicant to call back and two (2) of the applicants were no longer interested. Interviews will be conducted over Zoom on April 14th and April 19th. Final Applicants will meet with Andrew White and Rosa Ocheltree.

Assistant Finance Director – Applicants are being reviewed for the open position. No applicants have been identified as of yet. We will continue to push the position out to the public.

Part-Time Recreation Instructor – We have received twelve applicants that have been identified as potential interviews for this 25/hour a week position. We have one applicant that has direct experience working in a Recreation Department creating classes. Resumes have been sent to Melissa Hindman for review.

Seasonal Public Service Worker – We have filled two (2) out of the three (3) positions available. Laurent Eggleston and Jon Delatore will start in May and work through August. We have a final interview scheduled for Friday, April 14th.

Police Officer – Officer Scott Sanford will be retiring on Friday, April 14th after 24 years with the Powell Police Department. We are working with the Chief of Police and the recruiting team to create a new recruitment process to fill Officer Sanford's position. We will be utilizing Mallory Sribanditmongkol's marketing skills to help promote the position.