

HR DEPARTMENT REPORT  
November 2022



**Council Goal – Quality Customer Service: Improve access to services, functions and operations**

Recruitment update:

***Building Inspector*** – Todd Shetler’s last day with the City was Friday, November 4<sup>th</sup>. We are actively recruiting for this position and reaching out to potential applicants.

***City Engineer*** – We are reviewing options for this position and looking at vendors to help with the job duties or filling the position.

**Council Goals – Quality Customer Service: Improve access to services, functions and operations and Communications**

**Open Enrollment** – We are in the middle of our annual open enrollment for health benefits. It began October 31<sup>st</sup> and ends on November 11<sup>th</sup>. Aflac has joined our meetings giving employees updates to the products they offer.

**Police Staffing Study** – We have our kick-off meeting with CPSM scheduled for Tuesday, November 8<sup>th</sup> at 3:00 pm

**Walking Challenge** – We started a walking challenge as part of our Wellness Program. Staff are counting the number of steps they are walking within a week and challenging each other. The employee with the most steps each week wins a small prize. We started on October 19<sup>th</sup> and the challenge goes through November 16<sup>th</sup>.