

HR DEPARTMENT REPORT
October 2022



Council Goal – Quality Customer Service: Improve access to services, functions and operations

Recruitment update:

Director of Public Service – Grant Crawford started on Monday, October 10th.

Permit Coordinator – Suzie Smiley is starting on Monday, October 24th

Council Goals – Quality Customer Service: Improve access to services, functions and operations and Communications

Weekly Huddles - Staff started a weekly huddle where they meet once a week for 10 to 15 minutes to give updates and improve internal communication. We will continue to hold the weekly meetings as long as they are effective

Monthly Staff Newsletters – We sent the first monthly staff newsletter out in October. We will highlight birthdays, anniversaries, event updates, Council updates, and leadership updates. We will incorporate fun articles in the newsletter on employee pets and have an employee spotlight in each newsletter.