

Department of Finance

July 2022 Financial Report



Executive Report

Revenue Source	Original Budget 2022	Revised Budget 2022	Actual to Date July 2022	% of Revised Budget
Prior Year Unappropriated Funds	\$ 8,981,945.82	\$ 8,981,945.82	\$ 8,981,945.82	
Prior Year General Fund Reserve	\$ 1,370,000.00	\$ 1,370,000.00	\$ 1,370,000.00	
Total Prior Year Carryforward Balance	\$ 10,351,945.82	\$ 10,351,945.82	\$ 10,351,945.82	
Taxes, assessments, & related revenue	\$ 12,349,550.00	\$ 12,349,550.00	\$ 8,498,067.62	68.8%
Local revenue	\$ 35,200.00	\$ 35,200.00	\$ 16,183.47	46.0%
Development related revenue	\$ 788,500.00	\$ 788,500.00	\$ 402,259.09	51.0%
Other revenue	\$ 336,467.00	\$ 336,467.00	\$ 155,665.71	46.3%
Total Operating Revenue	\$ 13,509,717.00	\$ 13,509,717.00	\$ 9,072,175.89	67.2%
Total Available Funds	\$ 23,861,662.82	\$ 23,861,662.82	\$ 19,424,121.71	
Expenditure Source	Adopted Budget 2022	Revised Budget 2022	Actual to Date July 2022	% of Revised Budget
Personnel	\$ 6,742,376.00	\$ 6,802,372.58	\$ 3,604,229.92	53.0%
Operating Expenses	\$ 2,133,516.00	\$ 2,356,194.10	\$ 1,190,981.79	50.5%
Prior Year Remaining Encumbrances		\$ 309,658.55		
Operating Expenditures	\$ 8,875,892.00	\$ 9,468,225.23	\$ 4,795,211.71	50.6%
Excess (deficiency) of operating revenues over operating expenditures	\$ 4,633,825.00	\$ 4,041,491.77	\$ 4,276,964.18	
Capital Equipment	\$ 301,400.00	\$ 557,226.61	\$ 103,286.52	18.5%
Transfers	\$ 399,261.00	\$ 2,434,711.00	\$ 2,409,711.00	99.0%
Addition to 27th Payroll Reserve	\$ 18,261.00	\$ 18,261.00	\$ 18,261.00	100.0%
Addition to Comp Abs Reserve	\$ 12,356.00	\$ 10,000.00	\$ 10,000.00	100.0%
Advances	\$ -	\$ -	\$ -	0.0%
Additional to reserve fund balance	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	100.0%
Contingencies	\$ 75,000.00	\$ 80,000.00	\$ 5,025.00	6.3%
Nonoperating Expenditures	\$ 881,278.00	\$ 3,175,198.61	\$ 2,621,283.52	82.6%
Total Expenditures	\$ 9,757,170.00	\$ 12,643,423.84	\$ 7,416,495.23	76.0%
Excess (deficiency) of revenue over all expenditures	\$ 3,752,547.00	\$ 866,293.16	\$ 1,655,680.66	
Ending Year Unappropriated Funds	\$ 12,734,492.82	\$ 9,848,238.98	\$ 10,637,626.48	
Ending Year General Fund Reserve	\$ 1,445,000.00	\$ 1,445,000.00	\$ 1,445,000.00	
Total Current Year Balance	\$ 14,179,492.82	\$ 11,293,238.98	\$ 12,082,626.48	
Total Available Funds	\$ 23,936,662.82	\$ 23,936,662.82	\$ 19,424,121.71	

58.3% = Target expenditure and revenue collection rate.

Quick Facts

ALL FUNDS

07/31/2022	07/31/2022
Cash Balances	Unencumbered Balance
\$26,277,082	\$19,330,905
↑ \$5,845,973 from 1/1/2022	

GENERAL FUND (GF)

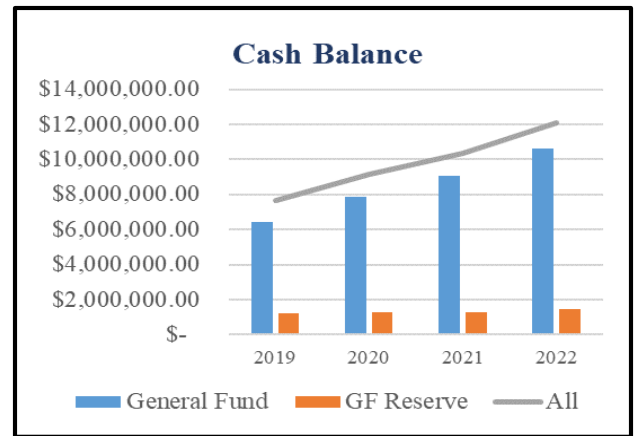
07/31/2022	07/31/2022
Cash Balance	Unencumbered Balance
\$10,637,626	\$9,510,208
↑ \$1,655,681 from 1/1/2022	

General Fund Highlights

The General Fund balance = **\$12,082,626**. This figure includes the general reserve fund. The unencumbered balance of **\$9,510,208** is 107.42% of the 5-Yr GF revenue average;

- \$5.08 M in excess of the short-term range (50%)
- \$2.87 M in excess of the fiscally prudent range (75%)

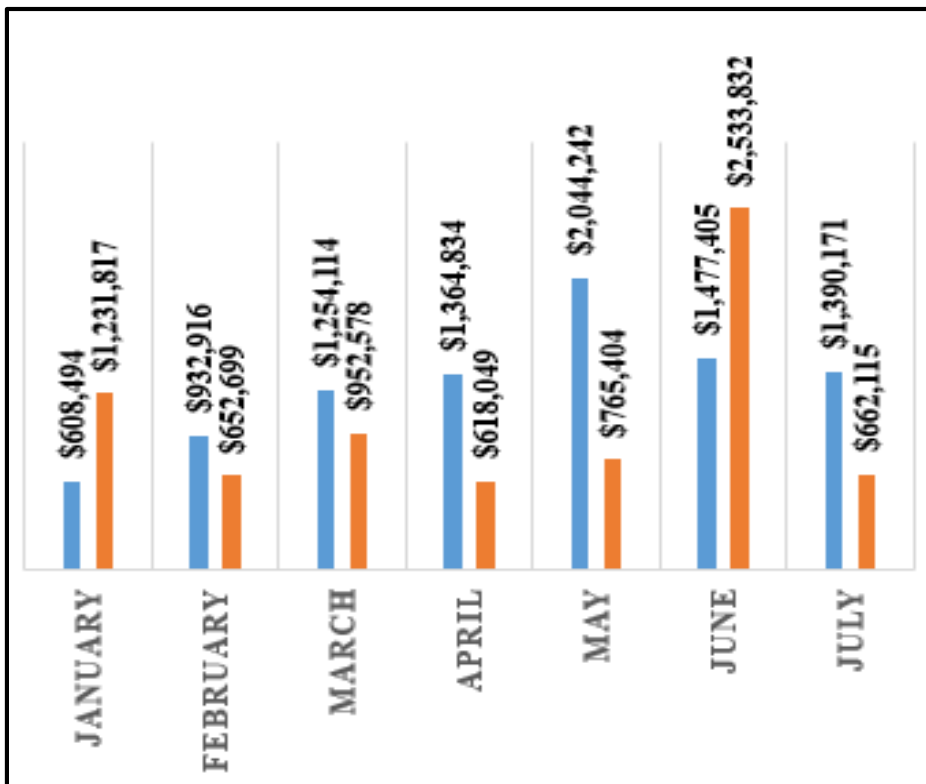
Per the Fund Balance Policy, an excess of the fiscally prudent range can be allocated to capital improvements.



General Fund Cash Flow Analysis

Total GF Revenue: **\$ 9,072,176** Total GF Expenditures: **\$7,416,395**

Net Cash Flow: **\$1,655,782**



The City is averaging monthly expenditures (net of transfers) of \$700,503.

Notable variances include:

- **January:** Annual IT service contract and BWC premiums.
- **March:** Three paycheck month. We will process the last three paycheck month of the year in September.

A detailed variance report will be provided to Council.

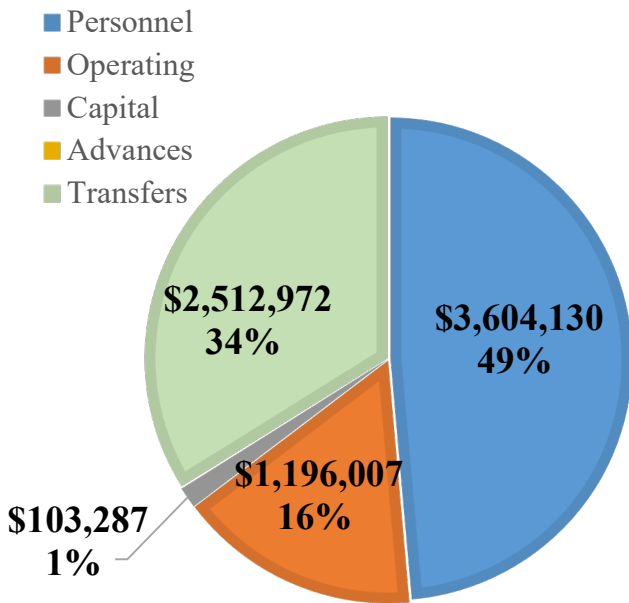
Year-to-Date General Fund Cash Position

Month	Revenues	Expenditures	Transfers	Net	Liquidity
January	\$ 608,494	\$ 782,556	\$ 449,261	\$ (623,323)	\$ (174,062)
February	\$ 932,916	\$ 652,699	\$ -	\$280,217	\$ 280,217
March	\$ 1,254,114	\$ 952,578	\$ -	\$301,536	\$ 301,536
April	\$ 1,364,834	\$ 618,049	\$ -	\$746,786	\$ 746,786
May	\$ 2,044,242	\$ 590,404	\$ 175,000	\$1,278,838	\$1,453,838
June	\$ 1,477,405	\$ 645,121	\$ 1,888,711	(\$1,056,427)	\$ 832,284
July	\$ 1,390,171	\$ 662,115	\$ -	\$ 728,055	\$ 728,055
Total	\$ 9,072,176	\$ 4,903,522	\$ 2,512,972	\$ 1,655,682	\$ 4,168,654

All Funds - Cash Position

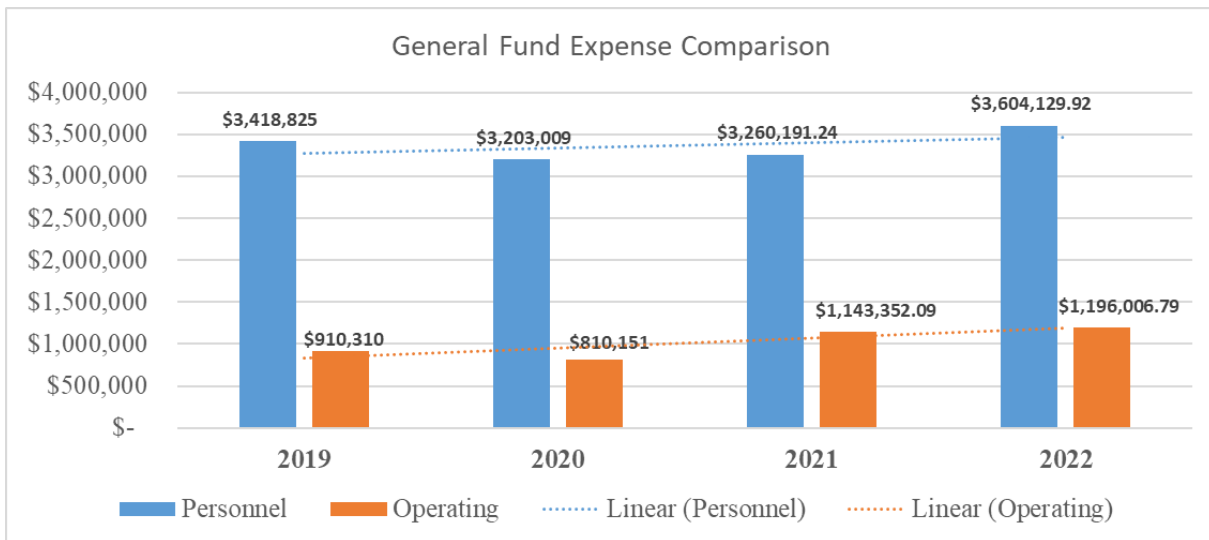
Fund	Description	Beginning Balance	Net Revenue	Net Expense	Cash Balance
100	GENERAL FUND	\$8,981,945.82	\$9,072,175.89	\$7,416,495.23	\$10,637,626.48
101	GENERAL FUND RESERVE	\$1,370,000.00	\$75,000.00	\$0.00	\$1,445,000.00
105	CORMA FUND	\$112,386.45	\$152,067.22	\$20,020.91	\$244,432.76
110	27TH PAYROLL RESERVE FUND	\$113,715.73	\$18,261.00	\$0.00	\$131,976.73
111	COMPENSATED ABSENCES RESERVE FUND	\$2,356.00	\$10,000.00	\$0.00	\$12,356.00
210	MUNICIPAL MOTOR VEHICLE LICENSE FUND	\$71,168.24	\$41,348.07	\$0.00	\$112,516.31
211	STREET CONSTRUCTION MAINTENANCE & REPAIR FUND	\$2,091,993.85	\$712,336.61	\$191,856.34	\$2,612,474.12
221	STATE HIGHWAY IMPROVEMENT	\$610,131.28	\$43,756.84	\$349,945.00	\$303,943.12
241	PARKS & RECREATION	\$1,221,929.95	\$163,631.25	\$1,682.36	\$1,383,878.84
265	LAW ENFORCEMENT ASSISTANCE FUND	\$9,492.84	\$10,621.44	\$0.00	\$20,114.28
266	AMERICAN RESCUE PLAN ACT	\$700,522.71	\$706,116.01	\$0.00	\$1,406,638.72
271	LAW ENFORCEMENT FUND	\$13,192.49	\$0.00	\$0.00	\$13,192.49
281	DRUG LAW ENFORCEMENT	\$4,826.09	\$253.00	\$0.00	\$5,079.09
291	BOARD OF PHARMACY-LAW ENFORCEMENT	\$6,755.76	\$150.00	\$0.00	\$6,905.76
295	P&R REC. PROGRAMS	\$271,042.91	\$310,311.56	\$302,205.38	\$279,149.09
296	VETERAN'S MEMORIAL FUND	\$8,083.33	\$500.00	\$290.00	\$8,293.33
298	POLICE CANINE SUPPORT FUND	\$25,428.01	\$0.00	\$2,185.79	\$23,242.22
310	SELDOM SEEN TIF DEBT SERVICE FUND	\$15.03	\$32.17	\$38,475.00	(\$38,427.80)
311	CAPITAL IMPROVEMENTS BOND	\$273,056.09	\$300,489.35	\$12,043.36	\$561,502.08
319	POLICE FACILITY DEBT SERVICE	\$2,248.73	\$196,000.00	\$10,900.00	\$187,348.73
451	DOWNTOWN TIF PUBLIC IMPROVEMENT	\$2,130,144.36	\$326,010.93	\$6,244.45	\$2,449,910.84
452	DOWNTOWN TIF HOUSING RENOVATION	\$39,262.22	\$3,293.04	\$51.46	\$42,503.80
453	SELDOM SEEN TIF PUBLIC IMPROVEMENTS FUND	\$0.58	\$120,433.28	\$1,275.45	\$119,158.41
455	SAWMILL CORRIDOR COMM IMPR TIF	\$790,965.00	\$159,634.29	\$78,494.27	\$872,105.02
491	CAPITAL PROJECTS FUND	\$61,000.00	\$1,888,711.00	\$0.00	\$1,949,711.00
492	VILLAGE DEVELOPMENT FUND	\$190,213.88	\$111,307.80	\$0.00	\$301,521.68
494	VOTED CAPITAL IMPROVEMENT FUND	\$35,094.82	\$12.46	\$0.00	\$35,107.28
497	SELDOM SEEN TIF PARK IMPROVEMENTS FUND	\$273,820.09	\$0.00	\$0.00	\$273,820.09
900	AGENCY FUNDS	\$1,023,316.37	\$52,216.70	\$199,531.43	\$876,001.64
Grand Total:		\$20,434,108.63	\$14,693,865.72	\$8,850,892.24	\$26,277,082.11

Total Expenses by Type = \$7,416,495.



Anticipated percentage of expenditures = 58.3% of budget

- Personnel expenses are 53.0% of budget, a favorable variance of \$361,553 or 5.3%. This variance is driven by open positions and a health care saving.
- Operating expenses are 50.5% of budget, a favorable variance of \$182,679 or 7.8%. When possible, the positive variance will be leveraged to cover higher than anticipated energy costs.
- Capital expenses are 18.5% of budget, a favorable variance of \$221,577 or 39.8%. Favorable variance is driven by the deferral of scheduled building improvements.
- All Departments, except for Lands and Bldgs. – meeting rooms, are under the 58.3% target.



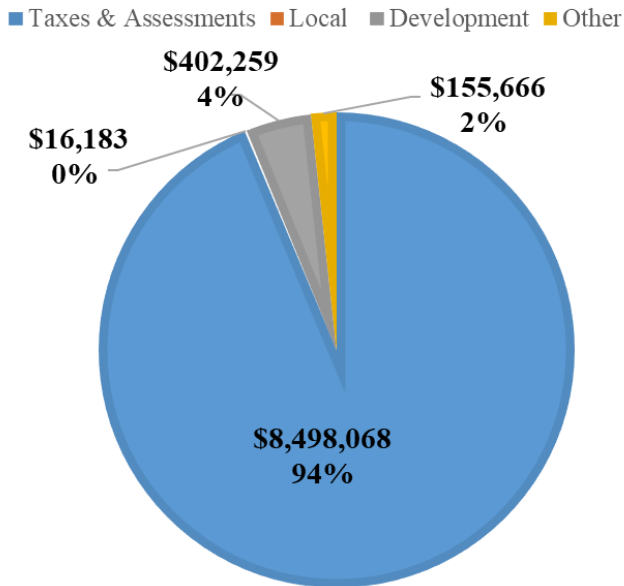
YTD personnel and operating expenditures are averaging a 10.5% increase as compared to 2021 expenditures. However, 2022 expenditures are normalizing to pre-pandemic levels. Currently, 2022 expenditures are 5.42%, or \$185,305, higher than in 2019.

Notable Activity

- City administration renewed a contract with Pepsi. This contract generates revenue to the city in the form of rebates and profit sharing.
- A \$15,000 purchase order was opened for NPDES services.
- Currently Finance is working with staff to open a purchase order for a website audit conducted in February of 2022. The funds are appropriated, but not encumbered, in the IT department.

No additional contractual activity was reported to Finance in July.

Total Expenses by Type = \$9,072,175.89

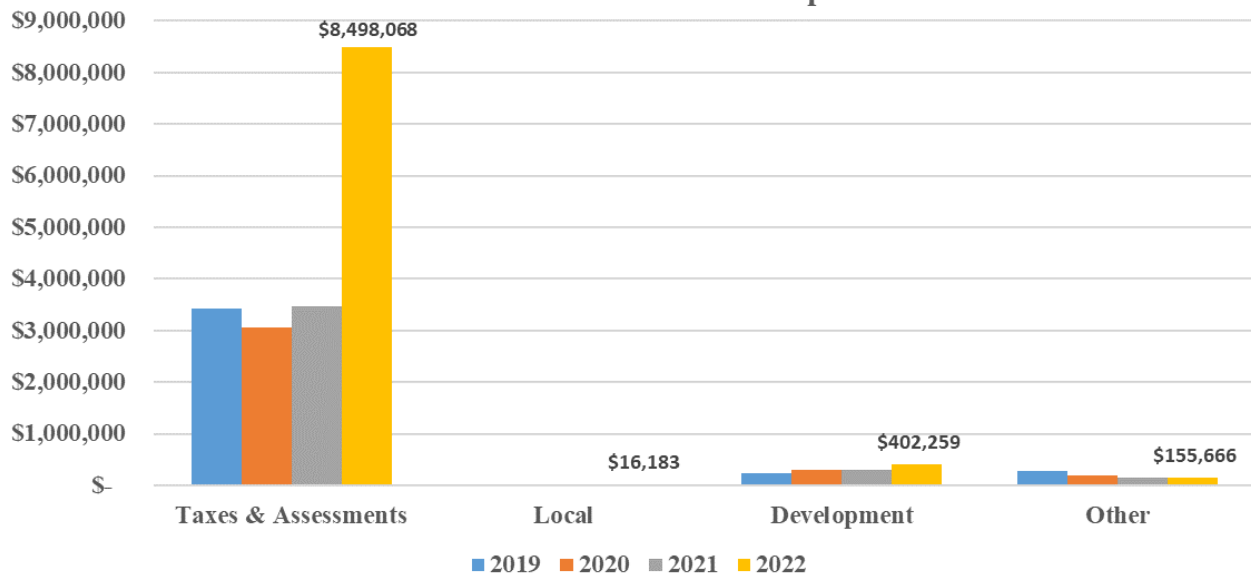


Anticipated percentage of revenues = 58.3% of budget through July

Total revenues are 67.2% of budget

- Taxes and Assessments revenues are 68.8% of budget, a favorable variance of \$1,298,280 or 10.5%.
- Local revenues are 46.0% of budget, an unfavorable variance of \$4,338.13 or 12.3%. This is not uncommon for a small budget line item. The unfavorable variance is mainly driven by rental income (east/community room)
- Development revenues are 51.0% of budget, an unfavorable variance of \$57,434 or 7.3%. Residential building fees (36.4%) and engineering plan review fees (24.4%) are under the 50% estimated threshold. This is timing related.
- Other revenues are 46.26% of budget, an unfavorable variance of 12.04% or \$40,494.55. This is timing related.

General Fund Revenues Comparison



Notable Activity

- Interest income (MTD \$23,943) is starting to pick-up due to our current investment strategy and changes in market rates. The 2 YR T Note rate is currently 3.10% a significant increase from 0.17% last year. In addition, the STAR Ohio rate is 2.2% compared to 0.07% in 2021.
- A new credit card/purchasing card program was established through Key Bank. This program offers the City a 1% rebate payable on an annual basis. The program was implemented in June of 2022 and the first rebate payment is expected in 2023.
- RITA attributes \$684,223 to the work-from-home withholding requirement in effect as of January 1, 2022. This accounts for 15.5% of withholding receipts.

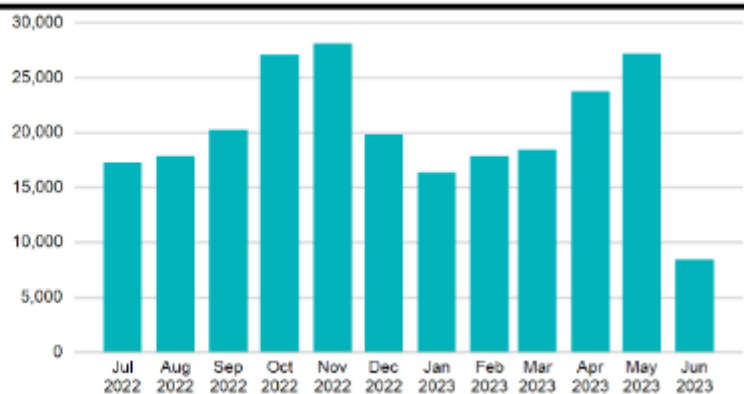
Current Period
07/01/22 to 07/31/22

Beginning Market Value	\$18,282,939.40
Taxable Interest	-3,980.74
Fees and Expenses	-1,519.22
Cash Receipts	2,000,000.00
Change in Investment Value	73,459.35
Change in Accrued Income	27,957.25
Ending Market Value	\$20,378,856.04

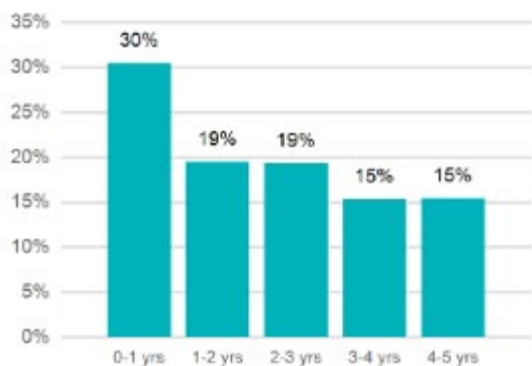
PORTFOLIO CHARACTERISTICS

Portfolio Yield to Maturity	1.99%
Portfolio Effective Duration	1.99 yrs
Weighted Average Maturity	2.11 yrs

PROJECTED MONTHLY INCOME SCHEDULE



MATURITY DISTRIBUTION



Market Rates – As of July 28, 2022 (Provided by Meeder)

	Yesterday	Last Week	Last Year
GDP (\$0-\$25MM)	1.00%	1.00%	NA
STAR Ohio	1.71%	1.69%	0.07%
2 Yr T Note	2.96%	3.10%	0.20%
5 Yr T Note	2.82%	3.00%	0.71%

*Portfolio characteristics as of June 2022.