



**COMMUNITY IMPROVEMENT CORPORATION
MEETING MINUTES
AUGUST 23, 2022**

CALL TO ORDER/ROLL CALL

Chairman Hrivnak called the Community Improvement Corporation Meeting of August 23, 2022, to order at 7:00 p.m. Members present included: Jim Hrivnak, Andrew White, Nicole Scott and Brian Lorenz. Staff present included: Jeffrey Tyler, Assistant City Manager and Rosa Ocheltree, Finance Director.

APPROVAL OF MINUTES

- a. Approval of CIC Meeting Minutes of June 28, 2022**
[CIC_Minutes_06.28.2022.pdf](#)

MOTION: Brian Lorenz moved to approve the CIC Meeting Minutes of June 28, 2022. Nicole Scott seconded the motion.

VOTE: Y 4 N 0 (None) AB 0 (None)

Motion to approve the CIC Meeting Minutes of June 28, 2022, passed with a vote of 4-0-0.

- b. Approval of CIC Meeting Minutes of July 26, 2022**
[CIC_Minutes_07.26.2022.pdf](#)

MOTION: Brian Lorenz moved to approve the CIC Meeting Minutes of July 26, 2022. Andrew White seconded the motion.

VOTE: Y 4 N 0 (None) AB 0 (None)

Motion to approve the CIC Meeting Minutes of July 26 2022, passed with a vote of 4-0-0.

REPORT OF THE PRESIDENT

REPORT OF THE TREASURER

- a. AOS Invoice**
1. AOS Invoice_8.15.2022.pdf

MOTION: Jim Hrivnak moved to amend the AOS invoice. Brian Lorenz seconded the motion.

VOTE: Y 4 N 0 (None) AB 0 (None)

Motion to amend the AOS Invoice passed with a vote of 4-0-0.

MOTION: Jim Hrivnak moved to approve amended AOS invoice. Nicole Scott seconded the motion.

VOTE: Y 4 N 0 (None) AB 0 (None)

Motion to approve amended AOS invoice passed with a vote of 4-0-0.

b. Financial Report - July 2022

CITY COUNCIL / COMMISSION / COMMITTEE REPORTS

City Council Report

Member Brian Lorenz stated Frank Bertone resigned his seat from the City Council and City Council will begin the process to fill the vacancy. He stated this vacant seat must be filled within a 60-day time period. He also spoke about filling the Planning and Zoning Commission vacancy seat with the CIC.

Member Brian Lorenz spoke about the paving plan and stated this was looking very good throughout the City and City Staff are doing a phenomenal job.

Planning and Zoning Commission

i. Update on Open and Pending City Development Projects

Assistant City Manager Tyler spoke of two sketch plans. One is an ambitious plan to have some type of restaurant assembly type space. The other sketch plan is the build of approximately 21 residential units.

OLD BUSINESS

Economic Development Consultant Discussion

Assistant City Manager Tyler gave an update of the fee and schedule of the Economic Development Consultant. He also advised the contract with Camoin has been prepared and can send it over for signatures.

Rebranding of the CIC

Member Andrew White stated City Staff had efforts with a design for the new branding of the Powell CIC.

Other Old Business

NEW BUSINESS

Request of Annual Funding from the City

Other New Business

MOTION: Jim Hrivnak moved to approve the Request of Annual Funding from the City in the amount of \$312,000 to be used for general operations. Member Brian Lorenz seconded the motion. Member Andrew White began a discussion.

Member Andrew White stated the amount to be requested to City Council for their approval may need to be modified due to the fact the economic development exercise and the potential for land acquisition all to be done before the end of the year.

Chairman Hrivnak requested a roll call for passage: Andrew White, yes; Nicole Scott, yes; Jim Hrivnak, yes; and Brian Lorenz, yes.

VOTE: Y 4 N 0 (None) AB 0 (None)

Motion to approve the Request of Annual Funding from the City in the amount of \$312,000 was passed with a vote of 4-0-0.

Chairman Hrivnak went back to the Camoin contract and moved to accept the contract and proceed with Camoin as the Economic Development Consultant. Brian Lorenz seconded.

Chairman Hrivnak requested a roll call for passage: Brian Lorenz, yes; Jim Hrivnak, yes; Nicole Scott, yes; and Andrew White, yes.

VOTE: Y 4 N 0 (None) AB 0 (None)

Motion to proceed with Camoin as the Economic Development Consultant passed with a vote of 4-0-0.

MOTION: Jim Hrivnak moved to approve the amended budget. Andrew White seconded the motion.

VOTE: Y 4 N 0 (None) AB 0 (None)

Motion to approve the amended budget passed with a vote of 4-0-0.

OTHER BUSINESS

- a. Appropriateness of CIC Insurance Coverage
- b. Chamber of Commerce Lease Renewal at 44 N. Liberty Street
- c. Website Review and Update Plan
- d. CIC Records Retention System
 - i. Status, Member Access and City ID's - Staff to Report
- e. Plan a CIC - 2022 Goal Setting Meeting
- f. CIC Presentation to Council

g. Downtown Quadrant Mailbox Project Update

h. Updates to the facility at 44 N. Liberty Street

i. Murphy Park Car Charging System

1. ChargePoint - MSSA.pdf
2. ChargePoint Password (002).pdf
3. ChargePoint Questions (002).pdf
4. CIAC_for_Village_of_Powell .pdf
5. City of Powell – ChargePoint DC Fact Charger (2020-03-21_15-12 ADT).pdf
6. City of Powell - Tesla Chargers.pdf
7. City of Powell AEP Incentive 8.21.19.pdf
8. Copy of Electricity Cost for Utilization.pdf
9. Cost Sheet (5.23.2018).pdf
10. CSPRate04292020.pdf
11. Example_AEP_Cost.pdf
12. Station Activation Form DC (5.28.2020).pdf

OTHER CIC MATTERS

FUTURE BUSINESS

ADJOURN

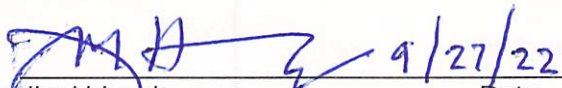
MOTION: Jim Hrivnak moved to adjourn. Andrew White seconded the motion.

VOTE: Y 4 N 0 (None) AB 0 (None)

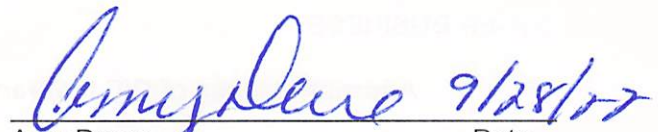
Motion to adjourn passed 4-0-0.

Meeting adjourned at 7:42 p.m.

MINUTES APPROVED: September 27, 2022



Jim Hrivnak, Date
Chair



Amy Deere, Date
City Clerk