



**OPERATIONS COMMITTEE
MEETING MINUTES
JUNE 21, 2022**

I) CALL TO ORDER/ROLL CALL

Chairman Bertone called the June 21, 2022, Operations Meeting to order at 6:35 p.m. Committee Members present included: Frank Bertone and Jon Bennehoof. Committee Member Drummond and Committee Member Camick were absent. City Council Members present included: Mayor Daniel Swartwout and Council Member Heather Karr.

Chairman Bertone noted there would not be any voting at this meeting due to no quorum.

II) APPROVAL OF MINUTES

a. Operations Committee Meeting Minutes of May 17, 2022

[Operations Committee Meeting Minutes of 05.17.2022.pdf](#)

b. Operations Committee Special Meeting Minutes of June 14, 2022

[Operations Committee Meeting Minutes of 06.14.2022.pdf](#)

There was a modification made to the Special Meeting Minutes of June 14, 2022.

III) TODAY'S BUSINESS

a. Under Speed Vehicles Update

[Under_speed_vehicles.pdf](#)

Assistant City Manager Tyler began by discussing what is permitted on the bike path and what is not. He stated there would be a social media campaign, a website campaign, as well as a flyer.

He said golf carts and scooters are not permitted on the bike paths. Bicycles and e-bikes are permitted.

Discussion took place on what is permitted and what is not permitted through the City's Ordinance. They want to get this information to the Operations Committee to make sure Staff is correct before giving information to the community for their understanding.

A lot of discussion transpired with regard to the Ordinance and how it reads. It was agreed upon to discuss the Ordinance further with the Law Director for clarification on its interpretation.

Assistant City Manager Tyler advised they would do further research on this topic and come back to the Operations Committee with their findings.

Chairman Bertone advised he would like to get this topic in front of Council sooner than later.

b. Update from Doug McCollough on IT Efforts

Chairman Bertone advised Doug McCollough was not available this evening but he is looking forward to his update at the next Operations Committee Meeting. He added he would like to see some sort of road map of the IT updates.

Powell Festival Update

Ryan Ault gave an update on the Powell Festival and he stated they are prepared. He advised there would be an additional 20 bike racks added. The social media campaign will continue throughout the festival. Entertainment, transportation, bike racks, restroom facilities, all are ready to go.

Update on City Paving Plans

City Manager White gave an update on the City's paving plans. Bike path efforts have been initiated. He advised Adventure Park has been postponed due to the festival and will begin sometime after. He also advised there has been no word from ODOT on the start date for SR 750, but as soon as there is a date scheduled, he would advise the committee.

McClurg Properties Parking Update

Assistant City Manager Tyler gave an update on the McClurg property parking project. He advised that the agreement has been signed and construction would begin following the Powell Festival. He advised this parking lot would only be a gravel structure providing approximately 40 parking spots.

Discuss City Permit and Plan Review Process

Assistant City Manager Tyler began by discussing customer experience. He spoke of access, plan review and plan review times, inspection services and customer service. He advised there is currently a correspondence policy being drafted.

He then spoke about plan review and plan review times. He stated this is an issue building departments have problems with, regarding the consistency and predictability. A policy has been developed and put into place for plan reviews and the times. He also spoke of a conditional and temporary occupancy policy being drafted.

