



**OPERATIONS COMMITTEE  
SPECIAL MEETING MINUTES  
JUNE 14, 2022**

Chairman Bertone called a Special Meeting of the Operations Committee to order at 6:00 p.m. Committee members in attendance were: Frank Bertone, Jon Bennehoof, Seth Camick, and Christina Drummond (via zoom call). Also in attendance were: Daniel Swartwout, Mayor; Heather Karr, City Council Member; Andrew White, City Manager; Jeffrey Tyler, Assistant City Manager; Jason Nahvi, HR Business Partner; Rosa Ocheltree, Finance Director; Buddy Caplinger, Public Services Director; and Steve Hrytzik, Police Chief. Ryan Ault was also in attendance (via zoom call).

Chairman Bertone advised this meeting was scheduled to discuss the updates for the upcoming Powell Festival.

City Manager White gave an overview of what has been happening in preparation for the Powell Festival.

Ryan Ault stated the bands and production are completely set, as well as the Green Room. He spoke of the shuttles available through Delco Transit which are available to utilize the Planet Fitness parking lot. He also advised the numbers are looking very good and the feedback is phenomenal. He added there would be publicity provided through WNCI radio station.

Mr. Ault also stated he was feeling very comfortable and as prepared as he can be for this festival.

Chairman Bertone opened the floor for questions.

Councilmember Karr spoke about vendors and their location. Mr. Ault advised he would be providing a map showing the vendors and their location promptly. She directed her question to children and concerns with foot traffic, etc. Mr. Ault advised the Kid Zone would be enclosed for safety and security.

Chairman Bertone brought up a key piece of the festival, transportation, and wondered how many total numbers of shuttles/buses are available. Mr. Ault advised he's looking at 4 shuttles for Saturday and 2 shuttles for Friday night. He also added it was a 10 minute ride from pick-up to drop-off as it was tested by Delco Transit.

Chairman Bertone spoke about bikes and where the bike zones were located. Mr. Ault said he was working on it, will make a note and would get back to him.

Committee Member Drummond spoke of the shuttles and wanted to know if it was possible to add collector stops, one by Big Bear Farms and one by Olentangy Ridge since the shuttle is

going right by there anyway to prevent the fill up of the parking lot. Mr. Ault stated anything to promote the efficiency of transportation he would be glad to look into.

Chairman Bertone spoke of the public safety portion of the festival and turned the floor over to Steve Hrytzik, Police Chief.

Chief Hrytzik stated the bands that will be performing are bands of a higher grade than what Powell is used to. There will be fence lines along the rear of the pond and behind the stage area. In front of the stage will be at least 2 fence systems and there will be security around the stage. He also spoke of barricades and their placements. Delaware County Sheriff's Office will also be on drone watch and will be available, if needed.

Chief Hrytzik gave an update of road closings. He spoke of the command center located in the clerk area of the Police Department. He added they were trying to look for ways to prevent bad things from happening, and wanted everyone to feel safe and have a great time.

Chairman Bertone spoke of restrooms and port-a-pots and requested an update on this topic.

City Manager White advised there has been an increase of restrooms due to the anticipation of a larger crowd. A plan is being worked on for specific placement of the facilities. He turned the floor over to Public Services Director Caplinger.

Public Services Director Caplinger stated there will be 2 5-unit port-a-pots, 8 single port-a-pots, and 2 ADA compliant port-a-pots, all will be strategically placed. They will be cleaned and pumped daily. Trash cans and recycling cans will also be strategically placed.

Mayor Swartwout stated there are 20 port-a-pots and 2 ADA compliant port-a-pots and wondered if the ADA compliant port-a-pots' location could be provided as soon as possible for public knowledge. Mr. Ault advised it would all be made known on social media.

Chairman Bertone spoke about volunteers and wondered if there was enough or is there a need of more. City Manager White advised we were fairly covered with Staff volunteers, but anyone who would like to volunteer is more than welcome and it is for a good cause.

Councilmember Karr advised it may be a good idea, sooner than later, to post on social media the request of volunteers in the high school student area as the students could receive community hours for their efforts.

City Manager White spoke of a d-briefing after the festival, discussing what worked what didn't, etc. Use of this information for future festivals is valuable.

Chairman Bertone spoke about alcohol sales, and turned the floor over to Finance Director Ocheltree.

Finance director Ocheltree provided an overview on how purchases were going to be made.

Ryan Ault spoke about a time for a meet and greet with the national acts, which he feels would be a great situation.

Mr. Ault also stated that he was looking forward to the rest of the events scheduled for Powell.

Meeting adjourned at 6:47 p.m.

MINUTES APPROVED: JUNE 21, 2022

  
Frank Bertone,  
Chair

8/2/2022  
Date

  
Amy Deere,  
City Clerk

8/2/2022  
Date

