

City Council Meeting  
November 16, 2021

Human Resources Department Report for October 2021

- All open position have been filled.
  - Melissa Hindman – Parks and Recreation Manager started November 8, 2021
  - Brandon Schroepfer – Public Service Worker will start on November 15, 2021
  - Amy Deere – City Clerk will start on November 22, 2021
  - Rosa Ocheltree – Finance Director will start on November 29, 2021
- AFSCME contract negotiations will begin on Monday, November 15, 2021.
  - We will be negotiating a new 3-year contract for the current contract ending on December 31, 2021
- Open Enrollment for the employee's health insurance is underway.
  - There was no increase to this year's health premiums through the Central Ohio Healthcare Consortium
  - Employees have until November 24, 2021 to turn in their selection forms.
- Job descriptions have been updated for City positions.
  - Included exempt vs. non-exempt status, essential and non-essential job duties, and supervisory responsibilities.
  - Updated the qualifications, license/certification requirements, and physical requirements of each position.
- Meetings have begun with supervisors to discuss updated evaluation process.
  - Discussions with employees will begin week of November 15, 2021
  - New process will begin in December 2021