



CODE ENFORCEMENT REPORT

August 2021 – Nothing to Report.

PLANNING AND ZONING COMMISSION

August 11, 2021 – Draft Minutes Attached.

PLAT REVIEW (Case 2021-30_FP)

Applicant: EMH&T – Scott Mincks
Location: Steitz Road near Hunters Bend
Zoning: (PR) Planned Residence District
Request: Review and recommendation of approval to City Council of a Final Plat for Carpenter's Mill, Section 4, Phase A.

Request Approved w/Conditions.

PLAT REVIEW (Case 2021-31_FP)

Applicant: EMH&T – Scott Mincks
Location: Steitz Road near Hunters Bend
Zoning: (PR) Planned Residence District
Request: Review and recommendation of approval to City Council of a Final Plat for Carpenter's Mill, Section 4, Phase B.

Request Approved w/Conditions.

BOARD OF ZONING APPEALS

August 16, 2021 – Minutes Being Drafted.

APPLICATION FOR VARIANCE (Case 2021-29V – Welwyn Drive Setback Variance)

Applicant: Gurgun Muharrem
Location: 476 Welwyn Drive
Zoning: Liberty Township Farm Residence District
Request: Review and approval of a variance to the Liberty Township Zoning Code, Section 8.07.C.2 to permit a setback of 15 feet along the eastern property line for a new single-family residence.

Request Denied.

HISTORIC DOWNTOWN ADVISORY COMMISSION

August 19, 2021 – Draft Minutes Attached.

CERTIFICATE OF APPROPRIATENESS (Case 2021-24_CA)

Applicant: Victoria Damiani Davis DBA SoHo Luxury Exchange
Location: 32 E. Olentangy Street
Zoning: (DB) Downtown Business District
Request: Review and approval of exterior building and property improvements.

Request Approved.



Planning & Zoning Commission
Donald Emerick, Chairman
Bill Little, Vice Chairman

Shawn Boysko

Ed Cooper

Trent Hartranft

Shaun Simpson

Elizabeth Bailik

MEETING MINUTES August 11, 2021

Co-Chairman Bill Little called a meeting of the Powell Planning & Zoning Commission to order on Wednesday, August 11, 2021 at 7:00 p.m. Commissioners present included Bill Little, Shawn Boysko, Elizabeth Bailik, Ed Cooper, and Trent Hartranft. Don Emerick and Shawn Simpson were absent. Also present were Jeff Tyler, Community Development Director; Claudia Husak, Planning Director; Elise Schellin, Development Planner; and interested parties.

APPROVAL OF MINUTES

MOTION: Commissioner Cooper moved to approve the minutes of June 9, 2021. Commissioner Hartranft seconded the motion.

VOTE: Y-4 N-0 Shawn Boysko – Abstained (Emerick, Simpson absent)

HEARING OF VISITORS FOR ITEMS NOT ON THE AGENDA

Co-Chairman Little opened the matter up for public comments for items not on the agenda. Hearing none, Chairman Emerick closed the public comment session.

PLAT REVIEW (Case 2021-30_FP)

Applicant: EMH&T – Scott Mincks
Location: Steitz Road near Hunters Bend
Zoning: PR – Planned Residence District
Request: Review and recommendation of approval to City Council of a Final Plat for Carpenter's Mill, Section 4, Phase A.

Elise Schellin, Development Planner, presented the Staff Report ([Exhibit 1](#)). Staff recommends approval of the final plat to City Council with two conditions as outlined in the report.

Commissioner Little opened the matter up for public comments. Hearing none, Chairman Little closed the public comment session and opened the floor for comments and questions from the Commission.

MOTION: Commissioner Little moved to approve the final plat to City Council for Carpenter's Mill, Section 4, Phase A., as represented by EMH&T, located at Steitz Road near Hunters Bend, subject to the following conditions:

1. That the City Engineer have final approval over additional or amended notes, easements, rights-of-way, lot numbers, addresses, street names, and any other technical adjustments the City Engineer determines is protective to the City and its residents; included but not limited to notes and technical adjustments on the plat document; and
2. The lot numbers are to be assigned and labeled on the plat prior to City Council's review.
3. The applicant shall pay all required development and recreation fee's prior to City Council's review.
4. The applicant extend to the 8' wide leisure path toward open space, which is lot 3209 in Golf Village and further coordinate with the Golf Village Home Owner's Association and staff to install the path in accordance with the approved Final Development Plan.

Commissioner Cooper seconded the motion.

Vote: Y-5 N-0 (Emerick, Simpson absent)

PLAT REIVEW (Case 2021-31-FP)

Applicant: EMH&T – Scott Mincks
Location: Steitz Road near Hunters Bend
Zoning: PR – Planned Residence District
Request: Review and recommendation of approval to City Council of a Final Plat for Carpenter’s Mill, Section 4, Phase B.

MOTION: Commissioner Little moved to approve the final plat to City Council for Carpenter’s Mill, Section 4, Phase B, as represented by EMH&T, located at Steitz Road near Hunters Bend, subject to the following conditions:

1. That the City Engineer have final approval over additional or amended notes, easements, rights-of-way, lot numbers, addresses, street names, and any other technical adjustments the City Engineer determines is protective to the City and its residents; included but not limited to notes and technical adjustments on the plat document ; and
2. The lot numbers are to be assigned and labeled on the plat prior to City Council’s review.
3. The applicant shall pay all required development and recreation fee’s prior to City Council’s review.

Commissioner Cooper seconded the motion.
VOTE: Y-5 N-0 (Emerick, Simpson absent)

OTHER BUSINESS

Staff announced that due to the departure of the City Clerk, the training session previously discussed would be postponed until the position is filled.

Megan Canavan has asked that the Commission have an updated group picture taken for the website. Staff will schedule a time to have the photographer available prior to an upcoming meeting to take a photo when all members can be present.

With the departure of several key staff members, Jeff Tyler asked the Commission to be patient with staff, particularly Claudia Husak and Elise Schellin as they take on additional duties until such time those positions are filled.

Staff discussed upcoming projects that may be on the horizon. There were no submissions for the optional meeting on August 25, 2021. The next regular meeting is scheduled for September 15th.

ADJOURNMENT

By unanimous consent of all the Commissioners, the meeting adjourned at 7:26 p.m.

DATE MINUTES APPROVED:

Bill Little DATE
Co-Chairman

Andrew White DATE
City Manager



Historical Downtown Advisory Commission
Tom Coffey, Chairman
Larry Coolidge, Vice Chairman
Steve Reynolds, Architectural Advisor
Brad Coomes Deb Howell Erin Wesson

MEETING MINUTES

August 19, 2021

CALL TO ORDER/ROLL CALL

Commissioner Coolidge called a meeting of the Historic Downtown Advisory Commission to order on Thursday, August 19, 2021 at 6:31 p.m. Commissioners present included Brad Coomes, Deb Howell, Larry Coolidge and Steve Reynolds, Architectural Advisor. Tom Coffey and Erin Wesson were absent. Also, present were Claudia Husak, Planning Director; and Elise Schellin, Development Planner.

APPROVAL OF MINUTES

MOTION: Commissioner Coomes moved to approve the minutes of June 17, 2021. Commissioner Howell seconded the motion. By unanimous consent of the remaining Commission members present, the minutes approved as written.

VOTE: Y – 3 N – 0 (Coffey and Wesson Absent)

CERTIFICATE OF APPROPRIATENESS (Case 2021-24_CA)

Applicant: Victoria Damiani Davis DBA SoHo Luxury Exchange
Location: 32 E. Olentangy St.
Existing Zoning: (DB) Downtown Business District
Request: Review and approval of exterior building and property improvements.

Elise Schellin, Development Planner: Reviewed the Staff Report. Staff recommends approval of exterior building and property improvements with the conditions as outlined in the Staff Report. (Exhibit 1)

Commissioner Howell: Is the applicant expanding the paver walk to the east? Is she replacing all of the pavers or just adding to what is there?

Ms. Schellin: She is replacing the pavers and adding pavers to the east.

Commissioner Howell: Do we know the color of the door? Is it the black currently on the door?

Ms. Schellin: I cannot speak for the applicant, since she is not here tonight.

Commissioner Howell: It would be nice to have a pop of color with the building being grey and the trim black.

Commissioner Coolidge: The applicant is not here, do we have any public comment. Hearing none, we will hear from the rest of the Commission.

Commissioner Coomes: It looks good. I think it will be a drastic improvement for this property.

Commissioner Coolidge: Mr. Reynolds do you have any comment.

Steve Reynolds: I do not.

Commissioner Coolidge: It is a simple request, less than the applicant's original request, but these are good solutions. I have no comments. We will entertain a motion to approve.

MOTION: Commissioner Howell moved to approve the Certificate of Appropriateness for SoHo Luxury Exchange as represented by Victoria Damiani Davis. Commissioner Coomes seconded the motion. By unanimous consent of the remaining members

VOTE: Y - 3 N – 0 (Coffey and Wesson Absent)

STAFF ITEMS

The next regularly scheduled meeting of the Historical Downtown Advisory Commission meeting is Thursday, September 16, 2021 at 6:30 p.m., however staff has not received any application submissions to date.

Commissioner Coolidge: Are there any updates on the downtown parking study?

Claudia Husak, Planning Director: It has been put on the backburner due to a couple of participants being out of the country, as well as the City working to fill open positions.

Commissioner Coomes: Should work at the old Church on Olentangy have come before HDAC?

Commissioner Coolidge: Gave a history of the property and stated the portion removed on the front was not original to the building.

Ms. Schellin: Any demolition that is under 75 square feet does not require review by HDAC.

Ms. Husak: After further review of the code, it was determined that HDAC is to be staffed with (6) members; with one non-voting member, which is the Architectural Advisor.

ADJOURNMENT

Commissioner Coolidge moved to adjourn the meeting. Commissioner Coolidge seconded the motion. With unanimous consent of the remaining Commission members, the meeting adjourned at 6:44 p.m.

DATE MINUTES APPROVED:

Tom Coffey
Chairman

Date

Pam Friend
Planning & Zoning Clerk

Date