

**REQUEST FOR QUALIFICATIONS:
2022 Engineering Services –Street Maintenance
and Repair Program**



Issued By:

The City of Powell, Ohio
Engineering Department
47 Hall St.
Powell, Ohio 43065
614-885-5380
chuber@cityofpowell.us
November 10, 2021

General Information

Introduction

The City of Powell is requesting statements of qualification from Consultants to provide professional services for engineering services for the implementation of the 2022 Street Maintenance program. The City currently maintains approximately 120 lane miles of street and 24 miles of pathway.

Information Required from Consultants

- Business organization / proposed project team and qualifications.
- Previous experience with similar projects.
- General project plan based on the project objectives portion of this document.

Project Background

Pavement Management Group(PMG) has been contracted by the City to provide Street and Pathway ratings for the City utilizing Paver and StreetSaver pavement management system(PMS), ASTM D6433 distress-based condition assessment and providing a Pavement Condition Index(PCI). The City currently utilizes documents from Brickler and Eckler for bid documents and general conditions. The City will solicit bids no later than April 1, 2022. Project completion shall be October 31, 2022. The approximate annual budget for the program will be \$1.5 Million.

***Project Objectives**

- Coordinate with City street program areas
- Provide drawings and specifications for intersection improvements providing ADA compliance
- Gather necessary field data and measurements
- Provide proposed maintenance specifications
- Prepare bidding documents and estimate of construction Cost.
- Conduct pre-bid, preconstruction meetings, and progress meetings
- Review bids received, prepare bid tabulation and award recommendation
- Review shop drawings and submittals with recommendations
- Advertise for bids and attend Bid openings
- Inspection and maintain a record of work with and daily inspection reports
- Maintain a log of quantities for payment, generating monthly and final pay estimates
- Prepare punchlist for items of work in non-conformance and a one-year warranty inspection and punchlist.

**Please note the specific objectives outlined above are example components of the requested services. These may vary depending on consultant and City staffing levels at the time of proposal.*

Based upon review of the submitted materials, the City of Powell will identify those most qualified, responsible, and capable of performing the work necessary to provide the City of Powell with their services, expertise, and experience.

All questions must be submitted to the City of Powell Engineering Department.

Information Required from Consultants

Statements of Qualification must provide sufficient information to determine that the project requirements outlined can be met, and that the project plan can be successfully implemented. What resources, materials, and equipment will be utilized, and how the necessary project management interactions will be carried out.

Qualifications must be submitted in the format outlined below:

Business Organization and Proposed Project Team

State the full name and address of your organization, and if applicable, the branch office, or other subordinates / subcontractors that will perform, or assist in this project. Indicate whether you operate as an individual, partnership, or corporation. If as a corporation, include the state in which you are incorporated. Include the names and phone numbers of the personnel of your organization authorized to negotiate the proposed Contract with the City of Powell. The Consultant must be able to staff a project team, which clearly possesses talent and experience in street maintenance program administration, and clearly demonstrates expertise in the most current maintenance techniques and standards for street and pathway maintenance and construction observation. Identify key personnel by name and title, classified by skill and qualifications. Describe the capacity of your staff and their ability to perform the work in a timely manner, relative to present workload, and the availability of the assigned staff. Specify software that will be utilized for Daily Diary documentation.

Previous Experience with Similar Projects

Given the project objectives, the Consultant should demonstrate an established competence with respect to administering street maintenance programs in local municipalities. Proposals submitted should include a listing of qualifying experience, especially prior experience performing the project objectives successfully in local municipalities.

General Project Plan

Describe in narrative form the management structure, methods, and procedures selected by your organization to complete the services as described in the RFQ including

Innovative ideas, project specific plan for ensuring increased quality, reduced project delivery time and reduced project costs.

Incurring Costs

The City of Powell is not liable for any cost incurred by the Consultant prior to the issuance of a Contract.

Response

To be considered, Statements of Qualifications with must arrive at the City of Powell no later than November 24, 2021.

Direct Submissions to:

The City of Powell
Engineering Department
47 Hall Street
Powell, Ohio 43065
chuber@cityofpowell.us
Attention: Chris Huber, P.E