



**CITY COUNCIL
MEETING MINUTES
SEPTEMBER 7, 2021**

I) CALL TO ORDER/ROLL CALL

City Council members present include Frank Bertone, Dan Swartwout, Jon C Bennehoof, Tom Counts, Heather Karr, Brian Lorenz, and Melissa Riggins. Also present were Andrew D White, City Manger; Yazan S Ashrawi Esq, Law Director; Jeffrey Tyler, Community Development Director; Claudia Husak, Planning Director; Chris Huber, City Engineer; and Elise Schellin, Development Planner.

II) PLEDGE OF ALLEGIANCE

III) CITIZEN PARTICIPATION

Mayor Bertone opened the citizen participation session for items not on the agenda. Hearing none, the Mayor closed the public comments session.

IV) APPROVAL OF MINUTES

August 17, 2021 Minutes

[08172021 Council Minutes.pdf](#)

MOTION: Jon C Bennehoof moved to approve August 17, 2021 Minutes. Dan Swartwout seconded the motion.

VOTE: Y 7 N 0 (None) AB 0 (None)

IIV) CONSENT AGENDA

Councilwoman Riggins asked that the items be removed from the consent agenda for a brief explanation as to each item, for transparency purposes.

Resolution 2021-14: Uniform Guidance Policy

- [1. Res 2021-14_Memo.pdf](#)
- [2. Res 2021-14_Resolution.pdf](#)
- [3. Res 2021-14_Exhibit A.pdf](#)

Mr. White introduced the legislation. He explained that this item has been discussed at Finance Committee, and is guidance provided to the City by the State. The policy was drafted by our auditors and complies with the direction provided. Mr. White stated that it is a standard form that has been adopted by the State.

No comments were made by Council.

Mayor Bertone opened the item to public comment, hearing none, he closed public comment.

MOTION: Brian Lorenz moved to approve Resolution 2021-14: Uniform Guidance Policy. Jon C Bennehoof seconded the motion.

VOTE: Y 7 N 0 (None) AB 0 (None)

Resolution 2021-15: Conditional Acceptance for The Smith Farm at Carpenter's Mill, Section 3, Phase B

1. [Res 2021-15_Memo.pdf](#)
2. [Res 2021-15_Resolution.pdf](#)
3. [Res 2021-15_Exhibit A.pdf](#)

Mr. White introduced the legislation, and explained that the following three items were in relation to the Carpenter's Mill subdivision. City Engineer, Chris Huber, stated that Pulte has constructed the streets for this phase to the City's standard, and the streets have been inspected. He explained that after two years maintenance, the City will finalize acceptance.

No comments were made by Council.

Mayor Bertone opened the item to public comment, hearing none, public comment was closed.

MOTION: Jon C Bennehoof moved to approve Resolution 2021-15: Conditional Acceptance for The Smith Farm at Carpenter's Mill, Section 3, Phase B. Brian Lorenz seconded the motion.

VOTE: Y 7 N 0 (None) AB 0 (None)

Resolution 2021-16: Carpenter's Mill, Section 4, Phase A

1. [Res 2021-16_Memo.pdf](#)
2. [Res 2021-16_Resolution.pdf](#)
3. [Res 2021-16_Ex. A.pdf](#)
4. [Res 2021-16_P&Z Record.pdf](#)

Mr. White introduced the legislation and recommended approval of the Plats for Carpenter's Mill Section 4, Phase A. Mr. Huber noted that the plats had been through the Planning and Zoning Commission, and that this is the final step for approval.

Councilman Swartwout asked for clarification on the required development and recreation fees, for both this resolution and the next. Ms. Husak stated the recreation fees have been paid in full, and the development fees will be assess as each lot comes in for development. Councilman Bennehoof called out grammatical errors made in a supporting document.

Mayor Bertone closed the Council comment portion, and opened the item up to public comment. Hearing none, the Mayor closed public comment.

MOTION: Jon C Bennehoof moved to approve Resolution 2021-16: Carpenter's Mill, Section 4, Phase A. Brian Lorenz seconded the motion.

VOTE: Y 7 N 0 (None) AB 0 (None)

Resolution 2021-17: Carpenter's Mill, Section 4, Phase B

1. [Res 2021-17_Memo.pdf](#)
2. [Res 2021-17_Resolution.pdf](#)
3. [Res 2021-17_Ex A.pdf](#)
4. [Res 2021-17_P&Z Record.pdf](#)

Mr. White explained that this item is the same process as Resolution 2021-16. He explained that the City has acquired significant funds due to the development and recreation fees, and recommended that Council take a look at the funds for future opportunities to invest those monies.

There were no questions or comments from Council.

Mayor Bertone opened the item to public comment, seeing none he closed public comment.

MOTION: Jon C Bennehoof moved to approve Resolution 2021-17: Carpenter's Mill, Section 4, Phase B. Brian Lorenz seconded the motion.

VOTE: Y 7 N 0 (None) AB 0 (None)

V) ORDINANCES: SECOND READING(S)

Mayor Bertone noted that there are no ordinances on the record for a second reading.

VI) ORDINANCES: FIRST READING(S)

ORDINANCE 2021-27: AN ORDINANCE AUTHORIZING THE CREATION OF THE AMERICAN RESCUE PLAN ACT - CORONAVIRUS LOCAL FISCAL RECOVERY FUND; AND TO APPROPRIATE MONIES FROM THE CORONAVIRUS LOCAL FISCAL RECOVERY FUND, A SUPPLEMENTAL APPROPRIATION; AND DECLARING AN EMERGENCY.

1. [Ord 2021-27_Memo .pdf](#)
2. [Ord 2021-27_Ordinance.pdf](#)

Mr. White explained that the City has received \$700,000 of funds, and described ways that the City could invest the funds.

Councilman Lorenz commented that the CIC has been involved in some of the discussions and is very interested in partnering with Council to allocate funds. Councilman Swartwout noted that the discretion with this batch of funds in relation to the pandemic, seems somewhat broader than previous pandemic allocations. Mr. Ashrawi stated the guidance provided more specific categories but each of those categories are broad in and of themselves. Mr. White agreed, and noted that the City had to get creative with the funds last year. For clarity, the Mayor asked if the \$700,000 has been received. Mr. White responded yes.

Mayor Bertone opened the item to public comment, and hearing none, the public comment portion was closed.

MOTION: Jon C Bennehoof moved to suspend the rules ORDINANCE 2021-27: AN ORDINANCE AUTHORIZING THE CREATION OF THE AMERICAN RESCUE PLAN ACT - CORONAVIRUS

LOCAL FISCAL RECOVERY FUND; AND TO APPROPRIATE MONIES FROM THE CORONAVIRUS LOCAL FISCAL RECOVERY FUND, A SUPPLEMENTAL APPROPRIATION; AND DECLARING AN EMERGENCY.. Tom Counts seconded the motion.

VOTE: Y 7 N 0 (None) AB 0 (None)

MOTION: Jon C Bennehoof moved to approve ORDINANCE 2021-27: AN ORDINANCE AUTHORIZING THE CREATION OF THE AMERICAN RESCUE PLAN ACT - CORONAVIRUS LOCAL FISCAL RECOVERY FUND; AND TO APPROPRIATE MONIES FROM THE CORONAVIRUS LOCAL FISCAL RECOVERY FUND, A SUPPLEMENTAL APPROPRIATION; AND DECLARING AN EMERGENCY.. Brian Lorenz seconded the motion.

VOTE: Y 7 N 0 (None) AB 0 (None)

VII) COMMITTEE REPORTS

VIII) CITY MANAGER'S REPORT

Mr. White asked Mr. Huber for an update on the Street Program. Mr. Huber stated the paving should be finished up by the latter half of September, he believes all the streets have been milled out with the exception of some of the smaller streets. After that the stone will be put down, and it will be paved about a week after that. He stated a lot of the streets will be restored within the next week or so.

Mr. White advised Council of contact with Liberty Township regarding the Board's desire for a follow up meeting to discuss City and Township opportunities. He also updated Council on personnel, and addressed interviewing potential Finance Director candidates.

IX) OTHER COUNCIL MATTERS

Councilman Lorenz addressed citizen concerns regarding property maintenance issues at the Powell Grand development. He implored staff to address the issues and set up a meeting with Powell Grand management to discuss solutions. He asked for the consideration of property maintenance staff.

Councilwoman Karr thanked staff and local businesses on a successful first Passport to Powell event on August 29.

Hearing no other comment, the Mayor closed this portion of the agenda.

X) EXECUTIVE SESSION

MOTION: Jon C Bennehoof moved at 7:59 p.m. to enter executive session X) EXECUTIVE SESSION. Brian Lorenz seconded the motion.

VOTE: Y 7 N 0 (None) AB 0 (None)

MOTION: Jon C Bennehoof moved at 8:51 p.m. to adjourn from executive session. Heather Karr seconded the motion.

VOTE: Y 7 N 0 (None) AB 0 (None)

XI) ADJOURNMENT

