



**MINUTES**

**DEVELOPMENT COMMITTEE**

Village Green Municipal Building  
Council Chambers  
47 Hall Street  
**August 10, 2021**  
**5:30 p.m.**

The meeting began at 5:30 p.m. Those present included:

**Committee Members:** Brian Lorenz, Chairman; Heather Karr & Melissa Riggins (late), Councilmembers; Andrew White, City Manager; Jeffrey Tyler, Community Development Director; Claudia Husak, Planning Director; Shawn Boysko (late), P&Z Representative; and Donald J. DePalma (late) & David Lester, Citizen Representatives.

**Staff/Others:** Chris Huber, City Engineer; Elise Schellin, Development Planner; and other interested parties.

**Approval of the Minutes:** The minutes of June 1, 2021 were approved as written.

**Today's Business:**

a. **Downtown Powell Investment Evaluation Project:**

Mr. Tyler introduced the project and reviewed the memo. Ms. Husak then addressed next steps, and Mr. White explained the budgetary approach. A resolution will need to go to City Council for the appropriation of funds to enter the contract with planning NEXT.

**Committee Comment:**

Councilwoman Karr asked about the relationship between the CIP and this project. Mr. Tyler stated the two projects fit together and IWP. Mr. DePalma was impressed with the firm, and asked about the dollar amount for the project. Mr. White explained the process for funding. Mr. Lester asked if the project was open to bid, Mr. White explained that it does not need to be competitively awarded per the state policy. Mr. Boysko had no comments. Councilwoman Riggins inquired after the Wellness Center's location specifically on the Village Green site. Mr. White responded that IWP will present at the next City Council meeting, and that there are two other options for the IWP project location. Councilman Lorenz stated his support for the project, but expressed the need to have accountable items now that there is funding.

**ACTION PLAN:** This matter was met with unanimous approval to move forward. Ordinance 2021-26 will be reviewed at the August 17, 2021 City Council meeting to appropriate the funds.

b. **Sidewalk Assessment Program Review:**

Mr. White introduced the project. He stated that the current sidewalk maintenance program is an inefficient process. The City is considering a policy to take over maintenance, with a specific budget line each year. Mr. Huber mentioned that the sidewalk maintenance program has not been updated in the last two to three years.

**Committee Comment:**

Councilman Lorenz agreed that the current policy is not customer service oriented and could be improved. Councilwoman Karr expressed her concern about messaging to those who invested in the past. It may be beneficial to look at media/message for people that paid for sidewalk maintenance in the last few years.

**ACTION PLAN:** The Committee agreed unanimously that the sidewalk maintenance program should be updated in the City Code and brought to City Council for review and approval.

c. **ODOT Detour Determination Report – 750 Resurfacing Project:**

Chris introduced the project and reviewed the memo.

**Committee Comment:**

Mr. Boysko stated that the local detour is logical, and expressed that Jewett Rd might be a safety concern. Mr. Huber clarified that the state route will be signed for detours, but the local detour will not. Lorenz asked if there will be weekend closures, Mr. Huber said yes. Lester, DePalma, Karr, and Riggins are good with the proposal and had no other comments. Mr. Lorenz asked if other jurisdictions had comments, Mr. Huber was not aware of comments from other jurisdictions. Mr. Huber also mentioned that 80% of the funding for paving will be covered by the City.

**Pending Business:**

- Wellness Center Update  
Mr. White stated that IWP will present an update at City Council on August 17.
- Small Cells in R-O-W Ordinance / R-O-W Ordinance  
Ms. Husak stated that Verizon has shown interest in installing small cells within the City.

**Adjournment** - Having no other business to come before the Committee, the meeting was adjourned at 6:16 p.m. The next meeting will be held September 7, 2021.