



OPERATIONS COMMITTEE
VILLAGE GREEN MUNICIPAL BUILDING
TUESDAY
March 16, 2021
6:30 PM

ATTENDANCE:

The virtual meeting began at 6:30 p.m. and was conducted via Zoom. Those present included: Daniel Swartwout (Chairman), Melissa Riggins, Heather Karr, Frank Bertone, Brian Lorenz (arrived at 7:00 p.m.), Councilmembers; Heather Gonzalez, Citizen Representative; Andrew White, City Manager; Stephen Hrytzik, Chief of Police; Megan Canavan, Assistant City Manager; Jeff Tyler, Community Development Director; Claudia Husak, Planning Director; Chris Huber, City Engineer; Gina Kolp, Parks & Rec Supervisor; Thad Boggs, Legal Counsel; Karen J. Mitchell, City Clerk; and other interested parties. Ryan Herchenroether, Citizen Representative was absent.

APPROVAL OF MINUTES: The minutes of February 16, 2021 were approved as written.

NEW ITEMS:

- a. Olentangy Swim Association: Megan introduced Joe Reville and Chris Ross from the Board of Trustees of the Olentangy Swim Association. They reached out to introduce themselves and talk about plans at the pool for the upcoming season. Staff will hold a follow up meeting with the Board next week.

ACTION PLAN: Dan asked Megan to update the Committee following next week's meeting between Staff and the OSA Board.

- b. 2021 Special Events: Megan gave a brief update on the special events currently scheduled for 2021 and mentioned that it would need to be fine-tuned as restrictions are lifted by the governor. She explained in detail conversations with the Delaware General Health District on restructuring some of the traditional events, but to do so within the current guidelines of the DGHD as well as updating it as restrictions change.
- c. Designated Outdoor Refreshment Area (DORA): The current DORA is approved through the end of 2021. Megan went over what other communities are doing and that there is no real consistency among the other communities. Staff is recommending adding Thursdays to the DORA and proposing making the hours consistent for all the days of 11 am – 10 pm as recommended by stakeholder feedback.

ACTION PLAN: The Committee agreed to add Thursdays to the DORA but did not commit to changing the time to a consistent timeframe for all the DORA days. There is a downtown stakeholders meeting on April 6 to go over the 2021 planned events and Staff hopes to update them on the potential expanded DORA for planning purposes. Staff will discuss the issue of expanding to a consistent time of the all the DORA days and report the stakeholders' feedback at the next Council meeting which is later than night.

- d. Municipal Facilities Conceptual Study: Jeff presented an overview of a conceptual study for the municipal facilities. There was a meeting with Dave King, the architect who did the last building needs assessment in 2005, which included the Administration building, Adventure Park building and the Lechler building. The same firm updated the assessment in October 2020 due to the dramatic changes that have occurred in the last 15 years. Staff requested Mr. King make two modifications to the assessment to delve more into the programming with respect to operations and the potential of continued future changes to ensure the document is sound. The other piece has to do with the buildings' systems, including HVAC, security, electrical and technology. Jeff hopes to come back to the Committee with a more comprehensive needs assessment for these buildings in the future with recommendations for moving forward because there is a need to have professional facilities to match the new professional image the City wants to project. No action is needed by the Committee tonight.

PENDING ITEMS:

Andy mentioned that a second meeting might be in order to tackle some of the pending items and thought that pending the outcome of the spring election, it could change the direction of how to accomplish them.

Megan stated that the i9 Sports contract has been revised following the Finance Committee meeting to include the items that were discussed in that meeting regarding termination and verifying the amount of years the contract would be in effect. Legal counsel will be reviewing this and then they will draft a formal agreement with i9 Sports.

ADJOURNMENT: Having no further business to come before the Committee, the meeting was adjourned at 7:27 p.m.