



**MINUTES**

**DEVELOPMENT COMMITTEE**

Village Green Municipal Building  
Council Chambers  
47 Hall Street  
**February 2, 2021**  
**6:30 p.m.**

The Zoom meeting began at 6:30 p.m. Those present included:

**Committee Members:** Brian Lorenz, Chairman; Heather Karr & Melissa Riggins, Councilmembers; Andrew White, City Manager; Jeffrey Tyler, Community Development Director; Claudia Husak, Planning Director; David Lester, Citizen Representative. Shawn Boysko, P&Z Representative and Donald J. DePalma, Citizen Representative were absent.

**Staff/Others:** Jon C. Bennehoof (late) Councilmember; Aaron Scott, Assistant City Engineer; Elise Schellin, Development Planner; Megan Canavan, Assistant City Manager; Stephen Hrytzik, Chief of Police; Yazan Ashrawi, Law Director; Karen J. Mitchell, City Clerk; and other interested parties.

**Approval of the Minutes** – The minutes of January 5, 2021 were approved as written.

**Today's Business:**

- a. **Short-Term Rental Ordinance:** Jeff introduced the topic stating that as it stands, if someone wanted to open up a short-term rental in the City, with the exception of HOAs where it is specifically forbidden, there are no zoning regulations or code enforcement mechanism in place to regulate this. Yaz updated the committee on a preliminary overview of short-term rental regulation considerations, with information from the central Ohio area, state of Ohio and around the country. Chief added his insight from a law enforcement perspective. Some of the questions that were brought up included the amount of interest there was in the community in providing short-term rentals, potential liability, and fees and/or a bed tax.

**ACTION PLAN: Staff was directed to begin the process to implement a registry with a registration fee, coupled with a bed tax. Once a draft is in place, Staff will bring it back to Committee for consideration.**

- b. **Fee for Shared-Use Parking of City-Owned Parking Lots:** Jeff went over the current status of the shared parking agreement at 8 and 44 N. Liberty, as well as generally in the downtown area, for which there is no compensation back to the City. He asks the Committee to develop a general policy for shared parking as well as a fee structure for it in the downtown area, as well as a comprehensive overall strategy for parking. Discussion centered on potential revenue to be generated and the ability to enforce the agreement.

**ACTION PLAN: Jeff will work with Staff to put together a draft policy statement for shared parking of City owned lots. Once that is drafted, Staff would like to continue discussions about cost and liability.**

**Adjournment** - Having no further business to come before the Committee, the meeting was adjourned at 7:17 p.m.