



OPERATIONS COMMITTEE
VILLAGE GREEN MUNICIPAL BUILDING
TUESDAY
January 19, 2021
6:30 PM

ATTENDANCE:

The meeting began at 6:33 p.m. and was conducted via Zoom. Those present included: Daniel Swartwout (Chairman), Melissa Riggins, Heather Karr, Jon C. Bennehoof, Frank Bertone, Councilmembers; Heather Gonzalez and Ryan Herchenroether, Citizen Representatives; Andrew White, City Manager; Stephen Hrytzik, Chief of Police; Megan Canavan, Assistant City Manager; Jeff Tyler, Community Development Director; Claudia Husak, Planning Director; Chris Huber, City Engineer; Aaron Scott, Assistant City Engineer; Karen J. Mitchell, City Clerk; and other interested parties.

APPROVAL OF MINUTES: The minutes of December 15, 2020 were approved as written.

NEW ITEMS:

- **2021 Community Attitude Survey Update:** Megan went over the new additions to the draft questions, which added questions about the DORA, proposed income tax restructuring, Covid-19, and diversity and inclusion. Other questions were modified and updated as needed. The Committee raised several concerns over question 21. Another concern was if the number of questions (50) made the survey too lengthy.

ACTION PLAN: The Committee directed Staff to move forward with the survey, but with revisions to questions 3 and 21.

- **Information Technology Services Agreement:** This proposed agreement would allow IT to be present in City Hall most days of the week for part of the day. Andy explained the level of current service as well as the current and futures needs of the City with its expanded reliance on technology and IT service. The Committee will continue to do a comprehensive overview and appraisal of next steps moving forward.

- **Seldom Seen Park:**

- **Rebranding, Ribbon Cutting Ceremony & Partnerships:**
- **Fee Schedule and Policy for Field Usage:**

Andy said he would like to get the conversation started so that these fees could be added to the next revision of the Fee Schedule. Megan went over the draft policy and talked about how Staff put the proposed draft together. In the places where there are blanks for fees, Andy said Staff would like to do some research and come back to the Committee with recommendations. Staff is contacting the school district to see if they would be interested in the rebranding opportunity project later this year, as well as looking for input on events/partnership opportunities at the park.

- **Community Diversity Advisory Committee Update:** Last Friday was the closing for applying for membership to the newly created Community Diversity Advisory Committee. There were seven applications. The committee is to be made up of the City Manager (or his designee), Chief of Police, at least one Councilmember, a Powell businessperson, and four community members. Heather mentioned that all the applicants were amazing. Since there was no businessperson applicant, the Committee agreed to make it five community members instead of four. That will be revisited in the future to try to solicit a businessperson member. They also wanted to stagger the 2-year terms so that they do not all expire at once. This may require initially having some 1-year terms to allow that to happen.

ACTION PLAN: Staff will talk to legal regarding staggering terms, and standing versus ad hoc committee.

Heather will forward the applicants to Heather and Ryan for review and, once everyone has reviewed them, will bring back recommendations for appointment to Committee and Council.

- **Powell Citizens Academy Update:** Andy quickly went over the concept of a citizens' academy to open up government to citizens who may be interested in learning more about local government.

PENDING ITEMS:

- **Proposed Additions to Council Rules:** Dan refreshed the Committee about Councilmember Tom Counts' proposed additions to the council rules. Tom and Heather were tasked with reviewing the document, and they, along with Dan, intend to move forward with the review. Dan would like to have something before Council by late spring.

ADJOURNMENT: Having no further business to come before the Committee, the meeting was adjourned at 7:28 p.m.