

**From:** [Paige Rempfer](#)  
**To:** [Megan Canavan](#)  
**Cc:** [Karen Mitchell](#); [Daniel Hansen](#)  
**Subject:** Granicus quote update  
**Date:** Friday, September 11, 2020 4:46:01 PM

---

Hi Megan,

I was able to get verbal approval of revised pricing for you. I am still waiting on it to work through all the channels for me to have the physical official quote to send to you. We had to push this one all the way to the CFO and I may have played all my cards for the rest of the year haha.

This is a summary of what was approved: If Powell will pay for a 3 year contract upfront, we will discount your Year 2 and Year 3 cost to be the same as the Year 1 cost of \$14,052. This is a discount of \$3019.77 over the 3 year contract. This offer is valid through the end of September and would require the contract be signed by the end of this month.

I will get you the official quote as soon as I can, but I know the end of the day is fast approaching and wanted to get you something in writing. Feel free to reference this email if needed along with the original quote.

Let me know if you have any questions. Would love to touch base with you Monday morning and make sure we've gotten you everything you need.

Have a great weekend!

Thank you,

**Paige Rempfer**

**Account Executive**

P: 303.506.6237 | E: [paige.rempfer@granicus.com](mailto:paige.rempfer@granicus.com)



# Granicus Proposal for Powell, OH

## Granicus Contact

**Name:** Paige Rempfer

**Phone:**

**Email:** paige.rempfer@granicus.com

## Proposal Details

**Quote Number:** Q-111340

**Prepared On:** 7/15/2020

**Valid Through:** 9/13/2020

## Pricing

**Payment Terms:** Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)

**Currency:** USD

**Period of Performance:** The term of the Agreement will commence on the date this document is signed and will continue for 36 months.

## One-Time Fees

Solution	Billing Frequency	Quantity/Unit	One-Time Fee
eComment - Online Training	Upon Delivery	1 Hours	\$0.00
eComment - Setup and Configuration	Up Front	1 Each	\$0.00
Meeting Efficiency - Setup & Configuration (Standard)	Up Front	1 Each	\$900.00
Minutes - Online Training	Upon Delivery	6 Hours	\$1,350.00
Government Transparency - Setup & Configuration	Up Front	1 Each	\$0.00
Granicus Encoding Appliance Hardware - SDI (AMAX) (GT)	Upon Delivery	1 Each	\$3,500.00
Granicus Video - Online Training	Upon Delivery	6 Hours	\$0.00
Peak - Setup & Configuration	Up Front	1 Each	\$0.00
Peak - Online Training	Upon Delivery	8 Hours	\$0.00
Open Platform - Setup and Configuration	Up Front	1 Hours	\$0.00
Granicus Encoding Appliance Hardware - Setup & Config	Upon Delivery	1 Each	\$875.00
<b>SUBTOTAL:</b>			<b>\$6,750.00</b>

<b>One-Time Fees</b>			
<b>Solution</b>	<b>Billing Frequency</b>	<b>Quantity/Unit</b>	<b>One-Time Fee</b>
US Shipping Charge C - Large Item	Upon Delivery	1 Each	\$125.00
Open Platform - Setup and Configuration	Up Front	1 Hours	\$0.00
Send Agenda (Peak) Set up and Config	Up Front	1 Each	\$0.00
govDelivery for Integrations Set Up and Config	Up Front	1 Each	\$0.00
<b>SUBTOTAL:</b>			<b>\$6,750.00</b>

<b>Annual Fees for New Subscriptions</b>			
<b>Solution</b>	<b>Billing Frequency</b>	<b>Quantity/Unit</b>	<b>Annual Fee</b>
eComment	Annual	1 Each	\$1,500.00
Meeting Efficiency Suite	Annual	1 Each	\$0.00
Government Transparency Suite	Annual	1 Each	\$3,852.00
Peak Agenda Management	Annual	1 Each	\$7,500.00
Open Platform Suite	Annual	1 Each	\$0.00
Open Platform Suite	Annual	1 Each	\$0.00
Send Agenda (Peak)	Annual	1 Each	\$0.00
Granicus Encoding Appliance Software (GT)	Annual	1 Each	\$1,200.00
govDelivery for Integrations	Annual	1 Each	\$0.00
<b>SUBTOTAL:</b>			<b>\$14,052.00</b>

<b>Remaining Period(s)</b>		
<b>Solution(s)</b>	<b>Year 2</b>	<b>Year 3</b>
eComment	\$1,605.00	\$1,717.35
Meeting Efficiency Suite	\$0.00	\$0.00
Government Transparency Suite	\$4,121.64	\$4,410.15
Peak Agenda Management	\$8,025.00	\$8,586.75
Open Platform Suite	\$0.00	\$0.00
Open Platform Suite	\$0.00	\$0.00
<b>SUBTOTAL:</b>	<b>\$15,035.64</b>	<b>\$16,088.13</b>

Remaining Period(s)		
Solution(s)	Year 2	Year 3
Send Agenda (Peak)	\$0.00	\$0.00
Granicus Encoding Appliance Software (GT)	\$1,284.00	\$1,373.88
govDelivery for Integrations	\$0.00	\$0.00
<b>SUBTOTAL:</b>	<b>\$15,035.64</b>	<b>\$16,088.13</b>
Product Descriptions		
Name	Description	
<b>eComment</b>	eComment reduces staff time by providing the ability to effortlessly collect and manage citizen input on agenda items. Citizens are allowed to either/or submit comments in regards to items or sign up to speak before a scheduled meeting.	
<b>eComment - Online Training</b>	Virtual training session with a Granicus professional services trainer.	
<b>Meeting Efficiency Suite</b>	<p>Meeting Efficiency is a hybrid Software-as-a-Service (SaaS) and Hardware-as-a-Service (HaaS) solution that enables government organizations to simplify the in-meeting management and post-meeting minutes creation processes of the clerk's office. By leveraging this solution, the client will be able to streamline meeting data capture and minutes production, reducing staff efforts and decreasing time to get minutes published. During a meeting, use LiveManager to record roll calls, motions, votes, notes, and speakers, all indexed with video. Use the index points to quickly edit minutes, templates to format in Microsoft Word, and publish online with the click of a button. Meeting Efficiency includes:</p> <ul style="list-style-type: none"> <li>• Unlimited user accounts</li> <li>• Unlimited meeting bodies</li> <li>• Unlimited storage of minutes documents</li> <li>• Access to the LiveManager software application for recording information during meetings</li> <li>• Access to the Word Add-in software component for minutes formatting in MS Word if desired</li> <li>• Up to one (1) MS Word minutes template (additional templates can be purchased if needed)</li> </ul>	
<b>Government Transparency Suite</b>	Government Transparency are the live in-meeting functions. Streaming of an event, pushing of documents, and indexing of events.	

<b>Product Descriptions</b>	
<b>Name</b>	<b>Description</b>
<b>Peak Agenda Management</b>	<p>Peak Agenda Management is a Software-as-a-Service (SaaS) solution that enables government organizations to simplify the agenda management and minutes recording process of the clerk's office. Peak Agenda Management allows clerks to streamline the way they compile and produce agendas and record minutes for public meetings and includes:</p> <ul style="list-style-type: none"> <li>• Unlimited user accounts</li> <li>• Unlimited meeting bodies and meeting types</li> <li>• Access to up to one (1) Peak Agenda Management site</li> </ul>
<b>Meeting Efficiency - Setup &amp; Configuration (Standard)</b>	<p>Setup and Configuration for Meeting Efficiency Suite includes implementation of:</p> <ul style="list-style-type: none"> <li>• Up to one (1) client Installation of Minutes Maker (compatible client hardware required for software)</li> <li>• Up to one (1) Minutes report</li> </ul>
<b>Minutes - Online Training</b>	<p>online training for Minutes, which allows clients to have online sessions with a Granicus trainer to show clerks how to take minutes during a meeting and how to edit and publish them after a meeting.</p>
<b>Open Platform Suite</b>	<p>Open Platform is access to MediaManager, upload of archives, ability to post agendas/ documents, and index of archives. These are able to be published and accessible through a searchable viewpage.</p>
<b>Government Transparency - Setup &amp; Configuration</b>	<p>Setup and Configuration for Government Transparency Suite includes implementation of:</p> <ul style="list-style-type: none"> <li>• Up to one (1) View Page and Player template</li> <li>• Up to one (1) Live Manager configuration</li> </ul>
<b>Granicus Encoding Appliance Hardware - SDI (AMAX) (GT)</b>	<p>AMAX Encoder with Osprey SDI Card. Used to pass commands and data from LiveManager that include Start/Stop of webcast, indexing, and document display. Also serves to distribute video and captions to be distributed to the CDN or Performance Accelerator.</p>
<b>Granicus Video - Online Training</b>	<p>Granicus Video - Online Training</p>
<b>Open Platform Suite</b>	<p>Open Platform is access to MediaManager, upload of archives, ability to post agendas/ documents, and index of archives. These are able to be published and accessible through a searchable viewpage.</p>
<b>Peak - Setup &amp; Configuration</b>	<p>Setup and Configuration for Peak Agenda Management includes implementation of:</p> <ul style="list-style-type: none"> <li>• Up to one (1) meeting body's Standard Agenda, Cover Page and Minutes report template</li> <li>• Up to one (1) public view page portal</li> </ul>
<b>Peak - Online Training</b>	<p>Peak Agenda Management - Online Training is for online training for Peak Agenda Management, which allows clients to have online sessions with a Granicus trainer to learn how to use the system.</p>

<b>Product Descriptions</b>	
<b>Name</b>	<b>Description</b>
<b>Open Platform - Setup and Configuration</b>	Setup and configuration for Open Platform
<b>Granicus Encoding Appliance Software (GT)</b>	Granicus Encoding Appliance Software (GT) This includes the LiveManager Software solution where webcasts are started/stopped, agendas amended and indexed, votes and attendance recorded, and minutes created.
<b>Granicus Encoding Appliance Hardware - Setup &amp; Config</b>	Remote configuration and deployment of an encoding appliance.
<b>US Shipping Charge C - Large Item</b>	US shipping of a large item
<b>Open Platform - Setup and Configuration</b>	Setup and configuration for Open Platform

## Terms and Conditions

- Link to Terms: [https://granicus.com/pdfs/Master\\_Subscription\\_Agreement.pdf](https://granicus.com/pdfs/Master_Subscription_Agreement.pdf)
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Powell, OH to provide applicable exemption certificate(s).
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.
- If submitting a Purchase Order, please include the following language: All pricing, terms and conditions of quote Q-111340 dated 7/15/2020 are incorporated into this Purchase Order by reference.
- Granicus will provide a three (3) year warranty with respect to required hardware. Within the three (3) year warranty period, Granicus shall repair or replace any required hardware provided directly from Granicus that fails to function properly due to normal wear and tear, defective workmanship, or defective materials.
- Granicus Communications Suite Subscriber Information.
  - Data provided by the Client and contact information gathered through the Client's own web properties or activities will remain the property of the Client ("Direct Subscriber"), including any and all personally identifiable information (PII). Granicus will not release the data without the express written permission of the Client, unless required by law.
  - Granicus shall: (i) not disclose the Client's data except to any third parties as necessary to operate the Granicus Products and Services (provided that the Client hereby grants to Granicus a perpetual, non-cancelable, worldwide, non-exclusive license to utilize any data, on an anonymous or aggregate basis only, that arises from the use of the Granicus Products by the Client, whether disclosed on, subsequent to, or prior to the Effective Date, to improve the functionality of the Granicus Products and any other legitimate business purpose, including the right to sublicense such data to third parties, subject to all legal restrictions regarding the use and disclosure of such information).
- Data obtained through the Granicus Advanced Network.
  - Granicus offers a SaaS product, known as the Communications Cloud, that offers Direct Subscribers recommendations to subscribe to other Granicus Client's digital communication (the "Advanced Network"). When a Direct Subscriber signs up through one of the recommendations of the Advanced Network, that subscriber is a "Network Subscriber" to the agency it subscribed to through the Advanced Network.
  - Network Subscribers are available for use while the Client is under an active subscription with Granicus. Network Subscribers will not transfer to the Client upon termination of any Granicus Order, SOW, or Exhibit. The Client shall not use or transfer any of the Network Subscribers after termination of its Order, SOW, or Exhibit placed under this agreement. All information related to Network Subscribers must be destroyed by the Client within 15 calendar days of the Order, SOW, or Exhibit placed under this agreement terminating.

- Opt-In. During the last 10 calendar days of the Client's subscription, the Client may send an opt-in email to Network Subscribers that shall include an explanation of the Client's relationship with Granicus terminating and that the Network Subscribers may visit the Client's website to subscribe to further updates from the Client in the future. Any Network Subscriber that does not opt-in will not be transferred with the subscriber list provided to the Client upon termination.
- Granicus certifies that it will not sell, retain, use, or disclose any personal information provided by Client for any purpose other than the specific purpose of performing the services outlined within this Agreement.

### Agreement and Acceptance

By signing this document, the undersigned certifies they have authority to enter the agreement. The undersigned also understands the services and terms.

#### Billing Information

Name:

Phone:

Email:

Address:

#### Powell, OH

Signature:

Name:

Title:

Date: