



MINUTES

DEVELOPMENT COMMITTEE

Village Green Municipal Building
Council Chambers
47 Hall Street
October 6, 2020
6:30 p.m.

The meeting began at 6:30 p.m. Those present included:

Committee Members: Brian Lorenz, Chairman; Heather Karr & Melissa Riggins, Councilmembers; Andrew White, City Manager; Elise Schellin, Development Planner; David Lester & Donald J. DePalma, Citizen Representatives; Shawn Boysko, P&Z Representative was absent.

Staff/Others: Jon C. Bennehoof, Councilmember; Aaron Scott, Assistant City Engineer; Megan Canavan, Communications Director; Steve Hrytzik, Chief of Police; Kevin Moran, Chief Building Official; Karen J. Mitchell, City Clerk; Jason Woodward from TowerCo, and other interested parties.

Approval of Minutes: The minutes of September 1, 2020 were approved as written.

Today's Business

- [TowerCo – Stealth Tower Site Update](#) – Jason Woodward of TowerCo presented an updated plan based on researching alternative sites and determining that Verizon has applied to build a tower along the railroad near Jewett Road. Mr. Woodward stated that the City will get either this or it will get a bunch of small cells. TowerCo recommends continuing with a stealth macro site within the park at Arbor Ridge, but moving the location of the tower further south than previously proposed to reduce the view of the shed from the road.
ACTION PLAN: The Chair asked that this matter come back to Committee for further discussion next month. Staff was instructed to research legislation on right-of-way, map out a course of action as to entitlement, financial impact, and provide pictures of the new proposed location. Staff will also verify any movement on HB 478. The Chair asked everyone to think about location preferences.
- [Patio Heater Guidelines](#) – Mr. Moran created a set of patio heater guidelines in conjunction with the Liberty Township Fire Department for businesses attempting to continue their outdoor seating into the fall. This is what fire departments are able to enforce. Mr. Moran is seeking approval to pass out these guidelines to those businesses as well as publishing it on the City and fire websites. These are only meant to be guidelines not a new permit process.
ACTION PLAN: Committee gave a thumbs-up to providing the proposed guidelines to the businesses and posting them on the City and fire websites.
- [Halloween](#) – The City will be having Halloween as normal: 6 – 8 pm on October 31. This information has been posted on the City website with guidelines issued by the Delaware General Health District.
- [Covid Resolution](#) – The Chair would like to bring this resolution to Council. He is approaching it from an economic development perspective in requesting more transparency to allow local government and businesses to reduce the impact of the pandemic as much as possible on their bottom lines. There is a feeling that the numbers, as are currently being presented, are misleading.
- [Bicycle Path Rules & Regulations](#) – Ms. Schellin explained that rules and regulations are hard to enforce, so she made them guidelines and simplified the list. The Chair asked to determine how many signs would be needed.
ACTION PLAN: The Committee agreed to adopt the guidelines as proposed.
- [Council Goals for Development Committee](#) – The Chair requested the Committee to review the list Council objectives and be prepared, as the list is refined, to work on those items that trickle into to this Committee for action.

Adjournment - Having no further business to come before the Committee, the meeting was adjourned at 7:30 p.m.