



MINUTES

DEVELOPMENT COMMITTEE

Village Green Municipal Building
Council Chambers
47 Hall Street
September 1, 2020
6:30 p.m.

The meeting began at 6:35 p.m. Those present included:

Committee Members: Brian Lorenz, Chairman; Heather Karr & Melissa Riggins, Councilmembers; Andrew White, City Manager; Elise Schellin, Development Planner; David Lester & Donald J. DePalma, Citizen Representatives; Shawn Boysko, P&Z Representative.

Staff/Others: Chris Huber, City Engineer; Aaron Scott, Assistant City Engineer; Megan Canavan, Communications Director; Karen J. Mitchell, City Clerk; Brian Blackburn (arrived at 7:02 p.m.) and other interested parties.

Approval of Minutes: The minutes of August 4, 2020 were approved as corrected.

Today's Business

- **Armita Plaza Update** – Mr. White reminded the group of the ongoing discussions about some irregularities at the development site with the infrastructure and right-of-way. Since the last meeting, Mr. Scott met with Dr. Ali to review the survey he had done. There are some 3-foot encroachments into the right-of-way for two of the patios. Those will be removed. There is also some sidewalk in the right-of-way that will be cut. The City will not formally accept the public improvements until that is complete.
- **Vinwood Lane Pathway** – Mr. White explained that the Engineering Department is proactively looking throughout the community for maintenance upgrades and they identified this pathway for improvement. Mr. Scott noted that traditionally there is not much money set aside for pathway repair and they have received multiple requests from the community about repairing this stretch. Mr. Scott is seeking the Committee's feedback on repairing this stretch. They propose removing the asphalt and replacing it with compacted stone to allow them to work around the mature trees/roots. It would require ADA upgrades and gravel would meet that requirement.

ACTION PLAN: The Committee requested Staff research and come up with some numbers for crushed, compacted gravel, get the opinion of the surrounding community, and bring back for discussion.

- **Sawmill Parkway Update** – Mr. Huber updated the Committee that the current work being done is on curb and catch basins, some of which were identified after reviewing the project onsite. The same thing with the bike path. Next will be the mill and overlay. This project is slated to be complete by the first week of October.
- **2020 Street Maintenance Program** – They are doing the concrete work and paving should start next week.
- **N. Liberty/Seldom Seen Intersection** – The County originally had the poles scheduled to be installed at the end of August. Mr. Huber has a call into Delaware County for an update.
- **N. Liberty/Scioto Storm Sewer** – All the underground is in. The next step is the pavement and is slated to occur next Wednesday, weather permitting.
- **Council Goals for Development Committee** – Councilmember Lorenz reminded the members that they had already received a copy of Council's work session minutes. Many of the items on the list will be refined by both Council and this Committee, but these are some of the things Council is trying to achieve. Mr. White added that one of the items, the establishment of the Community Development Director, received almost 60 applicants from all over the country. That will be a huge initiative accomplished when this position is filled.
- **Bicycle Path Rules & Regulations** – Ms. Schellin reviewed the draft proposal of rules given to Liberty Township by OPAL. Ms. Schellin recommended that it be adopted as guidelines due to concerns about consistent enforcement across multiple jurisdictions. Some of the rules are inconsistent with the City's own code and to make them consistent would require an update to the code.

ACTION PLAN: The Committee directed Staff to move forward on drafting guidelines based on the draft provided by OPAL that tie in with Parks & Recreation.

- Covid-19 – Brian Blackburn is a medical data analyst. He discussed the Ohio Covid-19 dashboard in detail and how to interpret the numbers data.

Pending Business

- Adventure Park/CSX Tunnel Monitoring – Mr. White submitted a Proposal for Qualifications for Council's review to seek professional engineering services to help the City develop a Capital Improvement Program along a 5 and 10-year corridor.
- Small Cells in R-O-W Ordinance /R-O-W Ordinance – Mr. White received a call today from the applicant for the tower at Arbor Ridge who has done additional work on small cell technology and are requesting an audience to entertainment. Mr. White has requested information to pass on to the Committee so the Committee could decide if it wants to move forward.

Adjournment - Having no further business to come before the Committee, the meeting was adjourned at 7:28 p.m.