



City of Powell, Ohio
Community Improvement Corporation
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MINUTES

Powell Community Improvement Corporation Annual Meeting

Wednesday, August 12, 2020

6:00 pm

Village Green Municipal
Building
47 Hall Street

1. **Call to Order / Roll Call**

The meeting was called to order by President Jim Hrivnak at 6:00 pm. Other members present were Brian Lorenz, Don Emerick, Mike Linehan, Pam Miller (Chamber of Commerce), Karen Sybert, Megan Canavan, and Andy White.

2. **Appointment of Interim Secretary**

Brian Lorenz was appointed temporary secretary.

3. **Approval of Minutes –June 10, 2020**

MOTION: Mike motioned to amend the minutes to remove the strikethrough on line 7g and approve the minutes as amended. Don seconded the motion. By unanimous consent of the remaining members, the minutes were approved as amended.

4. **New Business**

A line item budget to support ad in Columbus Monthly by adding an appropriation up to \$5,000. Meg Canavan presented the layout from 2016. The update will run in the November 2020 magazine with letters from Andy and Mayor Bertone. Stories to include: Seldom Seen Park update; trail update; transition from Steve to Andy during pandemic. This is a good interview opportunity for Andy (this is optional). Other topics to include small business scene; new developments; housing update – aging in place; diversity in stock; end with schools. It may touch on the new library. Columbus Monthly has writers, but we have edit ability. This is a nice marketing piece that will last approximately four years. We will issue a letter to solicit ad space. Signed by city, chamber, and CIC.

5. **Report of the Treasurer**

We received AEP reimbursement for charging station and it will show up in the ending August Treasurer's report. We will need to reimburse the City \$155.25 for City Hall Charging Stations. The CIC sends to the City in 6-month increments. The low amount is due to Covid-19 and multiple stations around town.

MOTION: Mike motioned to reimburse the City in the amount of \$155.25 for the electric bill of the car charging stations. Don seconded the motion. By unanimous consent of the remaining members, the motion was approved.

Karen Sybert provided a deep dive on financials. We will need to modify reports due to Auditor's

changes. The audit also resulted in the need for a records policy and a change in accounting from as FASB.

MOTION: Brian motioned to accept the Treasurer's report, Jim seconded the motion. By unanimous consent of the remaining members, the motion was approved.

6. Committee Reports – No Open Committees

There was none.

7. Executive Session

The Committee adjourned to Executive Session under Ohio Rev. Code §121.22(g)(8), to consider confidential information regarding Economic Development Assistance.

MOTION: Brian moved to return to Open Session. Don seconded the motion. By unanimous consent of the remaining members, the Committee reconvened in Open Session.

8. Old Business

A. Status of New CIC Board Member Appointment: Council will appoint Andy to the CIC at its 7/18/20 meeting.

B. Review of Open Incentive Agreements: Mike to submit as part of Treasurer's Report going forward.

C. Update of Open and Pending City Development Projects: Don will update as he is the P&Z chair.

D. Charging Station Project Update – City Hall & Murphy's Park: That stations at Murphy's Park need turned on. Andy wants to adopt a fee schedule with input from the CIC. There was a history and prices discussion. Rebates are in process. The contractor needs to be paid. Staff wants to create a policy on these for future projects. There was a discussion on process. Andy will evaluate the project and attempt to close the book and he will follow up with AEP.

E. Downtown Quadrant Mailbox Project Update: Discussion continued to the September meeting. Jim will discuss with Dave Betz to get more inside information.

F. Website Review and Update Plan: Look into CARES Act money for help with features. It must be connected to expenses related to Covid-19. John Stickel will also do some maintenance per Andy.

Don left at 6:50 PM because he had to chair the Planning & Zoning Commission at 7:00 PM

G. Additional Old Business. There was none

9. Return to New Business

A. Election of a CIC Board Secretary: Brian Lorenz will serve as interim Secretary until otherwise removed. Andy indicated electronic minute software may be purchased and Council Chambers will become the hub/studio. While a reorder will still be needed, the software will assist with compilation of minutes from City meetings.

B. Plan a CIC 2020-21 Goal Setting Session: We should review Council's goal setting session. Minutes from this session will be adopted on August 18. Lorenz will indicate the CIC wants to dovetail on Council's goals.

C. Other New Business: Jim suggested a standard meeting time/date. Discussion was had of more integration between CIC and Council. Jim as Chairman to address Council to broker a better relationship and partnership. Meetings to be held now on the fourth Tuesday of each month beginning September 22.

10. Other Business

No new updates.

11. Adjourn

The meeting adjourned at 7:14 p.m. The next meeting is scheduled for September 22, 2020.