



MINUTES

**OPERATIONS COMMITTEE
VILLAGE GREEN MUNICIPAL BUILDING
TUESDAY
July 21, 2020
6:30 PM**

ATTENDANCE:

The meeting began at 6:30 p.m. Those present included: Heather Karr, Daniel Swartwout (Chairman), Frank Bertone, Tom Counts, and Jon C. Bennehoof, Councilmembers; Heather Gonzalez and Ryan Herchenroether (left the meeting at 7:00 p.m.), Citizen Representatives; Andrew White, City Manager; Stephen Hrytzik, Chief of Police; Aaron Scott, Assistant City Engineer; Megan Canavan, Communications Director; Karen J. Mitchell, City Clerk; Elton Sargent, Owner, Prohibition; and other interested parties. Mellissa Riggins, Councilmember was absent.

APPROVAL OF MINUTES: The minutes of June 16, 2020 were approved as written.

NEW ITEMS:

- **The City's Covid-19 Response:** Mr. White updated the committee about the status of uptick in cases, being classified as Code Red by the state's position on face coverings and enforcement of social distancing and face coverings.
- **DORA Review and Potential Modified Use Update:** Mr. White explained that Staff has sought input from community and Council, the negative newspaper article, and residual pushback. Staff has not taken an administrative step to move forward or cancel the DORA. In light of the daily change, Staff is looking for direction pending tonight's discussion. Mr. Sargent made several suggestions for improving the DORA moving forward based on how the first one went. Chief Hrytzik talked about issues with enforcement and what the police were legally able to do or not do with respect to enforcement. Ms. Canavan talked about some of the changes Staff intends to make if we move forward with the next DORA event.

ACTION PLAN: The Committee decided to take the discussion to full Council during Other Council Matters later tonight for consideration.

- **Proposed Community Diversity Advisory Committee & Associated Resolution:** Councilwoman Karr has reviewed several local communities' policies on creating a Diversity Advisory Committee and is working on a proposed draft. This committee would advise Council on various diversity issues. Chief talked about some follow up meetings he had with community members following the Black Lives Matter rally.
- **Proposed Additions to Council Rules:** Councilman Counts reviewed his proposed changes to the current Council Rules. He presented them informally last fall based on his observation and experience. He feels reviewing and revising these rules works better in a small group that can talk through issues and craft language and bring back to Committee with recommendations.

ACTION PLAN: A small group will be formed to review the proposed changes and bring back recommendations to the Committee.

- **Audio/Video Equipment Update:** Mr. White and Ms. Canavan went over the audio/video equipment proposals as a possible CARES Act expense. These proposals will help Council and committees to continue to livestream and help the efficiency of Staff in preparing/processing agendas and minutes. It was requested to have an Operations member participate, if approved, to move forward with considering a final vendor.

ACTION PLAN: The Committee gave a thumbs up to move forward. Andy will include more information in the Management Report and take it up during the next Finance Committee meeting.

ADJOURNMENT: Having no further business to come before the Committee, the meeting was adjourned at 7:27 p.m.