



MINUTES

DEVELOPMENT COMMITTEE

Village Green Municipal Building
Council Chambers
47 Hall Street
March 3, 2020
6:30 p.m.

The meeting began at 6:30 p.m. Those present included:

Committee Members: Brian Lorenz, Chairman; Heather Karr & Melissa Riggins, Councilmembers; Steve Lutz, City Manager; David Lester & Donald J. DePalma, Citizen Representatives; David Betz, Development Director and Shawn Boysko, P&Z Representative.

Staff/Others: Dan Swartwout & Frank Bertone, Councilmembers; Chris Huber, City Engineer; Aaron Scott, Staff Engineer; Rocky Kambo, Assistant Director of Development; Megan Canavan, Communications Director; Karen J. Mitchell, City Clerk; and other interested parties.

Brian Lorenz introduced Don DePalma to the Committee. Mr. DePalma will be the new citizen representative, replacing Nicole Scott who moved to Finance Committee.

Approval of Minutes: The minutes of February 4, 2020 were approved as written.

Today's Business

- **Naming/Numbering Trail System:** Chairman Lorenz wanted to have a discussion on the idea of naming and/or numbering the pedestrian trails within the City to promote the City via apps, etc. Mr. Betz provided a map with the current trails, proposed trails and talked about making it interactive through GIS. Mr. Kambo talked with the GIS Department at ODNR who are trying to develop a statewide trails map. They go into greater detail about their trails and want to have a first crack at putting this together. Mr. Kambo recommended the Committee wait to see what ODNR comes up with first before proceeding further.
- **Code Changes for Model Homes/Starting Home Construction Prior to Street Acceptance:** This matter was revisited to see if having developers go before Council for approval each time they wished to build a model home prior to conditional acceptance was good practice or if the code needed to be changed to administratively allow a certain number of homes to be built without Council approval. After discussion, it was decided to leave the process as it is.
- **Relocating AEP Car Chargers from Giant Eagle to Murphy Park:** Mr. Kambo discussed some of the issues that have arisen in discussions with Giant Eagle about putting car chargers in their parking lot. He seeks Committee approval to relocate the chargers to Murphy Park and explained why that alternate location was selected. After discussion, the Committee gave Staff the thumbs up to move forward with the relocation.

Pending Business

- **2020 Capital Improvements Program (CIP):**
 - **Sawmill Parkway Mill/Overlay:** Eight quotes for consulting were received. Engineering is currently evaluating and scoring those. Bid opening is March 24th.
 - **N. Liberty/Seldom Seen Intersection:** All the right-of-way has been acquired. A pre-con meeting is scheduled for March 11th and a schedule will follow.

New Business

- Short Term Rentals: Council received a concern by a resident about an Air BnB type rental in one of the City's communities. Mr. Betz explained the options for controlling short-term rentals: (1) through a home occupation procedure, an administrative procedure; and (2) conditional use permit, to be reviewed by the Board of Zoning Appeals. It could also be addressed under the Bed and Breakfast ordinance, but this ordinance does not specifically use the 'short term rental' language. Discussions are ongoing between Development and the Law Director on which is the most appropriate to utilize now to address this matter.

Adjournment - Having no further business to come before the Committee, the meeting was adjourned at 7:29 p.m.