



MINUTES

DEVELOPMENT COMMITTEE

Village Green Municipal Building
Council Chambers
47 Hall Street
December 3, 2019
6:30 p.m.

The meeting began at 6:30 p.m. Those present included:

Committee Members: Frank Bertone, Chairman; Daniel Swartwout & Melissa Riggins, Councilmembers; Steve Lutz, City Manager; Nicole Scott & David Lester, Citizen Representative; David Betz, Development Director. Shawn Boysko, P&Z Representative, was absent.

Staff/Others: Brendan Newcomb, Councilman; Heather Karr, Councilwoman-elect; Megan Canavan, Communications Director; Les Wibberly, OPAL Representative; Karen J. Mitchell, City Clerk; and other interested parties.

Approval of Minutes: The minutes of November 5, 2019 were approved as written.

Today's Business

- **Implementation of the DORA in the Downtown - Update:** Mr. Betz updated the Committee on the DORA application when Staff processed two sample applications – a small event and a large event – for Staff to determine potential staffing needs, signage needs/placement, traffic control, and fees. He also presented a mockup postcard that could be distributed to businesses or for police officers to hand out that had the DORA rules, as well as a map of the area, on it. Some of the findings of the test of the application process are:
 - Two police officers should staff most events;
 - A line was added to the application to request a set up plan; and
 - The application should be submitted no later than 30 days out from the event.
- Ms. Canavan discussed updates made to the DORA Communication toolkit by adding color codes to the stickers/clings that will be provided to business during a DORA event to distinguish between who was participating and who was not participating.
- Mr. Betz added that the Powell CIC has offered to donate \$1,500 for initial set up costs.
- **General New Development Updates:** Mr. Betz mentioned the new development proposal before Council tonight for office buildings and a daycare at the corner of Seldom Seen and Liberty Roads.

Pending Business

- **Bicycle Friendly Community:** Mr. Wibberly is trying to finalize an application for capital funding, through Senator Brenner, which would pay for 90% of a pedestrian path with 10% being paid by the Township. This path would fund the gap in the path located between Sawmill Parkway and the new library. The Township Trustees have assured Mr. Wibberly that they will approve the expenditure in the new term beginning on January 1, 2020, but Senator Brenner would like the application as soon as possible, so that all is ready to go, once the Trustees approve it after January 1st. Mr. Wibberly seeks to add a letter of support from the City of Powell to that application. Mr. Lutz offered that the City would have no cash outlay on this matter.

ACTION PLAN: Council will discuss this matter and get back to Mr. Wibberly.

Adjournment - Having no further business to come before the Committee, the meeting was adjourned at 7:10 p.m.