



**MINUTES**

**DEVELOPMENT COMMITTEE**

Village Green Municipal Building  
Council Chambers  
47 Hall Street  
**November 6, 2019**  
**6:30 p.m.**

The meeting began at 6:30 p.m. Those present included:

**Committee Members:** Frank Bertone, Chairman; Daniel Swartwout & Melissa Riggins, Councilmembers; Steve Lutz, City Manager; Nicole Scott, Citizen Representative; David Betz, Development Director. Shawn Boysko, P&Z Representative & David Lester, Citizen Representative were absent.

**Staff/Others:** Brendan Newcomb, Councilman; Steve Hrytzik, Chief of Police; Megan Canavan, Communications Director; Chris Huber, City Engineer; Karen J. Mitchell, City Clerk; and other interested parties.

**Approval of Minutes:** The minutes of October 1, 2019 were approved as written.

**Today's Business**

- **CSX/Murphy Parkway Pedestrian Crossing Update – CSX Request:** CSX requested a final answer on if the City intends to move forward on this project in 2020. The total cost update is approximately \$710,000 and includes engineering design, construction, permitting costs, railroad costs (engineering review, signal design and construction), construction management, and a 20% contingency. If the City does not move forward, CSX will refund the remaining unused deposit funds (approximately \$7,000) and the City can reopen the force account in the future when the project is ready to move forward.

**ACTION PLAN: Due to lack of funding, the Committee agreed to have CSX release the remaining funds and have it refunded to the City.**

- **Implementation of the DORA in the Downtown:** Mr. Betz stated that Staff continues to work on the details of the application form itself and a complete revamp of the application review process for all events. The biggest expense for the DORA identified is having the cups made which run \$180-\$200 per case of 1,000 cups. Eventually this expense would be passed down to the event holders; however, the City would need to pay for the initial inventory upfront. The fee schedule will also need to be updated for a DORA fee once that amount is determined. Ms. Canavan explained that one of the ideas Staff is talking about is putting together a “DORA kit” for event organizers that file for a permit which would include decals, cups and other items to put the event together or to have that “kit” sponsored so there is no cost to the event organizer.
- **Super Car Charging Stations Project with EV United at Giant Eagle Center – Update:** AEP has approved the project and the Powell CIC will meet next week and most likely approve the funding needed to get it started. Giant Eagle is on board and selected a location near the GetGo.
- **Wayfinding Signage Discussion:** At the Committee’s request at the last meeting, Ms. Canavan presented the results of other surrounding communities’ implementation costs for wayfinding signage. The costs varied greatly due to the scope of the project and materials used for each community. Delaware City’s total cost for 50 signs, with installation, was \$218,000. Dublin spent around \$710,000. Westerville’s large entryway signs cost ranged from \$65,000 - \$140,000.

**ACTION PLAN: The Committee asked to hold this item for the upcoming Goal Setting Session in 2020.**

- **Four Corners Turn Restriction Implementation Status Report – Police Department:** Chief Hrytzik updated the Committee of the results of their enforcement of the new left turn restrictions at the Four Corners. In the four-week period since the law became effective, the department has made 335 stops and issued 58 citations in the last seven days.
- **Seldom Seen Park Development - Staff Update:** Mr. Huber states that all the updates have been done that the contractors intend to do. Some outstanding issues remain on the playground: the willow tunnel and

some planting and seeding on the slopes. The City is working the Meyers & Associates to put together a final list of uncompleted items. The City will not issue a certificate of substantial completion until these items are finished. A park opening date has not yet been set. Mr. Betz mentioned that the Sertoma Club approved a donation of up to \$3,500 for installation of a flagpole and light at the park.

- General New Development Updates: Mr. Betz updated the committee about a potential new annexation of a single-family development at Carriage Road that received mixed reviews at Planning & Zoning Commission recently. There will be no P&Z meeting this month and no applications for next month yet.

### **Pending Business**

- Bicycle Friendly Community: The 60-page application is due on February 5, 2020. Mr. Betz agreed to meet with OPAL to go over and fill out the application.
- Adventure Park/CSX Tunnel Monitoring: Mr. Huber said this is status quo due to lack of funding. The tunnel was inspected a few weeks ago and scaffolding is holding up. The cost to line, and permanently fix the tunnel, is approximately \$300,000.
- N. Liberty/Seldom Seen Intersection Improvement: The highly competitive bids came in per budget and Mr. Huber expects the project to begin in the Spring.

### **New Business**

- Mr. Wibberley asked if a safe crossing was going to be installed at Home & Steitz Roads where the new library is going in. Mr. Betz said there would be a signal there with a regular pedestrian crosswalk.

**Adjournment** - Having no further business to come before the Committee, the meeting was adjourned at 7:24 p.m.