



**City of Powell
Finance Committee
Minutes**

June 18, 2019

Attendees

Tom Counts, Dan Swartwout, Frank Bertone, Simon Barlow, Jeff Gardiner, Steve Lutz, and Debra Miller. Also attending was John Moorehead and Jon Bennehoof.

Call to Order

Approximately 6:31 p.m.

Approval of Minutes

Mr. Counts asked if there were any changes to the minutes and Mr. Swartwout had a few changes. Mr. Counts asked if the minutes okay to approve with the changes and Mr. Swartwout did not want to approve the minutes. The minutes were tabled.

Financial Reports for May 2019

Ms. Miller stated she did not have anything to add to the written report. Mr. Bertone verified that the large revenue increase in May was due to income taxes, which it was.

2019 Street Maintenance Program Discussion

Mr. Moorehead reviewed with the committee that the street maintenance budget was only \$180,000 this year and the Adventure Park parking lot was one of the safety-related projects staff had put together. Due to the size of the project – small – Mr. Moorehead discussed the various issues some larger companies have with completing the project. He also discussed the history the City has with the bidding and recommended company.

The request was for the parking lot to be part of the street maintenance project this year due to the small dollar and size-of-work. The committee discussed the issue including asking if there were other small projects the company could do at the same time. The issue of adding projects was postponed due to lack of details, costs, etc. However, the Adventure Park parking lot was approved to be part of the street maintenance project.

2020 Budget Calendar

Ms. Miller stated that Ms. Marquez had drafted the calendar before she left. The format and scheduling is the same as it has been in past years. Ms. Miller highlighted that the process had already started with the passage of the 2020 Tax Budget on June 4th at City Council.

Utility Provider Contract(s)

Ms. Miller stated that she normally reviews and evaluates the various electric and natural gas utility bids. She asked who the committee wanted to handle this task, at this time. The committee had some discussion and at the end, it was to let Steve Lutz assign an employee to the task.

Vehicle Registration Audit Contract

Ms. Miller reviewed how the staff currently reviews vehicle registrations for Liberty Township to find registrations that belong to the City instead. A contractor hired by Shawnee Hills asked if they City maybe interested in hiring her because she is doing audits in southern Delaware County. Her email showed what she had found at Shawnee Hills, the refund due to the City and her cost.

The committee discussed whether they were interested in this concept to move forward into contract review. Mr. Swartwout was interested in the concept but wasn't willing to move forward with the contract she had presented. After some discussion by the committee, the concept was approved contingent on legal review.

Appropriation Request(s)

Ms. Miller reviewed the Compensated Absence fund transfer request.

Other Business

Ms. Miller mentioned that the City received the 2019 Budget award from the GFOA yesterday. She also mentioned that the City would be getting their bond rating next week from Standard and Poor's.

Adjournment

Adjourned at 7:10 p.m.