CITY OF POWELL

PLANNING AND ZONING COMMISSION (P&Z)

CERTIFICATE OF APPROPRIATENESS APPLICATION

ALL ITEMS ON THIS APPLICATION MUST BE COMPLETED.

Application Fee: $240.00
Per Fee Ordinance 2018-48

Applicant: _____

Address/City/State/Zip: _____

Email Address: _____

Phone No: _____ Cell Phone No: _____ Fax No: _____

Property Owner: _____

Address/City/State/Zip: _____

Email Address: _____

Phone No: _____ Cell Phone No: _____ Fax No: _____

Architect/Designer for Applicant: _____

Address/City/State/Zip: _____

Email Address: _____

Phone No: _____ Cell Phone No: _____ Fax No: _____

Property Address: _____

Lot Number/Subdivision: _____ Existing Use: _____ Proposed Use: _____

Proposed type of Environmental Change: _____

_____

_____

Checklist:

☐ Attach **5 copies** of plot plan as well as any other drawings or written material that will help the Administration and Commission understand the nature of the proposal.
☐ **1 digital copy** (CD, USB, Email) of the complete application packet.
☐ Attach the required fee - $240.00
☐ Post a public notice sign at least (10) days prior to a public hearing or public meeting, pursuant to ordinance 11107.035 Public notice sign details found here.

(SEE OVER)

I agree to grant the City Staff, the Commission, Board or Council considering this application access to the property that is the subject of this application for the purposes of reviewing this application and posting public notice for this application.

Signature of Applicant: _____ Date: _____

Office Use Received

Office Use	
Type/Date:	_____
Base Fee:	$240.00
Prepared by:	_____
Reviewed by:	_____
PAYOR:	_____
RECIEPT #	_____

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