



January 18, 2019

By Regular Mail

Liberty Township
10104 Brewster Lane, Suite 125
Powell, OH 43065

Re: Public Records Request

Dear Records Custodian:

Pursuant to Ohio Revised Code § 149.43(B)(1), the City of Powell requests the following public records be made available:

- 1) Any and all written communications (by regular mail, text message, social media, and/or official or personal email correspondence) sent/received by Liberty Township Trustees Michael Gemperline, Shyra Eichhorn, Melanie Leneghan, Liberty Township Fiscal Officer, Nancy Denuette, and/or Liberty Township Administrator Matt Huffman to/from Delaware County Commissioners Jeff Benton, Barb Lewis, Gary Merrell, and/or Delaware County Administrator Mike Frommer discussing, commenting on, considering, debating, examining, explaining, or reviewing the proposal to replace Liberty Township's emergency medical services with emergency medical services provided by Delaware County between the dates of July 1, 2018 and September 30, 2018;
- 2) Any and all written communications (by regular mail, text message, social media, and/or official or personal email correspondence) sent/received by Liberty Township Trustees Michael Gemperline, Shyra Eichhorn, Melanie Leneghan, Liberty Township Fiscal Officer, Nancy Denuette, and/or Liberty Township Administrator Matt Huffman to/from Delaware County Commissioners Jeff Benton, Barb Lewis, Gary Merrell, and/or Delaware County Administrator Mike Frommer discussing, commenting on, considering, debating, examining, explaining, or reviewing the proposal to replace Liberty Township's emergency medical services with emergency medical services provided by Delaware County between the dates October 1, 2018 and November 30, 2018;
- 3) Any and all written communications (by regular mail, text message, social media, and/or official or personal email correspondence) sent/received by Liberty Township Trustees Michael Gemperline, Shyra Eichhorn, Melanie Leneghan, Liberty Township Fiscal Officer, Nancy Denuette, and/or Liberty Township Administrator Matt Huffman to/from Delaware County Commissioners Jeff Benton, Barb Lewis, Gary Merrell, and/or Delaware County Administrator Mike Frommer discussing, commenting on, considering, debating, examining, explaining, or reviewing the proposal to replace Liberty Township's emergency medical services with emergency medical services provided by Delaware County between the dates December 1, 2018 and the date of this letter;
- 4) Any and all written communications (by regular mail, text message, social media, and/or official or personal email correspondence) sent/received by Liberty Township Trustees

Michael Gemperline, Shyra Eichhorn, Melanie Leneghan, Liberty Township Fiscal Officer, Nancy Denuette, and/or Liberty Township Administrator Matt Huffman to/from Delaware County Commissioners Jeff Benton, Barb Lewis, Gary Merrell, and/or Delaware County Administrator Mike Frommer discussing or commenting on the Liberty Township Trustee meetings which took place Monday December 3, 2018, Monday December 17, 2018, and Monday January 7, 2019;

- 5) Any and all written communications (by regular mail, text message, social media, and/or official or personal email correspondence) sent/received by Liberty Township Trustees Michael Gemperline, Shyra Eichhorn, Melanie Leneghan, Liberty Township Fiscal Officer, Nancy Denuette, and/or Liberty Township Administrator Matt Huffman to/from any attorney(s) representing Liberty Township Medical Director Warren Yamarick;
- 6) Any and all written communications (by regular mail, text message, social media, and/or official or personal email correspondence) sent/received by Liberty Township Trustees Michael Gemperline, Shyra Eichhorn, Melanie Leneghan, Liberty Township Fiscal Officer, Nancy Denuette, and/or Liberty Township Administrator Matt Huffman to/from Liberty Township Medical Director Warren Yamarick between July 1, 2018 and September 30, 2018;
- 7) Any and all written communications (by regular mail, text message, social media, and/or official or personal email correspondence) sent/received by Liberty Township Trustees Michael Gemperline, Shyra Eichhorn, Melanie Leneghan, Liberty Township Fiscal Officer, Nancy Denuette, and/or Liberty Township Administrator Matt Huffman to/from Liberty Township Medical Director Warren Yamarick between October 1, 2018 and November 30, 2018;
- 8) Any and all written communications (by regular mail, text message, social media, and/or official or personal email correspondence) sent/received by Liberty Township Trustees Michael Gemperline, Shyra Eichhorn, Melanie Leneghan, Liberty Township Fiscal Officer, Nancy Denuette, and/or Liberty Township Administrator Matt Huffman to/from Liberty Township Medical Director Warren Yamarick between December 1, 2018 and the date of this letter;
- 9) Any and all written communications (by regular mail, text message, social media, and/or official or personal email correspondence) sent/received by Liberty Township Trustees Michael Gemperline, Shyra Eichhorn, Melanie Leneghan, Liberty Township Fiscal Officer, Nancy Denuette, and/or Liberty Township Administrator Matt Huffman discussing the removal of Warren Yamarick from the Liberty Township Trustee meeting which took place Monday January 7, 2019;
- 10) Any and all written communications (by regular mail, text message, social media, and/or official or personal email correspondence) sent/received by Liberty Township Trustees Michael Gemperline, Shyra Eichhorn, Melanie Leneghan, Liberty Township Fiscal Officer, Nancy Denuette, and/or Liberty Township Administrator Matt Huffman discussing the employment of Warren Yamarick as the Liberty Township Medical Director and/or his replacement by the Delaware County Medical Director;
- 11) Any and all documents, performance reviews, fact finding, evaluations, assessments, memoranda, reports, or analyses regarding the employment of Warren Yamarick as the Liberty Township Medical Director including any and all documented performance issues, problems, and disputes;

- 12) Any and all written communications (by regular mail, text message, social media, and/or official or personal email correspondence) sent/received by Liberty Township Trustees Michael Gemperline, Shyra Eichhorn, Melanie Leneghan, Liberty Township Fiscal Officer, Nancy Denutte, and/or Liberty Township Administrator Matt Huffman and Ohio State University or Ohio State University Hospitals regarding the hiring of a new Liberty Township Medical Director;
- 13) Any and all proposals, studies, assessments, analyses, reports, or memoranda (either generated or received by, or in the possession of Liberty Township) discussing, commenting on, considering, debating, examining, explaining, or reviewing the Master Draft Plan prepared by Fitch and Associates, or any other plan or proposal, to replace Liberty Township's emergency service operations with emergency service operations provided by Delaware County;
- 14) Any and all meeting minutes, proposals, tentative agreements, correspondence, grievances, or notices to/from the International Association of Fire Fighters (IAFF) regarding the abolishment of positions due to the proposed replacement of Liberty Township's emergency service operations with emergency service operations provided by Delaware County;
- 15) Any and all revenue information, campaign materials, studies, assessments, analyses, reports, or memoranda (either generated or received by, or in the possession of Liberty Township) discussing, commenting on, considering, debating, examining, explaining, or reviewing the 2017 renewal of the Liberty Township Fire Levy;
- 16) Any and all contracts, agreements, or memoranda of understanding (whether draft or final) proposed or entered into by Liberty Township and individuals or entities for services related to conducting or generating proposals, studies, assessments, analyses, reports, or memoranda discussing, commenting on, considering, debating, examining, explaining, or reviewing the Master Draft Plan prepared by Fitch and Associates, or any other plan or proposal, to replace Liberty Township's emergency service operations with emergency service operations provided by Delaware County.
- 17) Any and all written communications (by regular mail, text message, social media, and/or official or personal email correspondence) sent/received by Liberty Township Trustees Michael Gemperline, Shyra Eichhorn, Melanie Leneghan, Liberty Township Fiscal Officer, Nancy Denutte, and/or Liberty Township Administrator Matt Huffman and the individuals or entities identified in Request No. 16.

Records responsive to these requests can be sent via regular mail to Karen J. Mitchell, City Clerk, at 47 Hall Street Powell, Ohio 43065, or by email to kmitchell@cityofpowell.us.

Should these requests be denied for any reason, Ohio Revised Code § 149.43(B)(3) requires Liberty Township to provide an explanation, including citation to legal authority, setting forth why any of the above requests are denied. In addition, if Liberty Township is unable to reasonably identify what public records are being requested, or determines that any of the above requests are overly broad or ambiguous, Ohio Revised Code § 149.43(B)(2) requires Liberty Township to provide the City of Powell with an opportunity to revise any denied requests by informing it of the manner in which records are maintained and accessed by the township.

Sincerely,

Jon C. Bennehoof, Mayor

Sincerely,

Steve Lutz, City Manager