



City of Powell Finance Committee

MINUTES July 10, 2018

Attendees:

Tom Counts, Dan Swartwout, Frank Bertone, Jeffrey Gardiner, Jon Bennehoof, Melissa Riggins, Steve Lutz, Debra Miller and Jessica Marquez.

Call to Order

Approximately 8:30 p.m.

Review Appropriation Requests and Changes

Ms. Miller reviewed the three (3) appropriation requests on the July 17th City Council agenda. The first two were normal business but the third one was unusual that she wanted to review with the finance committee before.

- (1) The Delaware County Auditor charges a fee for property tax collections for the work they do in collecting and disbursing to the City. We need additional funds to pay the auditors fees in multiple funds.
- (2) The City has a refund request of development fees in a fund that it does not generally receive refund requests for so no appropriation is currently available. The Development fee refund is due to inadvertently charging the developer two for development fees.

Ms. Miller explained what a "Now and Then" certification was and that her authorized limit is \$3,000.00. The City's codification service cost came in substantially higher than was anticipated – over \$10,000 due to the large number of pages required for edits on the revised zoning codes. The service provider has agreed, going forward, that if our services should exceed \$5,000 on an annual basis, they will notify the City Clerk prior to moving forward with the additional codification and they also reduced the bill due to them not communicating about the large number of edits being requested. The appropriation gives the City the additional funds to pay this invoice and approves the "Now and Then" certification because the invoice is dated before the purchase order.

Mr. Counts asked the Committee if an appropriation request was needed for the Developer request made at the June Finance Committee meeting. The committee members briefly gave their individual views and there was a consensus that no appropriation would be requested.

Adjournment at 8:45 pm