



**OPERATIONS COMMITTEE  
MEETING MINUTES**

May 15, 2018 | 6:30 p.m.

City of Powell Municipal Building Council Chambers | 47 Hall Street

Attendance: Councilmember Brian Lorenz, Melissa Riggins, Brendan Newcomb, Citizen Representative Heather Gonzalez, City Manager Steve Lutz, Chief Building Official Kevin Moran, Communication Director Megan Canavan and other interested parties.

I. FIBER STUDY UPDATE

Assistant Director of Development Rocky Kambo has prepared preliminary cost estimates for fiber installation. Councilman Brian Lorenz plans to meet with Rocky to discuss the cost estimates in more detail.

**ACTION ITEM: Councilman Brian Lorenz will provide more information at the next Operations Committee meeting.**

II. CONTRACTED LAW SERVICES

The City goes out to bid for legal services every three years and is scheduled to send a request for proposals this year. City Manager Steve Lutz discussed a timeline for the request for proposals with Committee members.

**ACTION ITEM: Committee members would like to receive proposals in October. Councilman Brendan Newcomb and Councilwoman Melissa Riggins will provide additional ideas on where to advertise the request for proposals.**

III. RADON TESTING

The Committee discussed which type of radon system should be required for new construction and the details of the proposed ordinance.

**ACTION ITEMS: The Committee recommended that an ordinance be prepared for the City Council meeting in June that requires new construction to have a passive radon system installed.**

IV. COMMUNITY ATTITUDE SURVEY

The City conducted the 2018 Community Attitude Survey this winter. Committee members discussed how the findings could be distributed to residents over the next several months. Communication Director Megan Canavan suggested highlighting key questions every couple weeks through social media and continuing to remind residents through messaging as Council members make policy decisions that relate to feedback from the Survey.

**ACTION ITEMS: Committee members will discuss Survey findings further during the Operations Committee meeting in June.**

ADJOURNMENT

Having no further business to come before the Committee, the meeting was adjourned at 7:28 p.m.