



City of Powell Citizen Financial Review Task Force

**MINUTES
May 8, 2018**

Attendees:

City Staff Members: Megan Canavan and Steve Lutz

Task Force Members: Ross Gillespie, Heather Robinson Lindsey, Lisa Gruebel, Jeff Gardiner, Rich Cline, Tom Ewers, Barb Walters, Bruce Dorstewitz, Craig Sedoris, Christina Drummond, Randall Sampson, John Cruise, Terry Hoppmann, Tom Jedlinsky and Mike Barker.

Introduction:

Mr. Cline called the meeting to order at 7:01pm.

Mr. Cline welcomed everyone to the meeting and the current draft of the committee report was distributed to the attendees.

Mr. Cline asked if everyone believes that the current draft reflects the intent of the message the Task Force was trying to convey. The group had various changes to the draft:

Introduction & Change of the Task Force

- Revise Mike Barker's name
- Heather Robinson Lindsey

Executive Summary

-Question as far as money needed for capital infrastructure maintenance – whether it is \$2 million or \$2.5 million. We need to generate an additional \$2 million and currently budget and spend \$500K.

-Note that the gasoline tax revenue has been decreasing as well.

Methodology of the Task Force

- Provide hyperlinks to key documents (Megan)
- By operating independently instead of autonomously
- Reference subcommittees as committees

Findings & Analysis – Capital Needs Committee

- Change the amount needed to \$2M instead of \$2.5M and explain this is what is needed in addition to what the City currently budgets
- Identify grants from the past few years (under paragraph 3). City has applied for grants and why we haven't always received those.
- PCR chart – Engineering Department on Street Maintenance – graphics for the scenarios 1 and 3, PCRs 60s and 80s)
- Three waves of street conditions (chart)
- Number of catch basins in need of repair currently
- Should we add bike paths and parks?
- Storm Sewers (Scioto & Liberty)
- Photos (collapsed catch basin, bike path conditions)
- Miles of bike paths
- Big three: roads, paths and sewers

Revenue

- Add dollar amount per \$100K for the outside millage
- Add a dollar amount to the 57 percent
- Discussion on whether we should add information about the growth of Powell
- Decreased revenue, insufficient revenue and grown what we have as far as capital infrastructure (add into the executive summary)
- Add decrease in gasoline tax revenues
- Debra/Jessica – send numbers that show the decrease in gasoline tax revenues
- Growth in lane miles since 1991 (pg. 6)
- Rate of growth in income tax revenue vs. rate of growth in infrastructure maintenance
- Provide historical context page that goes back to 1991
- Add “estimated” under the per household income tax deficit
- Include how many households
- Break up 10 (a) into two different paragraphs
- City enrolls in a delinquent tax collection program each year that sends subpoenas

Cost Reduction

- Personnel Services
- Link to definitions of the three main categories of city budgeting
- What do we mean by “come at a much higher cost?”
- Move up police services
- Add services and programs to the list
- Add severely impact or eliminate City services
- Include source for central ohio area chart on page 9
- Expand on Powell's money management philosophy
- Check with Debra on source of chart
- Change Cost Reduction Committee to Expenditures Committee
- Salary Comparison (Make a table instead of chart)
- Reference sections for Operating Expenditures and Capital Outlay
- Explain why there is so much focus on the police department
- Include pie chart of expenditures
- Update certifications chart
- Is there data for the Delaware County Sheriff's Office? (DC/Chief)
- Time in minutes?
- Data from the Delaware County Sheriff's Office (square footage of service area, how many deputies are patrolling on each shift) Put in jeopardy safety and response time
- Include link to 2017 Police Annual Report

-Health insurance coverage represents eight percent of general fund budget

Final Recommendations

- Add the recommendation to reestablish a long-term Capital Improvements Plan under the Executive Summary
- Add two or three more points under the Expenditures Committee final recommendations
- Add information regarding police services under the Expenditures Committee recommendations
- Add narrative under the Revenue Committee portion
- Include more information on the business registry under the findings and analysis
- Remove points 4-7 from the recommendations
- Update chart on pg. 19
- Jeff will recirculate expenditure committee's section
- Rich and Jeff will work together on updating draft report
- Megan will work with MurphyEPSON on charts
- Steve & Megan will receive draft to review by Monday, May 14
- Provide committee with 72 hours to provide feedback
- Send revised version back to Jeff and Rich by Friday

Next Meeting Dates:

Final Task Force Meeting – 5/22, 7 p.m.
Presentation to City Council- 6/19, 7:30 p.m.
Public Open House- 7/10, 6-8 p.m.

Meeting adjourned: 9:00 pm.