



## MINUTES

### Powell Community Improvement Corporation

Wednesday February 28, 2018

6:00 pm

City of Powell

Municipal Building

47 Hall Street

#### Call to Order / Roll Call

Chairman Jim Hrivnak called the meeting to order at 6pm. Members present included Don Emerick, David Betz, Brian Lorenz and Mike Linehan. Staff present included Gene Hollins. Others present included Sophia Englehart.

#### Approval of Minutes – November 7, 2017

The minutes of the December 7, 2017 meeting were reviewed and were approved by acclamation.

#### Report of the President or Other Officers – Election of Officers for 2018

Board President Jim Hrivnak opened the floor for nominations to be officers for 2018. David Betz nominated the same slate of officers as the previous year: Jim Hrivnak, President; Don Emerick, Vice-President; Mike Linehan, Treasurer; and David Betz, Secretary. The vote on the nominations were unanimous: 5-Y, 0-N.

#### Report of the Treasurer – January 2018 Report

The Treasurer Report for January 2018 was reviewed and approved by acclamation. The Board also reviewed changes to the Howard Hanna License that David Betz brought up after meeting with Howard Hanna. Howard Hanna wishes to take over all telephone and internet service to meet their needs, and wishes for an appropriate lease reduction. They also have asked for the carpet to be replaced in the large front room. Motion by Don Emerick to allow David Betz to negotiate the changes needed to the License Agreement as discussed and to bring back a revised License for approval. Also included is to replace the carpet in the front room. Jim Hrivnak seconded the motion. Vote: 5-Y; 0-N. Motion approved. Mike Linehan said he would ask Debra Miller about the Audit Fee.

## **Report of the Committees – No Committees**

No report.

### **New Business**

#### **a. Elite Land Title Agreement**

Mr. Betz indicated that Staff and Elite never did finalize the approved Incentive Agreement from 2016. Gene Hollins recommended it get revised as a new Agreement to begin 2018 with revised payroll numbers. He said he will revise Agreement and get that back to the Board ASAP.

#### **b. Electric Vehicle Charging Stations Update**

Mr. Betz indicated the materials are in and installation will begin as weather dictates.

#### **c. City of Powell Market Analysis and Strategic Business Development Plan**

Mr. Betz discussed what kind of items would go into such an effort and that he is working on a draft proposal with Vogt Strategic Insights. This will also be discussed with City Council's Development Committee.

#### **d. City Council Presentation**

Mr. Hrivnak mentioned that he and Mr. Betz need to get this put together and maybe have it ready by late May.

### **Other Business (No Updates)**

#### **a. Business Development Efforts with Chamber – Status**

#### **b. Economic Development Plan Update**

#### **c. The 44 Furniture and Fixture Inventory Update**

Mr. Betz brought up an item that the insurance was paid late and that there is a \$25 late fee. Motion by Don Emerick to pay the late fee of \$25. Seconded by Mr. Linehan. All were in favor of the motion: 5-Y; 0-N.

### **Adjourn – Schedule Next Meeting – TBT**

The next meeting was scheduled for April 4, 2018, at 6pm.

There being no further business, the meeting was adjourned at 6:40 pm.