



## MINUTES

**DEVELOPMENT COMMITTEE**  
Village Green Municipal  
Building Council Chambers  
47 Hall Street  
**October 3, 2017**  
**7:00 p.m.**

The meeting began at 7:01 p.m. Those present included:

**Committee Members and Council:** Jim Hrivnak, Chairman; Councilmembers Jon Bennehoof; Frank Bertone; Brendan Newcomb; Daniel Swartwout; Chris Shear, Member; Steve Lutz, City Manager; and Rocky Kambo, Assistant Development Director. Tom Counts and Mayor Lorenz were absent.

**Staff/Others:** Megan Canavan, Communications Director; Karen J. Mitchell, City Clerk; and other interested parties.

**Approval of Minutes** – The minutes of September 5, 2017 were approved.

### **Today's Business**

- **Seldom Seen Park – Contracting Process:** Mr. Lutz explained that following Council's authorization for a negotiated process for a contract pertaining to construction, RFPs were sent to a select group of contractors on September 29<sup>th</sup>. Mr. Lutz went over the schedule, which included having submission of proposals by October 20<sup>th</sup>.

The scope of service for Phases 1-3 remain unchanged. It gives the contractors latitude to substitute items that are less expensive, but comparable in quality, or a more cost efficient process of doing something. Also taken out were the time frames. Instead contractors were asked to identify the time frames for completing various steps such as grading, seeding, etc. Under the proposal, the project is to start no later than March 30<sup>th</sup>. The requirement that the contractor had to self-perform at least 50% of the work was eliminated as well.

- **Capital Improvements:**
  - The traffic light on SR 750 at Grace Drive has gotten positive feedback from the public. The public is looking forward to the other light being installed at Grace Drive & Liberty St.
  - Mr. Lutz advised that the capital projects have been wrapped up for the season.
  - The Engineering Department is working on getting a contractor who can obtain the insurance requirements necessary to do the repairs to the railroad pedestrian underpass.
  - The public has given positive feedback to the no-left-turn at the Four Corners.
  - The study on the Murphy Parkway extension is to be done after the completion of the 315 construction; however, Mr. Lutz believes the work is completed enough that the study could be conducted at any time.

### **New Business**

- Mr. Kambo states a new bike path was put in on Rutherford Road. The Lakes of Golf Village Condo Association was notified of the path being put in and the City received no response from them. In the construction process, a fence that was in the right-of-way had to be removed and the association wants that put back up. Where the path goes along the back, just beyond their property, those owners want additional screening to be put in. Staff recommends paying the association \$3,000 to make the changes they seek to resolve all issues related to this matter and believes this is a better solution than having the City hire a contractor to do the work.

**ACTION PLAN:** The committee agrees that Staff should move forward with paying the association \$3,000 to resolve all issues pertaining to the installation of the new bike path. The Law Director will prepare a release of claims.

**Adjournment** - Having no further business to come before the Committee, the meeting was adjourned at 7:20 p.m.