



MINUTES

ZONING CODE UPDATE COMMITTEE

Village Green Municipal Building, Council Chambers

47 Hall Street

Tuesday, May 23, 2017

6:00 P.M.

Attendance: Jim Hrivnak, Brendan Newcomb, Jon Bennehoof, Don Emerick, Bill Little, Steve Lutz, Dave Betz and Chris Huber.

Meeting Objectives:

- Update Committee on progress of building and conservation district code language.
- Update Committee on progress of the parking census.
- Introduce draft engineering code updates.

1. CALL TO ORDER – At 6pm.

2. STAFF ITEMS

- a. Building Code Update – Dave Betz indicated that Gene Hollins has finished this review and this item will go to City Council as soon as Building Department is ready.
- b. Conservation District Update – Gene Hollins is still reviewing this item.

3. APPROVAL OF MINUTES – March 28, 2017 – This item was pushed to the next meeting.

4. TODAY'S BUSINESS

- a. Parking Census – Staff is conducting a census of all downtown parking utilized over the next several months to see if any code changes are needed within the downtown districts.
- b. Engineering Department Review – Chris Huber was present and went through all of the proposed changes that the Engineering Department is contemplating. Most of the changes deal with engineering standards and how they have changed since the late 1980s when the code was written.
- c. Minor changes – David Betz mentioned that Staff is reviewing all of the remainder of the code for minor changes and updates.

5. OTHER COMMITTEE BUSINESS

- a. Review Project Plan – The timeline for the Committee was reviewed. Mr. Hrivnak wants to be sure there is an end date for the committee. Mr. Betz mentioned that he has the end of October as an end date.
- b. Website

6. ADJOURNMENT – The meeting adjourned at 7:07pm.