



MINUTES

DEVELOPMENT COMMITTEE

Village Green Municipal
Building Council Chambers
47 Hall Street

May 2, 2017

6:30 p.m.

The meeting began at 6:30 pm. Those present included:

Committee Members and Council: Jim Hrivnak, Chairman; Councilmembers Jon Bennehoof; Frank Bertone; Brendan Newcomb; Daniel Swartwout; Steve Lutz, City Manager; Dave Betz, Development Director; and Chris Shear, Citizen Representative.

Staff/Others: Chris Meyers and Pete Scott, Meyers & Associates; Jim Dziatkowicz, POD Design; Chris Huber, City Engineer; Rocky Kambo, GIS/Planner; Megan Canavan, Communications Director; Jeff Snyder, Director, Parks, Recreation & Public Service; Silas Bowers, Assistant Director, Parks, Recreation & Public Service; Karen J. Mitchell, City Clerk; and other interested parties.

Approval of Minutes – The minutes of April 4, 2017 were approved.

Today's Business

- **Seldom Seen Park Development Construction Plans.** Chris Meyers, Meyers & Associates, presented updated construction and design plans for Phases 1, 2 and 3 of Seldom Seen Park which include the wetlands, concession area, parking lot, walking trail, youth soccer/baseball fields, and nature area playground. These updates are the result of refining the plans based on past conversations as well as to develop project detail. Mr. Meyers explained they are 80-85% ready for release of final review and approval of the plan, as well as release for bid and permitting. Phases 4 and above will be developed at a later time.

Pete Scott, Project Manager, Meyers & Associates, discussed the proposed project schedule which would allow construction to begin in August 2017 with completion of Phases 1, 2 and 3 by Spring/Summer 2018.

Updated costs for completing Phases 1-3 are projected at \$3.1 million and the entire project at \$9.1 million. These costs are less than what was previously projected and have come down as the plan has been refined. There may be some additional changes to the numbers as the plan continues to be refined.

ACTION PLAN: The Committee gave the go-ahead for Meyers & Associates to finalize the final owner review documents in preparation for the bidding process of Phases 1, 2 and 3. The Committee also requested that the boardwalk by the wetlands be kept as an alternate.

Adjournment - Having no further business to come before the Committee, the meeting was adjourned at 7:35 p.m.