



MINUTES

DEVELOPMENT COMMITTEE

Village Green Municipal
Building Council Chambers
47 Hall Street

December 6, 2016

7:00 p.m.

The meeting began at 6:30 pm. Those present included:

Committee Members and Council: Jim Hrivnak, Chairman; Councilmembers Jon Bennehoof; Frank Bertone; Brendan Newcomb; Daniel Swartwout; Steve Lutz, City Manager; Dave Betz, Development Director; and Chris Shear, Citizen Representative. Dick Fusch, Planning & Zoning Representative was absent.

Staff/Others: Megan Canavan, Communications Director; Karen J. Mitchell, City Clerk; and other interested parties.

Approval of Minutes – The minutes of November 8, 2016 were approved.

Today's Business

- **Development Review Process (from Code Review Committee).** Mr. Betz presented a flowchart with proposed changes to the development review process for how new development comes into the City. The proposed schedule would allow City Council to review development at the preliminary stages, while it is still malleable, instead of at the final stage. Once Council has reviewed the preliminary plan and made any changes, the developer would go back to P&Z for the final development plan review and approval. If there are significant changes to the final development plan by P&Z, it would be brought back again to City Council for review.

There was no objection to inserting some thoughts on development by Council earlier in the process; however, some concerns were raised by Councilmen Bennehoof, Bertone and Swartwout about ceding approval of the final plan review. Councilman Bertone suggested perhaps the preliminary review could be brought to committee rather than Council, with Council retaining approval of the final development plan.

ACTION PLAN: Comments from tonight's discussions will be taken back to Zoning & Building Code Update Diagnostic Committee for further discussion and/or revision.

Adjournment - Having no further business to come before the Committee, the meeting was adjourned at 7:30 p.m.