



**Powell Community
Improvement Corporation**
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AGENDA

Powell Community Improvement Corporation

Tuesday, March 22, 2016

6:00 pm

Powell Municipal Building
47 Hall Street

Call to Order / Roll Call

The meeting was called to order at 6pm by Jim Hrivnak. Other members present included Don Emerick, Mike Linehan and David Betz. Richard Brahm was absent. City Staff present included Steve Lutz, and Megan Canavan. Guests present included Nichole Klatte and Tanya McCarthy from the Powell Area Chamber of Commerce.

Approval of Minutes – February 23, 2016

The minutes of the February 23, 2016 meeting were reviewed and approved.

Report of the President or Other Officers

a. Certificate of Continued Existence

David Betz reviewed with the Board that this Certificate needed to be updated and sent in to the Ohio Secretary of State's office. It was approved to have the Finance Director for the City be the Agent, being Debra Miller at this time.

Report of the Treasurer – February 2016 Report

The February 2016 Treasurer's Report was reviewed and approved by the Board.

Report of the Committees

No reports.

New Business

Megan Canavan gave an update of the website redesign proposal. Many issues related to its design and usefulness were discussed, including coordinating with the City website. Motion by Don Emerick to approve a budget of \$15,000 for use for website design as presented. Seconded by Jim Hrivnak. Motion passed; 4-Y: 0-N.

- a. Review Economic Development Items from Comprehensive Plan
- b. Business Development Discussion with Chamber of Commerce

Discussion was held with regard to a. and b. above with the Chamber of Commerce officials present. A Business Buddy concept was discussed. A business Welcome Packet was also discussed. David Betz said that both the Chamber and the City should talk more often about when businesses are inquiring to locate into Powell. Other coordination efforts were also discussed. Mr. Betz indicated that he will work with the Chamber to help with the Business Welcome packet and creating the Business Buddy program.

- c. Economic Development Plan meeting with County Economic Development Director – March 22 at 3pm.

David Betz indicated that Staff met earlier today and got a briefing from Bob Lamb about the Delaware County Economic Development Plan. He said that the best thing to do is to participate in this economic development planning process first and then proceed on ours more specifically afterward in order to coordinate, yet nail down more directly, Powell's plan.

- d. The 44 Furniture and Fixture Inventory Update

David Betz indicated that this is to get finished within a few months, however right now is lower on the priority scale.

Other Business

Jim Hrivnak wanted to be sure the goals for 2016 were as follows:

- Website
- Economic Development Plan
- Coordinate with Chamber
- Reconstruct Incubator model

David Betz brought up that Howard Hanna was over 10 days late and that the lease called for a \$300 fee. It was mentioned that this is their first time late and it was asked if we should waive this fee for the first time. Motion by Don Emerick to waive the \$300 late fee. The motion was seconded by Mike Linehan. All were in favor of the motion; 4-Y: 0-N.

Adjourn – Schedule Next Meeting – TBD

The meeting was adjourned at 7:20pm.