



City of Powell

2018

FEE SCHEDULE

Ordinance 2017-54
Effective
January 1, 2018

Table of Contents

Athletic Field/Shelter Reservation Fees.....	3
Public Records & Printing Fees.....	4
Building Construction Fees (Residential)	5
Building Construction Fees (Commercial)	7
Contractor Registration Fees	10
Development Fees.....	11
Development Plan Filing & Review Fees.....	12
Development Recreation Fees	13
Engineering Inspection Fees	15
Engineering Plan Review Fees.....	16
Meeting Room Fees	17
Miscellaneous Fees.....	19
Public Safety Fees.....	21
Zoning Fees.....	23

Athletic Field/Shelter Reservation Fees

Baseball field (lined) - 90 minutes	Resident \$30.00 Non-resident \$45.00
Baseball field (unlined) - 90 minutes	Resident \$10.00 Non-resident \$25.00
Basketball court (full) - 60 minutes	Resident \$10.00 Non-resident \$40.00
Basketball court (half) - 60 minutes	Resident \$5.00 Non-resident \$20.00
Shelter (Monday - Thursday) - 60 minutes	Resident \$10.00 Non-resident \$25.00
Shelter (Friday - Sunday) - 60 minutes	Resident \$15.00 Non-resident \$30.00
Tennis Court - 60 minutes	Resident \$10.00 Non-resident \$25.00
Soccer field (half)* - 90 minutes	Resident \$10.00 Non-resident \$25.00
Soccer field (full)* - 90 minutes	Resident \$20.00 Non-resident \$50.00
Amphitheatre** - 60 minutes	Resident \$50.00 Non-resident \$100.00

* Soccer field may not be reserved for more than two (2) 90 minute sessions per week per team.

** Amphitheatre reservation requires a \$150.00 refundable deposit.

LONG TERM usage or other special uses will be considered. The Parks & Recreation Director has the authority to negotiate those usage charges.

Public Records & Printing Fees

A. Public Record Copies (Copies costing up to \$1.00)	No Charge
Copies costing \$1.01 and over	Per fees listed below
Certificate of Authenticity	\$ 4.00
B. Comprehensive Plan (without Appendix)	\$12.00
Comprehensive Plan (with Appendix)	\$21.00
C. Planning & Zoning Code/and Zoning Map	\$30.00
D. Zoning Map Only (11" x 17")	\$0.25
Zoning Map Only (24" x 36")	\$1.00
Historic District Guidelines	\$4.40
Full Color Large Format Maps, per page	\$1.00
E. City of Powell Building Code	\$2.05
F. Bid Books (Non-refundable)	\$35.00 minimum, or as determined by the City Engineer
G. Black Toner Copies, per page (up to 11" x 17")	\$0.05
Color Laser Copies, per page (up to 11" x 17")	\$0.25
Large Outsourced Copy Requests	Actual Costs
H. Large Format Copies Per Sheet (24" x 36")	\$1.00
I. Compact Disk	\$1.00
J. City of Powell Maps (Large Format)	
City Resident or Corporate Resident (1 free map per address)	No Charge
(one free map per address)	
Each add'l map	\$1.00
Non-Resident/Non-Resident Businesses	\$1.00
K. Large General Format (special GIS request-color plot)	Actual Cost
L. Postage to mail documents or public records	Actual cost per USPS rates
M. Recovery and Production of Deleted Electronic Material	Actual Costs

Building Construction Fees (Residential)

Fees will be doubled for failure to obtain proper permits.

A. Residential Building Construction Fees (1, 2 & 3 Family Dwellings)

1. Plan Review & Structural
 - a. Buildings or Remodeling \$200.00 plus \$0.15 Sq.Ft.
 - b. Minor Projects \$50.00 plus \$0.15 Sq. Ft.
 - c. Plan re-review \$75.00
 - d. Minor revision re-review \$40.00

2. Decks \$75.00 plus \$0.15 Sq. Ft.

3. Electrical
 - a. New Construction \$200.00
 - b. Remodel \$75.00
 - c. Temporary \$75.00
 - d. Service Upgrade \$75.00
 - e. Generator \$100.00

4. Plumbing \$60.00 plus \$15.00 per fixture

5. Fuel Gas Line (includes 2 appliances) \$80.00 plus
Additional appliances each \$13.00 per appliance

6. Heating, Air Conditioning (HVAC)
 - a. New Construction \$200.00
 - b. Remodel \$75.00
 - c. Fireplace/Woodstove \$50.00

7. Insulation
 - a. New Construction \$80.00
 - b. Remodel \$40.00

8. Swimming Pool/Wading Pool/Pond \$175.00

9. Miscellaneous Permits \$75.00

10. Reinspection \$75.00

11. Reissuance of Lost Building Permit or Plans \$50.00 ea.
(See Fee Schedule for Additional Cost to Copy Plans)

12. Conditional Occupancy Permit
 - a. Single Unit Building \$200.00
 - b. Multi Unit Building - 2 & 3 family \$100.00 per unit

13. <u>Final Occupancy Permit</u>	\$75.00
14. <u>Renewal/Withdrawal of Permit/Transfer of Permit</u> (Plus all associated costs)	\$100.00
15. <u>State of Ohio Surcharge</u>	1% of items 1 - 14 above or % set by the State of Ohio
B. Residential Construction Special Administrative Fee	\$250.00

Building Construction Fees (Commercial)

Fees will be doubled for failure to obtain proper permits.

C. Commercial/Industrial Building Construction Fees

1. Plan Review
 - a. New Building/Addition \$300.00 plus \$0.15 Sq. Ft.
 - b. Alteration/Tenant Space \$200.00 plus \$0.15 Sq. Ft.
 - c. Decks/Accessory Structures \$75.00 plus \$0.06 Sq. Ft.
 - d. New or Co-location Cell Tower \$300.00 plus \$0.06 Sq. Ft.
 - e. Plan Re-Review or Misc. Plan Review \$100.00 per hour

2. Structural Permit
 - a. New Building/Addition \$200.00 plus \$0.15 Sq. Ft.
 - b. Alteration/Tenant Space \$150.00 plus \$0.15 Sq. Ft.
 - c. Deck/Accessory Structure \$100.00 plus \$0.08 Sq. Ft.
 - d. New or Co-location Cell Tower \$100.00 plus \$0.06 Sq. Ft.

3. Electrical Permit
 - a. New/Addition/Tenant/Accessory \$150.00 plus \$0.05 Sq. Ft.
 - b. Temporary/Electric Service \$75.00
 - c. Service Upgrade \$150.00
 - d. Generator \$200.00
 - e. Low Voltage \$50.00 plus \$0.02 Sq. Ft.
 - f. Minor Electric Work \$95.00
(As determined by Building Department)

4. Heating/Ventilation/Air Cond. (HVAC)
 - a. Fireplace/Woodstove \$50.00
 - b. Pressure Piping/Refrigeration \$80.00 plus \$25.00 per add'l unit
 - c. Type 1 Kitchen Hood Exhaust \$100.00
 - d. Minor HVAC Work \$80.00
(As determined by Building Department)

5. Plumbing Permit \$100.00 plus
- Per Fixture or Appliance \$20.00

6. Fuel Gas (includes 2 appliances) \$100.00 plus
- Additional appliances each \$15.00

7. Insulation/Energy Conservation \$100.00 plus
- Per gross square foot floor area \$0.01 Sq. Ft.

8. Fire Protection*
Fire Suppression System/Fire Protection Signaling System \$100.00

- Per Sprinkler Head, Station, Horn, Strobe or Device	\$5.00 each
* Plan review fees may apply	\$100.00 per hour
9. <u>Sign</u>	
Without electric	\$100.00
With electric (new circuitry requires separate electric permit)	\$125.00
Additional signs of same type & same project	\$30.00
Plan review fees may apply	
10. <u>Staking/Footer Inspection</u>	\$80.00
11. <u>Miscellaneous Permits</u>	
Mini Miscellaneous (for minor additions/repairs)	\$40.00
12. <u>Demolition</u>	\$150.00
13. <u>Reinspection</u> (each reinspection)	
	\$75.00
14. <u>Conditional Occupancy Permit</u>	
a. Single Building	\$200.00
b. Multi-Unit Residential Building (4 or more) per unit	\$75.00
15. <u>Certificate of Use or Occupancy</u>	\$100.00
16. <u>Multi-Unit Residential Occupancy/per unit</u>	\$75.00
17. <u>Construction Industrialized Unit</u>	\$100.00
18. <u>Sales Industrialized Unit</u>	\$125.00
19. <u>Swimming Pool/Whirlpool/Spa</u>	\$300.00
20. <u>Awnings/Canopy up to first 50 Sq. Ft.</u>	
Additional square footage	\$0.50 per Sq. Ft.
Plan review fees may apply	
21. <u>Renewal/Withdrawal/Transfer of Permit</u>	
Re-issuance of approved plans	\$100.00
Re-issuance of lost permit card	\$50.00
Plus all associated costs for copies	
22. <u>State of Ohio Surcharge*</u>	3% of above
* (State law amount of items 1 through 21) or % set by the State of Ohio	

Fees assessed for plumbing inspection in Liberty Township are set by the Delaware County Health Department Fee Schedule.

Fee assessed for inspections of Liberty Township Commercial Developments are set contractually per the contract with Liberty Township.

Contractor Registration Fees

Fees will be double for contractors found to be working without registration.

Annual Registration (per Company per year)	\$60.00
--	---------

Development Fees

The following fees shall be paid at the time a zoning certificate is requested.

- A. For each residential subdivision or development, a fee of \$400.00 per dwelling
- B. For each commercial or industrial subdivision of or development, a fee based on the total building area per floor under the following fee schedule:

0 - 2,000 Sq. Ft.	\$500.00
2,001 - 10,000 Sq. Ft.	\$0.30 per Sq. Ft.
Over 10,000 Sq. Ft.	\$0.35 per Sq. Ft.

- C. For the purpose of determining this fee:
 - 1. Each building shall be taken separate from other buildings on the same tract or lot, and
 - 2. Covered storage which has at least two sides open without partial or total walls shall be excluded from the total building area used to calculate the fee.
- D. Any building in existence or for which a building permit has been issued on the effective date of this resolution shall be exempted from the fee except:
 - 1. The added area of additions to commercial or industrial buildings, with the fee rate being based on the new total building area, and
 - 2. That the change of use of an existing residential building to a commercial or industrial use shall require a payment of a fee equal to the difference between the fee for residential use and the fee for commercial or industrial use

Development Plan Filing & Review Fees

The following fees shall be paid at the time of the submission to the Planning & Zoning Commission:

A. Pre-application Meeting Sketch Plan	\$400.00
B. Preliminary Development Plan or Preliminary Plat	\$400.00 plus \$60.00 per acre*
C. Final or Combined Preliminary/Final Development Plan	\$600.00 plus \$90.00 per acre*
D. Amendment to Approved Development Plan	\$550.00
E. Administrative Review	\$300.00

*Note: Above per acre shall be calculated using the total gross acres contained within the development.

Development Recreation Fees

A. Planned Residence District Developments

1. Public Land Dedication

Planned Residence District developments shall provide, as part of the minimum open space to twenty percent (20%) of the gross acreage proposed for development, land suitable for public parks and playground facilities as reviewed and recommended by the Park & Recreation Advisory Board and Planning and Zoning Commission, with final approval by Council. The minimum land dedication requirement shall be .05 acres per dwelling unit proposed.

2. Park Fee in Lieu of Dedication

Should public land dedication be deemed inappropriate or unfeasible, the Municipality shall require an applicant to pay a park fee in-lieu-of land dedication. The per unit fee will be collected at the time of Final Plat approval is requested and shall be based on the total number of units contained within the final plat as determined by using the following formula:

a. Total number of dwelling units = (1)

b. Required land dedication = (1) x .05

c. The estimated average value of land per acre shall be established every time the Delaware County Auditor performs the Triennial Revaluation and Sexennial Reappraisal of property values within Delaware County by utilizing a GIS analysis of said land valuation. The specific GIS analysis utilized is on file with the City Finance Director and is titled "City of Powell Recreation Fee Evaluation" which is adopted by Council as part of this Fee Schedule. This value is currently \$75,000 per acre based upon the 2005 Triennial Revaluation performed by the Delaware County Auditor.

d. Value of land dedication: (a) x (b)

B. All Other Residential Developments \$3,750.00 per unit*

C. Non-Residential Development \$3,750.00 per gross acre*

Note: B & C above shall be collected when building permits or zoning certificates are requested.

The figures shown for these fees are adjustable based upon the outcome of the GIS analysis report of land valuation as determined by the County Auditor on file with the Finance Director titled "City of Powell Recreation Fee Evaluation."

Note: It is intended that the Park Fee In-Lieu-of Dedication will automatically change depending upon the outcome of the Delaware County Auditor's Triennial Revaluation or Sexennial Reappraisal.

Note: The change in use of an existing residential building to a non-residential use shall require payment of a fee which is 10% of the fee described in "C" above.

Engineering Inspection Fees

A. Privately Owned and Maintained Sites:

1. 10% of the construction cost estimate as approved by the City Engineer for any work performed within the public right-of-way, or for public use, and;
2. a. Land disturbance 0-5 acres:
\$500.00 minimum or \$200.00/acre - whichever is greater;
- b. Land disturbance greater than 5 acres:
\$1,000.00 min. or \$125.00/acre - whichever is greater,

and:

3. \$5.00 per lineal foot of storm sewer pipe, and;
4. \$250.00 per each storm sewer structures, or
5. \$1,000.00 minimum, or
6. Actual services, if greater

B. Third-Party Testing/Inspections	Actual Costs
C. Residential Lot Final Engineering Inspection or Re-Inspection	\$100.00
D. New Construction Sidewalk & Approach Inspection or Re-Inspection Fee (City Sidewalk Program is exempted)	\$50.00
E. All Other Engineering Field Inspections:	10% of construction cost estimate as approved by the City Engineer, or actual services, if greater.
F. Non-compliance with Conditional Acceptance Fee, pursuant to Chapter	\$500.00 per day of non-compliance

Note: Engineering Field Inspection Fees may be assessed at the actual costs to perform inspections including labor, travel expenses, clerical support, materials and administrative overhead (telephone, postage, etc.)

Engineering Plan Review Fees

The following fees shall be paid at the time of submission of plans/studies to the City Engineer:

A. Plat or Subdivision Without Plat	\$750.00 plus \$125.00 per sheet
B. Combined Engineering Plans (including: Street, Storm Sewer, Water, Sediment & Erosion, Grading, Composite Utility, Site, Striping, Signage, Signalization, Sanitary/Water Service Connections)	\$850.00 plus \$150.00 per sheet
C. Sanitary Sewer Plan	\$750.00 plus \$100.00 per sheet
D. Stormwater Management Plan/Study	\$800.00 plus \$25.00 per acre*
E. Stormwater Pollution Prevention Plan	\$500.00
F. Post Construction Stormwater BMP Operation & Maintenance Plan	\$150.00
*Note: Above per acre shall be calculated using the total gross acres contained within the development.	
G. Traffic/Miscellaneous	\$500.00
H. Lot Plot Plan Review	\$125.00
I. Any "stand-alone", separate engineering plan not a part of a Combined Engineering Plan	\$750.00 plus \$150.00 per sheet
J. Plan/Plat revision (except for Lot Plot Plan) of previously approved Plan/Plat (the extent of such revision shall be as solely defined, and pre-approved, by the City Engineer - otherwise a new Plan/Plat review fee shall be required as identified within the Appropriate item (#1 - #4 or #6) as listed above.	\$250.00 per revision

*Note: For any resubmission, an additional fee shall be paid at the time of each resubmission equal to 30% of the above listed fees.

Meeting Room Fees

- A. City of Powell Government Meetings, Parks and Recreation Programming, Powell Civic Associations.** No Charge
(Examples: Council Meetings, Board and Commission Meetings, Parks & Recreation Classes, Homeowner Associations, Scout Troops, Powell-based Sporting Teams)
- B. Non-City Governmental Entities or Powell-based broad interest Business, Community, or Service Organizations whose benefits goes to charity or community projects.** \$30.00 per hr
(Examples: County, State, local Public Schools, Powell Rotary, Sertoma, Chamber of Commerce, Business Association, Historical Society, OYAA)
Note: Proof of residency required for rental
- C. Private functions for City Residents or City Corporate Residents.** \$30.00 per hr*
(Examples: Showers, Birthday Parties, Receptions)
Note: Proof of residency required for rental
- D. Non-Resident/Corporate/Non-Powell Non-Profit Organized groups whose benefits go to the organization or individual. All Non-Resident uses.** \$100.00 per hr
(Examples: All Business/Industry uses, Private or Parochial schools, private events for Non-residents. Charitable organizations not based in Powell.)
Note: Proof of residency required for rental
- E. Refundable Deposit (non-alcohol event)**** \$150.00
- F. Refundable Deposit (alcohol served at event)**** \$100.00
Note: This fee is in addition to the standard deposit listed above.
- G. Administrative Fee (alcohol served at event)** \$50.00
Note: This fee is in addition to the standard rental fees listed above.

Meeting room rental fees are for one room for a one (1) hour period. See next page for additional information regarding residency and forfeiture of deposit.

Resident Rates are available for the expressed use of residents only. They may not be assigned to others. **CITY RESIDENTS MAY NOT RENT THE COMMUNITY MEETING ROOMS FOR NON-RESIDENT USE.**

Proof of residency of permit holder is required upon payment of fees. Permit holder must be present to be given access to the meeting room and must be present during the ENTIRE meeting room use. Permit holder identification will be required.

Corporate Residents: Those persons employed within the corporate limits of the City of Powell. Pay stub may serve as proof of corporate residency.

Fees shall be paid within three days of reservation of the meeting room(s). Failure to submit necessary paperwork and payment by this deadline shall result in forfeiture of meeting room use with no notice.

Meeting rooms will be held for no longer than 72 hours without paperwork and deposit.

All meeting room deposits are forfeited if meeting rooms are not used as reserved and not cancelled 72 hours in advance of the scheduled reservation.

PLEASE NOTE:

**If the meeting room is left in an unsatisfactory condition, all or a portion of the deposit will be forfeited as a clean-up charge.

**Failure to follow all rules and regulations of the meeting room will result in forfeiture of deposit.

**Residents who rent the Community Meeting Room(s) for non-residents will forfeit the entire deposit as this is a violation of the rules and regulations.

All decisions regarding forfeiture of deposit are at the discretion of the City Manager.

Miscellaneous Fees

SPECIAL EVENTS/PARADE PERMIT SERVICE FEE

Fee charged for the use of Public Service Department workers as a part of an Assemblage/Parade Permit. Fee shall be authorized by the Director of Public Services . \$55.00

Deposit for all traffic control devices. \$150.00

CITY LIGHT POLE BANNER RENTAL FEES

Group 1: City of Powell Government Functions No Charge

Group 2: Non-City Governmental Entities and/or Powell-based broad interest Business, Community, or Service Organizations whose benefits go to Charity or Community Projects \$5.00 per banner

Group 3: Organized Groups whose benefits go to Organization or Individual \$50.00 per banner

FINANCE CHARGES

Note: The City reserved the right to assess interest charges at the prime rate on all fees not paid after thirty (30) days of invoice.

A. Returned Item/Non-Sufficient Funds Check \$15.00 or actual cost

B. Stop Payment Request/Lost Check \$20.00

PUBLIC SERVICE LABORER

Hourly Rate \$34.00 per hour

UNSCHEDULED FEES

Miscellaneous/Unscheduled fees \$10.00 - \$500.00
(Fees determined by the City Manager for items not specified in this Fee Schedule.)

VETERAN'S MEMORIAL

Commemorative bricks \$100.00 per brick

AFTER HOURS INSPECTIONS

Minimum 3 Hours \$140.00 per hour
(Required: Minimum five (5) days advance notice & availability.)

Public Safety Fees

A. Alarm Registration Fees	
(Onetime fee per owner/occupant)	\$25.00
Late Registration Fee (after activation of alarm)	\$25.00 add'l
B. False Alarm Penalty	
First three false alarms (per calendar year)	No Charge
Fourth false alarm (per calendar year)	\$25.00
Fifth false alarm (per calendar year)	\$50.00
Sixth false alarm (per calendar year)	\$100.00
Seventh or more false alarm (per calendar year)	\$150.00
C. Police Report (Accident, Offense, Complaint)	
First 20 pages	No Charge
Over 20 pages	\$0.05 per page
D. Fingerprints	
Ink Cards Only (supplied by employer)	
a. Residents	No Charge
b. Non-residents	\$10.00 per card
Background Check/Electronic Fingerprints	
1. <u>BCI/State</u>	
a. Residents	\$30.00
b. Non-residents	\$40.00
2. <u>FBI</u>	
a. Residents	\$35.00
b. Non-residents	\$40.00
E. Parking Violations	\$10.00 If paid within 7 days \$20.00 If paid after 7 days
Handicap Parking Violations	\$20.00 If paid within 7 days \$40.00 If paid after 7 days
F. Special Duty Officer	\$43.00 per hour (3 hr min.)*
*Hourly rate doubled on holidays (New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve and Christmas.	

G. Special Duty Cruiser	\$15.00 per hour
H. CD/DVD	\$1.00 each
I. Mobile Ice Cream Vendor Permits	\$75.00
J. Peddler Registration Fee	\$75.00
K. Permit for commercial and heavy vehicles on local streets	\$100.00

Zoning Fees

The following fees shall be paid at the time a Zoning Certificate is requested or required:

A. <u>Residential Zoning Certificate</u>	
1. Single Family Dwelling	\$50.00
2. Multi-Family Dwelling	\$50.00 per unit
3. Garage, Detached	\$25.00
4. Addition/Remodeling	\$25.00
B. <u>Non-Residential Zoning Certificate</u>	
1. 0 - 3,000 Sq. Ft. Building	\$250.00
2. 3,001 - 10,000 Sq. Ft. Building	\$500.00
3. Over 10,000 Sq. Ft. Building	\$750.00
C. <u>Change of Use</u>	\$100.00
D. <u>Certificate of Compliance</u>	\$50.00
E. <u>Certificate of Appropriateness</u>	
1. Architectural Review Board	\$240.00
2. Historic District Commission	
a. <i>Residential</i>	
New Construction	\$150.00 per unit
Additions/Remodeling	\$50.00
b. <i>Commercial</i>	
New Construction	\$250.00
Additions/Remodeling	\$100.00
Signs	\$50.00
c. <i>Demolition Review</i>	\$100.00
F. <u>Applications</u>	
1. Rezoning/Amending Map	\$750.00
2. Appeal	\$400.00*
3. Variance	\$400.00*
4. Conditional Use Permit	\$400.00*

*Note: Does not include transcript costs. Transcript fee shall be actual costs incurred.

G. <u>Lot Split (Subdivision without Plat)</u>	\$100.00
H. <u>Sign Permit</u>	
1. 25 Sq. Ft. or Less	\$35.00
2. Over 25 Sq. Ft.	\$50.00
I. <u>Miscellaneous Zoning Permits</u>	
1. Storage Building	\$25.00
2. Decks	\$25.00
3. Swimming Pools/Spa/Pond	\$25.00
4. Fences	\$25.00
5. Satellite Antenna Permit	No Charge
6. Temporary Use	\$200.00
7. Miscellaneous (e.g. home business)	\$25.00
8. Temporary Sign Permit	No Charge
J. <u>Late Submittals</u>	\$200.00
(Made after use or construction begins)	
K. <u>Reinspection Fee</u>	\$50.00
L. <u>Resubmission Fee</u>	\$25.00
M. <u>Floodplain Development Permit</u>	\$250.00
N. <u>Sign Removal Fees</u>	
1. First Occurrence (Warning)	No Charge
2. Second Occurrence	\$25.00
3. Third Occurrence and every occurrence thereafter	\$50.00
O. <u>Administrative Fee for City to cut and remove noxious weeds and grasses</u>	
1. First Offense	\$200.00
2. Second Offense	\$350.00
3. Third Offense or beyond	\$500.00
P. <u>Service Fee to cut and remove noxious weeds and grasses</u> shall be determined by the Finance Department based on the actual cost of City labor and equipment usage.	