



**2025
FEE SCHEDULE**

Ordinance 2024-35
Effective January 1, 2025

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CITY OF POWELL MASTER FEE SCHEDULE, JAN 2025 - DEC 2025

	Item/Service	Description/Unit	2025 Fee
Athletic Field/Shelter Reservation Fees			
A.	Baseball field (unlined) - Resident*	90 minutes	\$ 10.00
	Baseball field (unlined) - Non-Resident*	90 minutes	\$ 25.00
B.	Basketball court (full) - Resident	60 minutes	\$ 10.00
	Basketball court (full) - Non-Resident	60 minutes	\$ 40.00
C.	Basketball court (half) - Resident	60 minutes	\$ 5.00
	Basketball court (half) - Non-Resident	60 minutes	\$ 20.00
D.	Shelter (Monday - Thursday) - Resident	60 minutes	\$ 15.00
	Shelter (Monday - Thursday) - Non-Resident	60 minutes	\$ 30.00
E.	Shelter (Friday - Sunday) - Resident	60 minutes	\$ 20.00
	Shelter (Friday - Sunday) - Non-Resident	60 minutes	\$ 40.00
F.	Tennis court - Resident	60 minutes	\$ 10.00
	Tennis court - Non-Resident	60 minutes	\$ 25.00
G.	Pickleball court - Resident		See Below~
	Pickleball court - Non-Resident		See Below~
H.	Soccer field (full) - Resident*	90 minutes	\$ 40.00
	Soccer field (full) - Non-Resident*	90 minutes	\$ 80.00
I.	Soccer field (half) - Resident*	90 minutes	\$ 30.00
	Soccer field (half) - Non-Resident*	90 minutes	\$ 60.00
J.	Ampitheatre - Resident	60 minutes - <i>Reservation requires \$150.00 refundable deposit</i>	\$ 50.00
	Ampitheatre - Non-Resident	60 minutes - <i>Reservation requires \$150.00 refundable deposit</i>	\$ 100.00
K.	Solar shelter (all tables) - Resident**	120 minutes	\$ 300.00
	Solar shelter (all tables) - Non-Resident**	120 minutes	\$ 600.00
L.	Solar shelter (4 tables) - Resident**	120 minutes	\$ 150.00
	Solar shelter (4 tables) - Non-Resident**	120 minutes	\$ 300.00
M.	Solar shelter (all tables) - Resident***	All day	\$ 1,000.00
	Solar shelter (all tables) - Non-Resident***	All day	\$ 2,000.00

*Fields are available to rent in 90 minute blocks of time: 9:30 - 11:00, 11:00 - 12:30, 12:30 - 2:00, 2:00 - 3:30, 3:30 - 5:00, 5:00 - 6:30, 6:30 - 8:00

**The solar shelter is available to rent in two-hour blocks of time: 10:00 - 12:00, 12:30 - 2:30, 3:00 - 5:00, 5:30 - 7:30

***Those individuals/businesses who submit a special event permit can rent the shelter for a full day flat rate.

~The new Pickleball courts at Adventure Park will have two courts available for reservations when they are not being used for programming. The other 6 courts will be available for open play. When the two separate courts are not programmed or reserved, those courts would be available for open play as well. The City will be analyzing Pickleball court activity, reservation inquiries, etc throughout Fall 2024/2025 to determine an appropriate paid reservation fee, at which point the Fee Schedule will be amended for the new fees.

-LONG TERM usage or other special uses will be considered. The City Manager or his/her designee has The authority to negotiate those usage charges.

CITY OF POWELL MASTER FEE SCHEDULE, JAN 2025 - DEC 2025



	Item/Service	Description/Unit	2025 Fee
Recreation Services			
A.	Adult Sports Leagues		See Below
B.	Adult Programs		See Below
C.	Teen Programs		See Below
D.	Pre-School Programs		See Below
E.	Youth Programs		See Below
F.	Preschool Camps		See Below
G.	Youth Camps		See Below
H.	Teen Camps		See Below
I.	Adaptive Programs		See Below
J.	Fitness Programs		See Below
K.	Theater Programs		See Below
L.	Senior Programs		See Below

* In general, the recreation program will attempt to recover, on an aggregate basis, 100% of direct costs, while recognizing that some programs may be somewhat less than that for certain reasons and some more than that. This will be based on the nature of the program. This will ensure that individual fees are reviewed annually.

** Additionally, City of Powell employees who choose to sign up for City Recreation Services will receive the same pricing and reservation priority as Powell residents.

CITY OF POWELL MASTER FEE SCHEDULE, JAN 2025 - DEC 2025



	Item/Service	Description/Unit	2025 Fee
Public Records & Printing Fees			
A.	Public record copies	Up to 20 B&W pages	No Charge
	Black toner copies	Per page (up to 11" x 17"); cost doubled for double-sided prints	\$ 0.25
	Color laser copies	Per page (up to 11" x 17"); cost doubled for double-sided prints	\$ 0.50
	Large outsourced copy requests		Actual cost
B.	Comprehensive plan (without Appendix)		\$ 12.00
	Comprehensive plan (with Appendix)		\$ 21.00
C.	Planning & Zoning code and zoning map		\$ 30.00
D.	Zoning map only	11" x 17"	\$ 0.50
	Zoning map only	24" x 36"	\$ 1.00
	Historic district guidelines		\$ 4.40
	Full color large format maps	Per page	\$ 1.00
E.	Bid books (non-refundable)	Fee will be actual cost if higher than the \$35.00 minimum	\$ 35.00
F.	Certificate of Authenticity	First page	\$ 4.00
	Additional pages of same document	Each additional certification	\$ 1.00
G.	Large format copies per sheet	24" x 36"	\$ 4.00
H.	Flash drive		\$ 1.00
I.	City of Powell maps (large format)	City Resident or Corporate Resident (1 free map per address)	No Charge
	Each additional map		\$ 1.00
	Non-resident/Non-resident business		\$ 1.00
J.	Large general format (special GIS request)	Color plot	Actual cost
K.	Postage to mail documents or public records	Per USPS rates	Actual cost
L.	Recovery & production of deleted electronic material		Actual cost

CITY OF POWELL MASTER FEE SCHEDULE, JAN 2025 - DEC 2025



	Item/Service	Description/Unit	2025 Fee
Building Construction Fees (Residential) - **Fees will be doubled for failure to obtain proper permits**			
A.	Residential building construction fees	1, 2, & 3 Family Dwellings	
	1. Plan review & structural		
	a. New building/addition		\$ 200.00 + \$0.15/sq.ft.
	b. Alterations/accessory		\$ 100.00 + \$0.15/sq.ft.
	c. Plan re-review or misc. plan review		\$ 100.00/hour
	2. Deck		\$ 75.00 + \$0.15/sq.ft.
	3. Electrical		
	a. New construction/addition		\$ 200.00
	b. Alterations/accessory		\$ 100.00
	c. Temporary service		\$ 100.00/each
d. Service/panel upgrade		\$ 100.00	
e. Generator		\$ 100.00/unit	
f. EV charging station		\$ 100.00/unit	
4. Heating, ventilation/air conditioning (HVAC)			
a. New construction/addition			\$ 200.00
b. Alterations/accessory			\$ 100.00
c. Fireplace/woodstove			\$ 50.00/unit
d. HVAC replacement	A/C, furnace, heat pump		\$ 100.00/unit
5. Fuel gas line		Range, oven, water heater, fireplace, grill, firepit, furnace, etc.	\$ 100.00 + \$15.00/appliance
6. Insulation/energy conservation			
a. New construction/addition			\$ 100.00
b. Alterations/accessory			\$ 50.00
7. Swimming pool/spa/hot tub			\$ 175.00

CITY OF POWELL MASTER FEE SCHEDULE, JAN 2025 - DEC 2025



	Item/Service	Description/Unit	2025 Fee
Building Construction Fees (Residential) - **Fees will be doubled for failure to obtain proper permits**			
A.	8. Miscellaneous permit (as determined by Building Dept)		\$ 75.00
	9. Reinspection/additional inspection(s)		\$ 100.00
	10. Demolition		\$ 150.00
	11. Reissuance of lost building permit/plans	See Fee Schedule for additional cost to copy plans	\$ 50.00/each
	12. Conditional occupancy permit	each 6 months	
	a. Single unit building		\$ 250.00
	b. Multi-unit building	2 & 3 family	\$ 125.00/unit
	13. Certificate of Occupancy or Completion		\$ 75.00
14. Renewal/withdrawal of permit/transfer of permit	Plus all associated costs	\$ 100.00	
15. State of Ohio surcharge		1% (Set by the state of Ohio)	
B.	Residential construction special admin fee *Fees assessed for plumbing inspection are set by the Delaware County Health Department Fee Schedule.		\$ 250.00
	<p>*1329.13 - Fees Required; Double Fees</p> <p>a. Any person desiring to do or cause to be done any work for which a permit is issued shall pay fees as provided on the Fee Schedule established by the Council and in force on the date permit is issued or the approval is given.</p> <p>b. Where work for which a permit is required by the Building Code is started or proceeded with, prior to obtaining such a permit, the fees shall be doubled but the payment of double fees shall not relieve any persons from fully complying with requirements of the Building Code in the execution of the work nor from any other penalties described.</p> <p>(Ordinance 87-26, 10/20/1987)</p>		

CITY OF POWELL MASTER FEE SCHEDULE, JAN 2025 - DEC 2025



	Item/Service	Description/Unit	2025 Fee
Building Construction Fees (Commercial) - **Fees will be doubled for failure to obtain proper permits**			
C.	Commercial/industrial bldg construction fees		
	1. Plan review		
	a. New building/addition		\$ 300.00 + \$0.15/sq.ft.
	b. Alteration/tenant space		\$ 200.00 + \$0.15/sq.ft.
	c. Deck/accessory structures		\$ 100.00 + \$0.15/sq.ft.
	d. Plan re-review or misc. plan review		\$ 100.00/hour
	2. Structural permit		
	a. New building/addition		\$ 200.00 + \$0.15/sq.ft.
	b. Alteration/tenant space		\$ 150.00 + \$0.15/sq.ft.
	c. Deck/accessory structures		\$ 100.00 + \$0.15/sq.ft.
3. Electrical permit			
a. New/addition/alteration		\$ 150.00 + \$0.05/sq.ft.	
b. Temporary service		\$ 75.00/each	
c. Service/panel upgrade		\$ 150.00	
d. Generator		\$ 200.00/unit	
e. Low voltage		\$ 50.00 + \$0.05/sq.ft.	
f. EV charging station		\$ 200.00/unit	
4. Heating/ventilation/air cond. (HVAC)			
a. New/addition/tenant/accessory		\$ 150.00 + \$0.05/sq.ft.	
b. Fireplace/woodstove		\$ 50.00/unit	
c. Pressure piping/refrigeration		\$ 80.00 + \$25.00/unit	
d. Type 1 kitchen hood exhaust		\$ 150.00/hood	
e. HVAC replacement	A/C, furnace, heat pump, RTU	\$ 100.00/unit	
5. Fuel gas line	Range, oven, water heater, fireplace, grill, firepit, furnace, etc.	\$ 100.00 + \$15.00/appliance	
6. Insulation/energy conservation		\$ 100.00 + \$0.05/sq.ft.	

CITY OF POWELL MASTER FEE SCHEDULE, JAN 2025 - DEC 2025

	Item/Service	Description/Unit	2025 Fee
Building Construction Fees (Commercial) - **Fees will be doubled for failure to obtain proper permits**			
C.	7. Fire protection		
	a. Fire/hood suppression system		\$ 100.00
	b. Fire protection signaling system		\$ 100.00
	*Per sprinkler head, station, horn, strobe, or device		\$ 5.00/each
	c. Plan review fees may apply		\$ 100.00/hour
	8. Sign		
	a. Without electric	New circuit requires separate electric permit	\$ 100.00
	b. With electric		\$ 125.00
	c. Additional signs of same type/project		\$ 30.00
	d. Plan review fees may apply		\$ 100.00/hour
	9. Miscellaneous permits		\$ 100.00/each
	- As determined by Building Department		
	10. Demolition		\$ 250.00
	11. Reinspection/additional inspection(s)		\$ 100.00
	12. Conditional occupancy permit	each 6 months	
	a. Single building		\$ 250.00
	b. Multi-unit residential building	(4 or more) per unit	\$ 75.00
13. Certificate of Occupancy or Completion		\$ 100.00	
14. Multi-unit residential occupancy/unit		\$ 75.00	
15. Construction/sales trailer		\$ 150.00/unit	
16. Swimming pool/hot tub/spa		\$ 300.00	
17. Awnings/canopy		\$ 100.00 + \$0.50/sq.ft.	
b. Plan review fees may apply		\$ 100.00/hour	

CITY OF POWELL MASTER FEE SCHEDULE, JAN 2025 - DEC 2025

	Item/Service	Description/Unit	2025 Fee
Building Construction Fees (Commercial) - **Fees will be doubled for failure to obtain proper permits**			
C.	18. Renewal/withdrawal/transfer of permit		\$ 100.00
	a. Re-issuance of approved plans		\$ 100.00
	b. Re-issuance of lost permit card (Plus all associated costs)		\$ 50.00
	19. State of Ohio Surcharge		3% (Set by the State of Ohio)

***Fees assessed for plumbing inspection are set by the Delaware County Health Department Fee Schedule.**

*1329.13 - Fees Required; Double Fees

a. Any person desiring to do or cause to be done any work for which a permit is issued shall pay fees as provided on the Fee Schedule established by the Council and in force on the date permit is issued or the approval is given.

b. Where work for which a permit is required by the Building Code is started or proceeded with, prior to obtaining such a permit, the fees shall be doubled but the payment of double fees shall not relieve any persons from fully complying with requirements of the Building Code in the execution of the work nor from any other penalties described.

(Ordinance 87-26, 10/20/1987)

CITY OF POWELL MASTER FEE SCHEDULE, JAN 2025 - DEC 2025



	Item/Service	Description/Unit	2025 Fee
Contractor Registration Fees - **Fees will be doubled for contractors found to be working without registration**			
A.	Annual registration	Per company, per year	\$ 75.00

CITY OF POWELL MASTER FEE SCHEDULE, JAN 2025 - DEC 2025



	Item/Service	Description/Unit	2025 Fee
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Recreation Fee [Code Section 1105.06]

A Recreation Fee shall be collected in accordance with the Fee Schedule established by the Council and in force on the date the Recreation Fee is due and payable. All monies so collected shall be deposited for use to construct, erect, repair, purchase or otherwise obtain or upgrade parks and recreational facilities. The following fees shall be paid at the time a zoning certificate is requested.

A.	Residential subdivision or development		\$ 4,650 per d.u. or subdivided lot
B.	Non-Residential development		\$ 4,650/acre or fraction thereof

CITY OF POWELL MASTER FEE SCHEDULE, JAN 2025 - DEC 2025



	Item/Service	Description/Unit	2025 Fee
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Development Fees [Code Section 1105.07]

A Development Fee shall be collected in accordance with the Fee Schedule established by the Council and in force on the date the Development Fee is due and payable. All monies so collected shall be deposited in accounts used to construct, repair, replace or upgrade public streets, storm drainage systems and sanitary sewer systems, or other development needs such as Council deems appropriate; including the legal, administrative and engineering services in support of the work described herein. The following fees shall be paid at the time a zoning certificate is requested.

A.	For each residential subdivision or development	\$400.00/dwelling unit or lot
B.	For each commercial or industrial subdivision or development, a fee based on the total building area per floor under the following schedule: 0 - 2,000 sq.ft. 2,001 - 10,000 sq.ft. 10,001 - 50,000 sq.ft. 50,001 - 100,000 sq.ft. Over 100,000 sq.ft.	\$ 500.00 \$ 0.35/sq.ft. \$ 0.40/sq.ft. \$ 0.45/sq.ft. \$ 0.50/sq.ft.
C.	For the purpose of determining this fee: 1. Each building shall be taken separate from other buildings on the same tract or lot, and 2. Covered storage which has at least two sides open without partial or total walls shall be excluded from the total building area used to calculate the fee.	
D.	Any building in existence or for which a building permit has been issued on the effective date of this resolution shall be exempted from the fee except: 1. The added area of additions to commercial or industrial buildings, with the fee rate being based on the area of the addition, and 2. That the change of use of an existing residential building to a commercial or industrial use shall require a payment of a fee equal to the difference between the fee for residential use and the fee for commercial or industrial use.	
E.	Application fee to administer the CRA Tax Abatement process	\$ 250.00

CITY OF POWELL MASTER FEE SCHEDULE, JAN 2025 - DEC 2025



	Item/Service	Description/Unit	2025 Fee
Planning and Zoning Application Fees			
A.	Development plan 1. Sketch plan 2. Preliminary development plan 3. Final development plan / plat review 4. Combined preliminary and final development plan 5. Amended final development plan 6. Extension of approved final development plan 7. Administrative review 8. Informal review		\$ 500.00 \$ 500.00 + \$100.00/acre* \$ 700.00 + \$100.00/acre* \$ 900.00 + \$100.00/acre* \$ 550.00 \$ 150.00 \$ 100.00 \$ 250.00
B.	Certificate of Appropriateness 1. Architectural Review Board 2. Historic Downtown Advisory Committee a. Residential i. New construction ii. Addition / remodel b. Commercial i. New construction ii. Addition / remodel iii. Signs c. Demolition		\$ 250.00 \$ 150.00/unit \$ 50.00 \$ 250.00 \$ 100.00 \$ 50.00 \$ 100.00
C.	Other Applications 1. Rezoning / zoning map amendment 2. Zoning appeal 3. Variance 4. Conditional use 5. Subdivision without plat (lot split)		\$ 750.00 \$ 400.00** \$ 400.00** \$ 400.00** \$ 100.00

*Above per acre shall be calculated using the total gross acres contained within the development.

**Does not include transcript costs. Transcript fee shall be actual costs incurred.

CITY OF POWELL MASTER FEE SCHEDULE, JAN 2025 - DEC 2025



	Item/Service	Description/Unit	2025 Fee
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Park Fee in Lieu of Dedication [1143.09(4)B]

City Council may authorize a fee in lieu of dedication payment as determined by the Fee Schedule, as amended from time to time, and/or require parkland dedication. The fee shall be calculated as follows:

- (a) Total number of dwelling units
- (b) Required land dedication = (a) x 0.05
- (c) The estimated average value of land per acre*
- (d) Value of land dedication: (a) x (b) x (c)

- A. All other residential developments \$4,650 per lot or unit**
- B. Non-residential development \$4,650 per gross acre***

Above shall be collected when building permits or zoning certificates are requested.

*The estimated average value of land per acre shall be established every time the Delaware County Auditor performs the Triennial Revaluation and Sexennial Reappraisal of property values within Delaware County by utilizing a GIS analysis of said land valuation. The specific GIS analysis utilized is on file with the City Finance Director.

**It is intended that the Park Fee In-Lieu-of Dedication will automatically change depending upon the outcome of the Delaware County Auditor's Triennial Revaluation or Sexennial Reappraisal.

***The change in use of an existing residential building to a non-residential use shall require payment of a fee, which is 10% of the fee described in the note above.

CITY OF POWELL MASTER FEE SCHEDULE, JAN 2025 - DEC 2025



	Item/Service	Description/Unit	2025 Fee
Small Cell Facilities and Wireless Support Fees			
A.	Small cell permit application fee Fee applies to each site location		\$ 275.00
B.	Annual collection fee Fee applies to each site location		\$ 200.00

CITY OF POWELL MASTER FEE SCHEDULE, JAN 2025 - DEC 2025



	Item/Service	Description/Unit	2025 Fee
Engineering Inspection Fees			
	<p>Privately owned and maintained sites:</p> <p>1. 10% of the construction cost estimate (as approved by the City Engineer) for estimates up to \$500,000 for any work performed within the public right-of-way, or for public use.</p> <p>For construction estimates exceeding \$500,000, the fee shall be 10% of the initial \$500,000 estimate plus 8% of the construction cost estimate (as approved by the City Engineer) in excess of \$500,000.</p>		
A.	2. a. Land disturbance 0-5 acres:		Greater of \$800.00 minimum or \$400.00/acre
	b. Land disturbance greater than 5 acres:		Greater of \$2,000.00 minimum or \$300.00/acre
	<p>AND</p> <p>3. \$5.75 per linear foot of storm sewer pipe, and</p> <p>4. \$285.00 per each storm sewer structures, or</p> <p>5. BMP inspection fee for stormwater quality (subsurface drainage)</p> <p>6. \$1,000.00 minimum, or</p> <p>7. Actual services, if greater</p>		\$ 750.00
B.	Third-party testing/inspections		Actual Cost
C.	Residential lot final engineering inspection or re-inspection		\$ 150.00
D.	New construction sidewalk & approach inspection or re-inspection fee (City sidewalk program is exempted)		\$ 50.00

CITY OF POWELL MASTER FEE SCHEDULE, JAN 2025 - DEC 2025



	Item/Service	Description/Unit	2025 Fee
Engineering Inspection Fees			
E.	All other engineering field inspections: 10% of the construction cost estimate (as approved by the City Engineer) for estimates up to \$500,000 for any work performed within the public right-of-way, or for public use. For construction estimates exceeding \$500,000, the fee shall be 10% of the initial \$500,000 estimate plus 8% of the construction cost estimate (as approved by the City Engineer) in excess of \$500,000.		
F.	Non-compliance with conditional Acceptance Fee, pursuant to Chapter		\$ 500.00/day of non-compliance

Note: Engineering Field Inspection Fees may be assessed at the actual costs to perform inspections including labor, travel expenses, clerical support, materials and administrative overhead (telephone, postage, etc)

CITY OF POWELL MASTER FEE SCHEDULE, JAN 2025 - DEC 2025



	Item/Service	Description/Unit	2025 Fee
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Engineering Plan Review Fees

The following fees shall be paid at the time of submission of plans/studies to the City:

A.	Plat or subdivision without plat		\$ 750.00 + \$125.00/sheet
B.	Combined engineering plans	Including: street, storm sewer, water, sediment & erosion, grading, composite utility, site, striping, signage, signalization, sanitary/water service connections	\$ 850.00 + \$150.00/sheet
C.	Sanitary sewer plan		\$ 750.00 + \$100.00/sheet
D.	Stormwater management plan/study	*Per acre shall be calculated using the total gross acres contained within the development.	\$ 800.00 + \$25.00/acre*
E.	Stormwater pollution prevention plan		\$ 500.00
F.	Post construction stormwater BMP	Operation & maintenance plan	\$ 150.00
G.	Traffic/miscellaneous		\$ 750.00
H.	Lot plot plan review		\$ 125.00
I.	Any "stand-alone", separate engineering plan not part of a combined engineering plan		\$ 750.00 + \$150.00/sheet
J.	Plan/plat revision (except for lot plot plan) of previously approved plan/plat (the extent of such revision shall be as solely defined, and pre-approved, by City engineering) - otherwise a new plan/plat review fee shall be required as identified within the appropriate item as listed above.		\$ 300.00 per revision
K.	Floodplain development/review		\$ 500.00

**For any resubmission, an additional fee shall be paid at the time of each resubmission equal to 30% of the above listed fees.

CITY OF POWELL MASTER FEE SCHEDULE, JAN 2025 - DEC 2025



	Item/Service	Description/Unit	2025 Fee
Right-of-Way Fee Structure (Utilities and Facilities)			
A.	Certificate of Registration (911.06)	Non-refundable fee	\$ 1,000.00
City registration maintenance fees (911.08)			
B.	Providers utilizing less than ten miles of the Rights-of-Way within the City		\$ 5,000.00/year
	Providers utilizing equal to or greater than ten miles of the Rights-of-Way within the City		\$10,000.00/year

Cable companies operating under non-exclusive franchises that are compensating the City under other mechanisms and any Person that possesses a service agreement shall not be required to contribute to the recovery of Rights-of-Way costs as defined by this chapter with the exception of permit fees. Such non-contribution to the recovery of Rights-of-Way costs shall be limited to the specific purpose and term provided for in the Person's non-exclusive franchise or service agreement.

C.	Base construction permit fee (911.17)	Plan review fees will be the actual costs of plan review services in addition to base construction permit fee.	\$ 100.00
D.	Minor maintenance permit fee (911.19)		\$ 50.00
E.	Supplemental application fee		\$ 50.00
Base inspection fee			
F.	Excavation in roadway/sidewalk/pathway		\$ 250.00
	Excavation outside roadway/sidewalk/pathway		\$ 100.00
*Inspection fees will be the actual costs of inspection services in addition to the base inspection fee			

CITY OF POWELL MASTER FEE SCHEDULE, JAN 2025 - DEC 2025



	Item/Service	Description/Unit	2025 Fee
Meeting Room Fees			
A.	City of Powell government meetings, parks and recreation programming, Powell civic associations Examples: Council meetings, board and commission meetings, parks & recreation classes		No Charge
B.	City of Powell Non-Profit groups (must show proof of status) Examples: Home owners associations, scout troops		\$ 10.00/hour
C.	Non-city governmental entities or Powell-based broad interest business, community, or service organizations whose benefits goes to charity or community projects. Examples: County, state, local public schools, Powell Rotary, Sertoma, Chamber of Commerce, business association, historical society, OYAA NOTE: Proof of residency required for rental		\$ 50.00/hour
D.	Private functions for City residents, City-based groups and organizations or City corporate residents Examples: Showers, birthday parties, receptions NOTE: Proof of residency required for rental		\$ 50.00/hour
E.	Non-resident/corporate/non-Powell non-profit organized groups whose benefits go to the organization or individual. All non-resident uses. Examples: All business/industry uses, private or parochial schools, private events for non-residents. Charitable organizations not based in Powell.		\$ 125.00/hour
F.	Refundable deposit (alcohol served at event)*		\$ 325.00
G.	Administrative fee (alcohol served at event) NOTE: This fee is in addition to the standard rental fees listed above.		\$ 50.00

*If the meeting room is left in an unsatisfactory condition, a \$175 clean-up fee will be charged to the responsible party. This charge must be paid for by the responsible party to rent City space in the future.

NOTE: meeting room rental fees are for one room for a one (1) hour period. See next page for additional information regarding residency and forfeiture of deposit.



	Item/Service	Description/Unit	2025 Fee
Meeting Room Fees			

Additional Notes:

- 1 Resident rates are available for the express use of residents only. They may not be assigned to others.
CITY RESIDENTS MAY NOT RENT THE COMMUNITY MEETING ROOMS FOR NON-RESIDENT USE.
- 2 Proof of residency of permit holder is required upon payment of fees. Permit holder must be present to be given access to the meeting room and must be present during the ENTIRE meeting room use. Permit holder identification will be required.
- 3 Corporate Residents: Those persons employed within the corporate limits of the City of Powell. Pay stubs may serve as proof of corporate residency.
- 4 Fees shall be paid within three days of reservation of the meeting room(s). Failure to submit necessary paperwork and payment by this deadline shall result in forfeiture of meeting room use with no notice.
- 5 Meeting rooms will be held for 72 hours without paperwork and deposit.
- 6 All meeting room deposits are forfeited if meeting rooms are not used as reserved and not canceled 72 hours in advance of the scheduled reservation.

Refund Policy:

- 1 Upon cancellation of a reservation at least two weeks before the scheduled event, the City will refund the rental fees collected, less a \$15 administrative fee. Upon cancellation of a reservation less than two weeks before the event date, the City keeps rental fees (up to \$100 max) and refunds remaining fees (if any), or renter may reschedule without penalty.
- 2 Weather related cancellations will receive a full refund or new reservation date.
- 3 A full refund is made if the City cancels an activity or rental. In general, please allow 2-4 weeks for processing refunds. Refunds are provided back to the customer's original form of payment; cash or check payments are refunded in the form of checks and are mailed from the City's Department of Finance. The City of Powell reserves the right to change or modify any portion of this policy at its discretion including, but not limited to, the increase of its administrative fee.

CITY OF POWELL MASTER FEE SCHEDULE, JAN 2025 - DEC 2025



	Item/Service	Description/Unit	2025 Fee
Miscellaneous Fees			
A.	Special events/parade permit service fee *Fee charged for the use of Public Service Department equipment as part of an assemblage/parade permit. Fee shall be authorized by the Director of Public Service. Fee for use of all traffic control devices Public service laborer, if applicable for special events		\$ 55.00 \$ 150.00 \$ 40.00/hour
B.	Finance charges *The City reserves the right to assess interest charges at the prime rate on all fees not paid after thirty (30) days of invoice. a. Returned item/non-sufficient funds check b. Stop payment request/lost check		\$ 15.00 or actual cost \$ 20.00
C.	Unscheduled fees	Fees determined by the City Manager for items not specified in this Fee Schedule.	\$10.00 - \$500.00
D.	Veteran's Memorial	Commemorative bricks	\$ 100.00/brick
E.	After hours inspections (min. 3 hours)	Required: Minimum five (5) days advance notice & availability	\$ 140.00/hour

CITY OF POWELL MASTER FEE SCHEDULE, JAN 2025 - DEC 2025



	Item/Service	Description/Unit	2025 Fee
Public Safety Fees			
A.	Alarm registration fee	Onetime fee per owner/occupant	\$ 25.00
	Late registration fee	After activation of alarm	\$ 25.00 add'l
B.	Golf cart/under speed vehicle inspection		
	Resident		No Charge
	Non-resident		\$ 25.00
C.	False alarm penalty		
	First three false alarms	Per calendar year	No Charge
	Fourth false alarm	Per calendar year	\$ 25.00
	Fifth false alarm	Per calendar year	\$ 50.00
	Sixth false alarm	Per calendar year	\$ 100.00
	Seventh or more false alarm	Per calendar year	\$ 150.00
D.	Police report (accident, offense, complaint)		
	By email		No Charge
	First 20 pages printed		No Charge
	Over 20 pages printed		\$ 0.05/page
	CD/DVD		\$ 1.00/each
E.	Fingerprints - electronic background check		
	BCI/State - resident		\$ 30.00
	BCI/State - non-resident		\$ 40.00
	FBI - resident		\$ 35.00
	FBI - non-resident		\$ 40.00
F.	Parking violations		\$ 10.00 if paid within 7 days \$ 20.00 if paid after 7 days
	Handicap parking violations		\$ 20.00 if paid within 7 days \$ 40.00 if paid after 7 days

CITY OF POWELL MASTER FEE SCHEDULE, JAN 2025 - DEC 2025



	Item/Service	Description/Unit	2025 Fee
Public Safety Fees			
G.	Special duty officer	*Hourly rate doubled on holidays listed on Special Duty Request	\$ 65.00/hour (3 hr min)*
	Supervising officer	Occurs when 4 or more officers needed	\$ 70.00/hour
H.	Special duty cruiser		\$ 20.00/hour
I.	Mobile ice cream vendor permit		\$ 75.00
J.	Peddler registration fee		\$ 75.00
K.	Permit for commercial and heavy vehicles on local streets		\$ 100.00

CITY OF POWELL MASTER FEE SCHEDULE, JAN 2025 - DEC 2025

	Item/Service	Description/Unit	2025 Fee
Zoning Fees			
The following fees shall be paid at the time a Zoning Certificate is requested or required:			
A.	Residential zoning certificate 1. Single family dwelling 2. Multi-family dwelling 3. Garage, detached 4. Addition / remodeling	1 inspection 1 inspection 1 inspection 1 inspection	\$ 100.00 \$ 100.00/unit \$ 75.00 \$ 75.00
B.	Non-residential zoning certificate 1. 0 - 3,000 sq.ft. building 2. 3,001 - 10,000 sq.ft. building 3. Over 10,000 sq.ft. building	1 inspection 1 inspection 1 inspection	\$ 300.00 \$ 700.00 \$ 900.00
C.	Cellular tower		\$ 2,000.00
D.	Change of use		\$ 100.00
E.	Sign permit 1. Permanent sign 25 sq.ft. or less 2. Permanent sign over 25 sq.ft. 3. Temporary sign 4. Development / construction sign	1 inspection 1 inspection 1 inspection 1 inspection	\$ 75.00 \$ 100.00 \$ 50.00 \$ 50.00
F.	Miscellaneous zoning permits 1. Shed / storage building 2. Decks / patios 3. Swimming pools / spas 4. Fences 5. Temporary use 6. Home Occupation 7. Zoning Compliance Letter	1 inspection 1 inspection 1 inspection 1 inspection 1 inspection 1 inspection 1 inspection	\$ 75.00 \$ 75.00 \$ 150.00 \$ 75.00 \$ 100.00 \$ 100.00 \$ 100.00
G.	Administrative zoning fees 1. Late submittals 2. Reinspection fee 3. Tall grass and noxious weed removal a. First offense b. Second offense c. Third offense or beyond	Made after use or construction begins Per each additional inspection Per calendar year Per calendar year Per calendar year	\$ 400.00 \$ 50.00 \$ 100.00 + contracted fee to mow \$ 150.00 + contracted fee to mow \$ 200.00 + contracted fee to mow