



**DEVELOPMENT DEPARTMENT**

47 Hall Street | Powell, OH 43065 | 614.885.5380 | [cityofpowell.us](http://cityofpowell.us)

*The following information is required for all Certificate of Appropriateness reviews. Please provide this information in electronic files, the Planning Department Application Form, and the associated fee with your submission.*

CERTIFICATE OF APPROPRIATENESS CHECKLIST	FEE: SEE BELOW
<b>Commercial Fee</b> (as applicable)	
<input type="checkbox"/> New construction - \$250.00 per unit	
<input type="checkbox"/> Addition / Remodel - \$100.00	
<input type="checkbox"/> Sign - \$50.00	
<input type="checkbox"/> Demolition - \$100.00	
<b>Residential Fee</b> (as applicable)	
<input type="checkbox"/> New construction - \$150.00 per unit	
<input type="checkbox"/> Addition / Remodel - \$50.00	
<input type="checkbox"/> Demolition - \$100.00	
<b>Plans / Drawings</b> (as applicable)	
<input type="checkbox"/> Plot plan and vicinity map of the property / development;	
<input type="checkbox"/> Site plan showing the proposal;	
<input type="checkbox"/> Landscape plan showing the proposal;	
<input type="checkbox"/> Elevations showing the proposal;	
<input type="checkbox"/> Materials list showing proposed materials and colors (see next page); and,	
<input type="checkbox"/> Other necessary information to describe the proposal.	
<b>Statements</b>	
<input type="checkbox"/> Explanation of the nature of the proposal; and,	
<input type="checkbox"/> Other necessary statements to describe the proposed amendment.	
<b>THE APPLICANT SHALL POST A PUBLIC NOTICE SIGN AT LEAST TEN (10) DAYS PRIOR TO A PUBLIC HEARING, PER <a href="#">CITY CODE SECTION 1107.035</a>. PUBLIC NOTICE DETAILS CAN BE FOUND <a href="#">ONLINE</a>.</b>	

**MATERIALS LIST (As applicable)**

Item	Material Type	Color Name	Color Number

**Note:** Item refers to building material, trim, roofing, awning, lighting, or other similar building item.