



CITY OF POWELL

DECK PERMIT REQUIREMENTS

Visit our web site at www.cityofpowell.us for information and applications

1. PLOT PLAN TO INCLUDE THE FOLLOWING
 - A. Address and lot number
 - B. Dimensions of lot
 - C. Placement of existing building(s) on lot
 - D. Proposed new construction on lot, showing all revised setbacks and side yard dimensions

2. STRUCTURAL BUILDING PLANS – SUBMIT TWO COPIES
 - A. Footer and foundation drawings
 - minimum footer depth = 34"
 - posts are not to be encased in concrete; posts are to be on concrete or equivalent.
 - B. Floor plans
 - indicate all relevant information such as guardrails, handrails and stairs. Dimensions and materials shall be clearly labeled. Indicate size and direction of all structural members and fastenings.
 - C. Elevations
 - elevations are necessary to completely describe the exterior including grade to floor dimensions.

3. COMPLETED APPLICATIONS (available at our web site under Building Department/City of Powell Residential Building)
 - A. Res building permit application form
 - B. Residential zoning application form

4. DEVELOPER / HOMEOWNER ASSOCIATION APPROVAL
For a complete list of homeowner association contacts please visit our web site and click on Building Department

5. FEES – DUE AT TIME OF APPROVED BUILDING PERMIT PICK-UP
 - A. Building permit = \$75.00 + \$0.15/ per square foot
 - B. Zoning permit = \$40.00

1% state of Ohio surcharge will be added to all building permit fees.

*FEES ARE **DOUBLE** FOR FAILURE TO OBTAIN PROPER PERMITS.*

6. REQUIRED INSPECTIONS
 - A. Footer – after footers are dug, before covering
 - B. Framing – before covering
 - C. Final – at completion of project

7. MISC. INFORMATION
 - The initial plan review will take approximately 14 - 28 business days and will be reviewed under the 2013 Residential Code of Ohio for one, two, and three family dwellings.
 - If a hot tub is part of the project, please include the manufacturer literature. An electrical permit shall be required.

CITY OF POWELL

APPLICATION FOR RESIDENTIAL ZONING CERTIFICATE



Visit our web site at www.cityofpowell.us for information & applications Certificate No. _____

ALL ITEMS ON THIS APPLICATION MUST BE COMPLETED.

Type of Work: (check one)

_____ New Building _____ Deck _____ Remodel
_____ Addition _____ Repair _____ Other _____

Please write N/A in the blank if the question does not apply.

Applicant: _____

Address: _____

City / State / Zip: _____ E-mail Address _____

Phone No: _____ Cell Phone No: _____

Property Owner: _____

Property Address: _____

Lot Number/Subdivision: _____ Lot Area: _____ Zoning District: _____

Present Use: _____ Proposed Use: _____

Type of Building: Dwelling Other _____ Type of Sewage Disposal (Public, Private Septic, Etc.): _____

Lot Width at Building Line: _____ Lot Depth: _____ Building Area: _____

Percentage of Lot Coverage: _____ Building Height: _____ No. of Stories: _____

Parking Spaces Provided: _____ Side Yard Width, Right: _____ Side Yard Width, Left: _____

Rear Yard Depth (from rear of Proposed Building): _____

Contractor: _____ Address: _____

City/State/Zip _____ Phone # _____

All contractors must be registered with the City of Powell

The following items are REQUIRED as part of this application:

- 1) The required fee.
- 2) Plot Plan showing the type of proposed use, structural dimensions and the shape of the lot to be built upon. The exact size and location of existing buildings on the lot, if any; the location and dimensions of the proposed building(s) or alteration; front, side, and rear yard setbacks; and compliance with all development standards. **Two copies are required.**
- 3) Letter of approval from the Delaware County Health Department and/or the Environmental Protection Agency of the proposed method of disposal of sanitary wastes in every case where the property is not served by a public sewer.

The undersigned certifies that this application and the attachments hereto contain all information required by the Zoning Ordinance and that all information contained herein is true and accurate. The undersigned agrees to be bound by the provisions of the Zoning Ordinance of the City of Powell, Delaware County, Ohio.

I agree to grant the City Staff, the Commission, Board or Council considering this application access to the property that is the subject of this application for the purposes of reviewing this application and posting public notice for this application.

Signature of Applicant: _____ Date: _____

- Incomplete applications or incomplete plot plans will require resubmission and could result in resubmission fees. -



Date _____ Application Number _____

Property Address _____

Subdivision _____ Lot # _____ Parcel # _____

City/Village _____ Zip _____ Township _____

Owner Name _____ Phone Number (____) _____

Current Address _____ City, State _____ Zip _____

General Contractor: _____ Phone (____) _____

Address _____ City, State _____ Zip Code _____

Email _____

Phone number for text message notification of inspection results (____) _____ (not mandatory)

Brief description of work to be done _____

Check all that apply:

- Single Family Home
- Manufactured Home, or Industrialized Unit
- Addition
- Alteration
- Deck
- Accessory
- Pool

Building size: Basement: _____ Sq. Ft. Number of Bedrooms: _____

First Floor _____ Sq. Ft. Number of Bathrooms: _____

Second Floor _____ Sq. Ft. Number of Masonry Fireplaces: _____

Garage _____ Sq. Ft. Number of Pre Fab Fireplaces: _____

Total _____ Sq. Ft.

Deck _____ Sq. Ft. Construction Cost \$ _____

Electrical (Check all that apply): * Please note recent change to application; "sub panel" information now requested

- Temporary Electric Service
- Permanent Service (if accessory building, alteration., etc.)
- Low Voltage

Permanent Service size: (< or = 400 amp.) (> 400 amp.) (> or = 600 amp.) Generator Misc. wiring

* Sub-Panel(s) how many, _____ what size(s) _____ (amps) Devices only.

Gas appliances (indicate number of units)

____ Furnace ____ Water Heater ____ Cook Top ____ Clothes Dryer ____ Pre Fab Fireplace(s) ____ Range

____ Grill ____ Log Lighter(s) ____ Other (indicate) _____

HVAC Equipment (indicate number of units, other than gas units listed above):

____ Elect. Furnace ____ Air Conditioner ____ Heat Pump ____ Other (indicate) _____

Do floodplain regulations apply? Yes ____ No ____

Please return plans to me upon issuance of occupancy permit. _____ (homeowner to initial) Plans will be held 30 days.

Certification: I hereby certify that the proposed work is authorized by the owner of record, and that I have been authorized by the owner to make this application as his authorized agent and agree to conform to the regulations and all applicable codes and laws of the State of Ohio and the County of Delaware.

Signature of Owner/Agent _____ Print or type name here _____ Date _____

Phone:(____) _____

IF INCOMPLETE INFORMATION IS SUBMITTED WITH APPLICATION ON ANY OF THE LISTED ITEMS, IT WILL STOP THE APPLICATION PROCESS. SUBMITTAL WILL BE RETURNED FOR COMPLIANCE TO THIS

CHECKLIST.

The two complete sets of required construction drawings for additions, alterations, basement finish, accessory buildings, and new homes shall also include the information listed below before full approval can be granted.

Two (2) plot plans showing location of structure and driveway. (If required by subdivision, the plot plan must indicate approved finish grade or finished floor elevation and proposed grading plan.)

Two (2) signed Model Energy Codes, 2012 IECC version or newer, (not required for basement finish)

Two (2) foundation designs per RCO 2013 (not required for finish basement)

Two (2) Manual J if using existing heat system (not required for finish basements if insulating basement walls with R-11 or better)

Two (2) light and vent schedules (not required for accessory buildings)

Two (2) sets of **stamped** truss drawings and truss layout sheets at time of submittal (if applicable)

Two (2) sets of pre-engineered floor joist layout drawings from manufacturer (if applicable)

Two (2) sets of HVAC drawings (show location of furnace and hot water tank, BTU rating, register location and size, proposed duct location and size).

Two (2) sets of electrical drawings (show panel size and location, service riser diagram, fixture layout, receptacle and switch locations, smoke detector locations, conductor size)

ALL ITEMS LISTED ABOVE ARE REQUIRED TO BE SUBMITTED FOR PLAN APPROVAL. ADDED FEES FOR ADDITIONAL REVIEWS WILL BE ASSESSED IF ITEMS ARE NOT PROVIDED AT TIME OF THE INITIAL APPLICATION.

I hereby agree to the above conditions.

Owner/Agent _____ Date _____

All handwritten revisions to plans will be accepted but shall be copies (no original ink, white out or similar changes will be accepted.)

**CITY OF POWELL BUILDING DEPARTMENT
LIBERTY TWSP. COMMERCIAL BUILDING DEPARTMENT**



INSPECTION POLICY:

To Schedule an Inspection: (614) 802-1200 or visit our website www.cityofpowell.us

Inspection Requests must be received NO LATER THAN 3:00 P.M. to be scheduled for inspection the next work day.

THERE ARE NO SAME DAY INSPECTIONS.

PLEASE NOTE: *Because of the nature of building inspections, no specific appointment times are scheduled. Time requests may be made but are not a guarantee of inspection at that time.*

If leaving your request on Voice Mail (by 3:00 P.M. for next day inspection):

Include - Permit Number
Jobsite Lot Number and Address
Type of Inspection Requested
Contractor Name and Phone Number

BUILDING DEPARTMENT HOURS: Monday – Friday 8:00 a.m. – 5:00 p.m.

CITY OF POWELL BUILDING CONSTRUCTION HOURS:

Monday through Friday 7:00 a.m. – 9:00 p.m.
Saturday 8:00 a.m. – 9:00 p.m.
Sunday 12:00 p.m. – 9:00 p.m.

Holidays:

*Hours are limited to: 12:00 p.m. – 9:00 p.m. on
Memorial Day, July 4th and Labor Day*

No construction may take place on:

Thanksgiving Day, Christmas Day and New Years Day

FIRE RELATED/LIFE SAFETY INSPECTIONS:

Please call AT LEAST 24 hours in advance to schedule Fire Related/Life Safety inspections with the Liberty Township Fire Department at 740-938-2027. After receiving an appointment with LTFD, please call the City of Powell at 614-802-1200 and schedule the same appointment with our Building Inspector.

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