**NEW 1, 2, & 3 FAMILY RESIDENTIAL PERMIT REQUIREMENTS**

***REQUIREMENTS FOR SUBMITTING APPLICATION & PLANS:***

1. Permit Application (online)

2. Plans to include the following:

-Plot Plan showing:

* Address
* Lot number/Subdivision
* Lot area
* Lot width at building line
* Lot depth
* Building area
* Percentage of lot coverage
* Side yard width, right
* Side yard width, left
* Rear yard depth (from proposed add/alt)
* Easements (utility, storm water, etc.)

-Structural Plans, to include the following:

* + - * Foundation Plan
      * Foundation Reinforce Design
      * Waterproofing / Damp Proofing
      * Floor Plan, Roof Plans
      * Elevations
      * Wall Sections
      * Wall Bracing Details & Locations of Bracing
      * Edition of Building Code Used with Design Loads, Wind Loads & Climatic Designs
      * Model Energy Code, Signed and Dated
      * Mechanicals: Electric Service Entry Diagram/Panel Schedule/HVAC/Plumbing/Fuel Gas
      * Fuel Gas Worksheet
      * Passive Radon Control
      * Engineered Truss Drawings with Truss Layout (if applicable)

4. Subcontractor Disclosure List (*all contractors/subcontractors working in the city of Powell are required to be registered*)

5. Elevation Certification (fillable PDF required at foundation/waterproofing inspection)

6. All documents to be downloaded with your application.

7. Initial Review Fees *(will be invoiced after application acceptance):*

Development Plan $ 400.00

Zoning Certificate $ 100.00

Lot Grading Plan Review $ 125.00

Building Plan Review $ 202.00

**Total due $ 827.00**

Please visit our web site [www.cityofpowell.us](http://www.cityofpowell.us) for information, fee schedule, scheduling inspections and applications

*S:\Building Department\Masters\Residential\New Residential Checklists for website\2025 upated checklists for website\New 1,2,&3 Family Residence Checklist 2025.docx Revised 013125*