

ADDITION / ALTERATION PERMIT REQUIREMENTS

REQUIREMENTS FOR SUBMITTING APPLICATION & PLANS:

1. Permit Application

2. Plans (two sets drawn to scale) of the following:

- Plot plan showing location of addition (not required for interior alterations):

- Address
- Lot number/Subdivision
- Lot area
- Lot width at building line
- Lot depth
- Building area
- Percentage of lot coverage
- Side yard width, right
- Side yard width, left
- Distances to property lines and easements (rear & side)

-Structural plans to include the following:

- Foundation Plan
- Foundation Reinforce Design
- Waterproofing / Damp Proofing
- Floor Plan, Roof Plans
- Elevations
- Wall Sections
- Wall Bracing Details & Locations of Bracing
- Edition of Building Code Used with Design Loads, Wind Loads & Climatic Designs
- Model Energy Code, Signed and Dated (if applicable)
- All Electrical, HVAC, Plumbing, and Fuel Gas Work (if applicable)
- Fuel Gas Worksheet (if applicable)
- Engineered Truss Drawings with Truss Layout (if applicable)

3. Homeowner association approval letter (If applicable)

4. Subcontractor Disclosure List (*all contractors/subcontractors working in the city are required to be registered*).

5. Initial Review Fee (*due at time of application acceptance*):

Plan Review \$ 101.00

Please visit our web site www.cityofpowell.us for information, fee schedule, scheduling inspections and applications